



P.O. Box 5503 • 221 North 5th Street
Bismarck, North Dakota 58506
Telephone 701 355 1840
TDD Dial 711
Fax 701 222 6450
Email mpo@bismarcknd.gov
Web www.bismarcknd.gov/mpo

TO: Bismarck-Mandan Metropolitan Planning Organization Policy Board
FROM: Rachel Lukaszewski, MPO Executive Director
DATE: December 11, 2023
RE: Policy Board Meeting

There will be a meeting of the Bismarck-Mandan MPO Policy Board on **Tuesday, December 19, 2023, at 1:30 PM.** The meeting will be held in the Ed “Bosh” Froehlich Meeting Room of the Mandan City Hall at 205 2nd Avenue NW, Mandan, ND. The agenda is outlined below.

The City of Bismarck and Policy Board members are encouraging citizens to provide their comments for public hearing items on the Bismarck-Mandan MPO Policy Board agenda via email to mpo@bismarcknd.gov. Please include which item number your comment references. It will be sent to the members, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 5:00 pm 1 business day prior to the meeting. If you would like to participate via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your name, agenda item and e-mail address to the above e-mail at least 3 days before the meeting.

Any of the 5 (five) Policy Board members can attend this meeting remotely. **Policy Board members and those presenting at the meeting will receive ZOOM invites approximately 1 business day prior to the meeting. Individuals wishing to participate via ZOOM should email contact information to mpo@bismarcknd.gov at least 3 days in advance of the meeting to receive a meeting invite tailored uniquely to them.**

As always, live meeting coverage is available on Government Access Channels 2 & 602HD or streaming live and archived online at FreeTv.org. Agenda items can be found online at [MPO Policy Board](#).

AGENDA

1. MINUTES
Review and Possible Approval of Minutes from November 21, 2023 Meeting 3
2. BISMARCK-MANDAN MPO PUBLIC PARTICIPATION PLAN UPDATE – Stephen Larson, MPO
Updated Public Participation Plan (Exhibit A) 9
ACTION ITEM: Public Participation Plan Update
3. STATE FISCAL YEAR 2025 5339 & 5310 GRANT APPLICATIONS – Stephen Larson, MPO
Bis-Man Transit SFY25 5339 Application (Exhibit B) 23
Bis-Man Transit SFY25 5310 Application (Exhibit C) 31
ACTION ITEM: SFY25 5339 & 5310 Grant Applications
4. 2024 URBAN RAIL/HIGHWAY CROSSING SAFETY PROJECTS – Stephen Larson, MPO
2024 Urban Rail/HCSP Project Summary Sheet/Projects (Exhibit D) 51
ACTION ITEM: 2024 Urban Rail/HCSP Projects
5. 2024 UNIFIED PLANNING WORK PROGRAM (UPWP) CONTRACT – Rachel Lukaszewski, MPO
2024 UPWP Contract (Exhibit E) 53
ACTION ITEM: 2024 UPWP Contract
6. 2024 UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT – Rachel Lukaszewski, MPO
2024 UPWP Amendment (Exhibit F) 75
ACTION ITEM: 2024 UPWP Amendment

7. ARRIVE 2050 FORECAST/ARRIVE 2050 MTP – Jason Carbee, HDR Progress Report (Exhibit G)	127
8. 2023 ORTHO-CONTOUR PROJECT – Miles Strain, 95West Progress Report (Exhibit H)	129
9. 2024 POLICY BOARD MEETING CALENDAR – Stephen Larson, MPO 2024 Meeting Calendar (Exhibit I)	131
10. OTHER BUSINESS	
11. ADJOURNMENT	

Next scheduled Policy Board meeting is on 1/16/2024. Please call 701-355-1852 with questions. Any individual requiring special accommodations to allow access or participation at the meeting is asked to notify ADA Coordinator, Bismarck-Mandan MPO, PO Box 5503, Bismarck, ND 58506-5503 or complete and submit the Request for Reasonable Accommodations form at <http://www.bismarcknd.gov/DocumentCenter/View/23201> at least five (5) days prior to the meeting.

PROJECTS UPDATE

<u>Project</u>	<u>% Complete</u>	<u>Contracted Completion Date</u>
East Main Avenue Corridor Study (Bismarck)	100	06/30/2023
Sunset Drive Corridor Study (Mandan)	100	08/31/2023
2023 Transit Development Plan (Bis-Man Transit)	100	12/31/2023
Arrive 2050 Forecast/Arrive 2050 MTP (MPO wide)	36	03/31/2025
2023 Ortho-Contour Project (MPO wide)	76	02/29/2024
Safe Routes to Services Study (Bismarck/Mandan)	0	12/31/2024

Common MPO Acronyms

ATAC: Advanced Traffic Analysis Center	NDDOT: North Dakota Department of Transportation
CPG: Consolidated Planning Grant	TAZ: Traffic Analysis Zone
FHWA: Federal Highway Administration	TDMSE: Travel Demand Model & Socioeconomic Data
FTA: Federal Transit Administration	TIP: Transportation Improvement Plan
MTP: Metropolitan Transportation Plan	UPWP: Unified Planning Work Program

A full list of common MPO acronyms may be accessed online <https://www.bismarcknd.gov/DocumentCenter/View/37890/MPO-acronyms>