

**TO: Bismarck-Mandan Metropolitan Planning Organization Policy Board**

**FROM: Rachel Lukaszewski, MPO Executive Director**

**DATE: July 10, 2023**

**RE: Policy Board Meeting**

There will be a meeting of the Bismarck-Mandan MPO Policy Board on **Tuesday, July 18, 2023, at 1:30 PM.** The meeting will be held in the Ed “Bosh” Froehlich Meeting Room of the Mandan City Hall at 205 2<sup>nd</sup> Avenue NW, Mandan, ND. The agenda is outlined below.

The City of Bismarck and Policy Board members are encouraging citizens to provide their comments for public hearing items on the Bismarck-Mandan MPO Policy Board agenda via email to [mpo@bismarcknd.gov](mailto:mpo@bismarcknd.gov). Please include which item number your comment references. It will be sent to the members, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 5:00 pm 1 business day prior to the meeting. If you would like to participate via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your name, agenda item and e-mail address to the above e-mail at least 3 days before the meeting.

Any of the 5 (five) Policy Board members can attend this meeting remotely. **Policy Board members and those presenting at the meeting will receive ZOOM invites approximately 1 business day prior to the meeting. Individuals wishing to participate via ZOOM should email contact information to [mpo@bismarcknd.gov](mailto:mpo@bismarcknd.gov) at least 3 days in advance of the meeting to receive a meeting invite tailored uniquely to them.**

As always, live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access at 102.5 FM Radio, or stream [FreeTv.org](http://FreeTv.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [MPO Policy Board](http://MPO Policy Board).

**AGENDA**

1. MINUTES  
Review and Possible Approval of Minutes from June 20, 2023 Meeting . . . . . 3
2. JULY ELECTION OF OFFICERS – Rachel Lukaszewski, MPO  
**ACTION ITEM:** Election of Officers from July 2023-July 2025
3. JURISDICTIONAL PAYMENTS FOR TASK 204 (TRANSPORTATION STUDIES/DATA ACQUISITION)  
Jurisdictional Payments Memo – Rachel Lukaszewski, MPO (Exhibit A) . . . . . 11  
**ACTION ITEM:** Jurisdictional Payments Process
4. ARRIVE 2050 FORECAST/ARRIVE 2050 MTP – Jason Carbee, HDR  
Progress Report (Exhibit B) . . . . . 13
5. 2022 TRANSIT DEVELOPMENT PLAN – Bill Troe, SRF  
Progress Report (Exhibit C) . . . . . 15
6. 2023 ORTHO-CONTOUR PROJECT – Miles Strain, 95West  
Progress Report (Exhibit D) . . . . . 17
7. TITLE VI PLAN UPDATE – Stephen Larson, MPO  
Title VI Plan (Exhibit E) . . . . . 19

8. 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM MODIFICATION – Stephen Larson, MPO  
2023-2026 TIP Administrative Modification (Exhibit F) ..... 75
  9. TITLE NATIONAL ROADWAY SAFETY STRATEGY WEBSITE/STORY MAP – Stephen Larson, MPO  
<https://www.transportation.gov/NRSS>
  10. POPULATION BASED POLICY BOARD VOTING REPRESENTATION – Rachel Lukaszewski, MPO  
Population Based Voting Representation Memo (Exhibit G) ..... 77
  11. OTHER BUSINESS
  12. ADJOURNMENT
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Next scheduled Policy Board meeting is on 08/15/2023. Please call 701-355-1852 with questions. Any individual requiring special accommodations to allow access or participation at the meeting is asked to notify ADA Coordinator, Bismarck-Mandan MPO, PO Box 5503, Bismarck, ND 58506-5503 or complete and submit the Request for Reasonable Accommodations form at <http://www.bismarcknd.gov/DocumentCenter/View/23201> at least five (5) days prior to the meeting.

**PROJECTS UPDATE**

<u>Project</u>	<u>% Complete</u>	<u>Contracted Completion Date</u>
East Main Avenue Corridor Study (Bismarck)	100	06/30/2023
Sunset Drive Corridor Study (Mandan)	100	08/31/2023
Arrive 2050 Forecast/Arrive 2050 MTP (MPO wide)	20	03/31/2025
2022 Transit Development Plan (Bis-Man Transit)	85	12/31/2023
2023 Ortho-Contour Project (MPO wide)	28	02/29/2024

**Common MPO Acronyms**

ATAC: Advanced Traffic Analysis Center	NDDOT: North Dakota Department of Transportation
CPG: Consolidated Planning Grant	TAZ: Traffic Analysis Zone
FHWA: Federal Highway Administration	TDMSE: Travel Demand Model & Socioeconomic Data
FTA: Federal Transit Administration	TIP: Transportation Improvement Plan
MTP: Metropolitan Transportation Plan	UPWP: Unified Planning Work Program

A full list of common MPO acronyms may be accessed online  
<https://www.bismarcknd.gov/DocumentCenter/View/37890/MPO-acronyms>