

TO: Bismarck-Mandan Metropolitan Planning Organization Policy Board

FROM: Rachel Lukaszewski, MPO Executive Director

DATE: June 12, 2023

RE: Policy Board Meeting

There will be a meeting of the Bismarck-Mandan MPO Policy Board on **Tuesday, June 20, 2023, at 1:30 PM.** The meeting will be held in the Tom Baker Meeting Room of the City/County Building at 221 N 5th Street, Bismarck, ND. The agenda is outlined below.

The City of Bismarck and Policy Board members are encouraging citizens to provide their comments for public hearing items on the Bismarck-Mandan MPO Policy Board agenda via email to mpo@bismarcknd.gov. Please include which item number your comment references. It will be sent to the members, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 5:00 pm 1 business day prior to the meeting. If you would like to participate via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your name, agenda item and e-mail address to the above e-mail at least 3 days before the meeting.

Any of the 5 (five) Policy Board members can attend this meeting remotely. **Policy Board members and those presenting at the meeting will receive ZOOM invites approximately 1 business day prior to the meeting. Individuals wishing to participate via ZOOM should email contact information to mpo@bismarcknd.gov at least 3 days in advance of the meeting to receive a meeting invite tailored uniquely to them.**

As always, live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access at 102.5 FM Radio, or stream FreeTv.org and RadioAccess.org. Agenda items can be found online at [MPO Policy Board](#).

AGENDA

1. MINUTES
Review and Possible Approval of Minutes from May 16, 2023 Meeting 3
2. SUNSET DRIVE CORRIDOR STUDY – Wade Kline, KLJ
Progress Report (Exhibit A) 11
Final Study Presentation (Exhibit B) 13
Sunset Drive Corridor Study Executive Summary (Exhibit C) 27
<https://www.bismarcknd.gov/DocumentCenter/View/42319/Sunset-Drive-Corridor-Study-Draft-Final-Report?bidId=>
ACTION ITEM: Sunset Drive Corridor Study Final Report
3. SAFE ROUTES TO SERVICES REQUEST FOR PROPOSALS – Kim Riepl, MPO
Safe Routes to Services RFP (Exhibit D) 39
ACTION ITEM: Safe Routes to Services RFP
4. UPDATED 2023 UNIFIED PLANNING WORK PROGRAM CONTRACT – Rachel Lukaszewski, MPO
Updated 2023 UPWP Contract (Exhibit E) 59
ACTION ITEM: Updated 2023 UPWP Contract
5. 2021 ATAC TRAVEL DEMAND MODEL ADDENDUM – Rachel Lukaszewski, MPO
2021 ATAC TDM Addendum Extension Request (Exhibit F) 67
ACTION ITEM: 2021 ATAC TDM Addendum Extension Request

6.	BISMARCK-MANDAN MPO SELF-CERTIFICATION – Stephen Larson, MPO Self-Certification (Exhibit G)	69
	ACTION ITEM: BMMPO Self-Certification	
7.	ARRIVE 2050 FORECAST/ARRIVE 2050 MTP – Jason Carbee, HDR Progress Report (Exhibit H)	79
8.	2022 TRANSIT DEVELOPMENT PLAN – Bill Troe, SRF Progress Report (Exhibit I)	81
9.	2023 ORTHO-CONTOUR PROJECT – Miles Strain, 95West Progress Report (Exhibit J)	83
10.	2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM MODIFICATION – Stephen Larson, MPO 2023-2026 TIP Administrative Modification (Exhibit K)	85
11.	OTHER BUSINESS	
12.	ADJOURNMENT	

Next scheduled Policy Board meeting is on 07/18/2023. Please call 701-355-1852 with questions. Any individual requiring special accommodations to allow access or participation at the meeting is asked to notify ADA Coordinator, Bismarck-Mandan MPO, PO Box 5503, Bismarck, ND 58506-5503 or complete and submit the Request for Reasonable Accommodations form at <http://www.bismarcknd.gov/DocumentCenter/View/23201> at least five (5) days prior to the meeting.

PROJECTS UPDATE

<u>Project</u>	<u>% Complete</u>	<u>Contracted Completion Date</u>
East Main Avenue Corridor Study (Bismarck)	100	06/30/2023
Sunset Drive Corridor Study (Mandan)	99	08/31/2023
Arrive 2050 Forecast/Arrive 2050 MTP (MPO wide)	16	03/31/2025
2022 Transit Development Plan (Bis-Man Transit)	80	12/31/2023
2023 Ortho-Contour Project (MPO wide)	25	02/29/2024

Common MPO Acronyms

ATAC: Advanced Traffic Analysis Center	NDDOT: North Dakota Department of Transportation
CPG: Consolidated Planning Grant	TAZ: Traffic Analysis Zone
FHWA: Federal Highway Administration	TDMSE: Travel Demand Model & Socioeconomic Data
FTA: Federal Transit Administration	TIP: Transportation Improvement Plan
MTP: Metropolitan Transportation Plan	UPWP: Unified Planning Work Program

A full list of common MPO acronyms may be accessed online <https://www.bismarcknd.gov/DocumentCenter/View/37890/MPO-acronyms>