



Board of City Commissioners

The Board of City Commissioners is scheduled to meet on Tuesday, December 26, 2023, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.free-tv.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Call to Order

FUTURE COMMISSION MEETINGS:

- January 9, 2024 & January 23, 2024
- February 13, 2024 & February 27, 2024
- March 12, 2024 & March 26, 2024

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)
2. CONSENT AGENDA
 - A. Consider approval of minutes

Documents:

December 12, 2023 - Minutes.pdf

- B. Consider approval of personnel actions

Documents:

HR Personnel Actions.pdf

- C. Consider approval of expenditures
- D. Consider the request for approval from the Administration Department for the following:
 - 1. Appointing members to the Human Relations Committee.
 - 2. Introduction of and call for a public hearing on a request for a new Class G: Catered Retail Beer, Wine, & Liquor license for Thomas & Moriarty's, LLC. (dba) Thomas & Moriarty's at 200 West Main Street, Mandan, ND.
 - 3. Introduction of and call for a public hearing on a request for a new Class C-2: Hotel or Motel Liquor license for NHS, LLC. (dba) Wingate by Wyndham Bismarck at 1421 Skyline Blvd.

Documents:

C) ADMIN - HRC Member Appointment.pdf
C) ADMIN - New Alcohol License - Thomas and Moriartys.pdf
C) ADMIN - New Alcohol License - Wingate by Wyndham Bismarck.pdf

- E. Consider the request for approval from the Community Development Department for the following:
 - 1. Appointing a member to the Board of Adjustment.
 - 2. Appointing members to the Renaissance Zone Authority.
 - 3. Appointing members to the Bismarck Historic Preservation Commission.
 - 4. Appointing a member to the Bismarck Parking Authority.

Documents:

C) CD - Bismarck Parking Authority Appointment.pdf
C) CD - Board of Adjustment Appointments.pdf
C) CD - Historic Preservation Commission Appointments.pdf
C) CD - Renaissance Zone Authority Appointments.pdf

- F. Consider the request for approval from the Engineering Department for the following:
 - 1. Consider request for resolution approving contracts and bonds for previously awarded special assessed projects.
 - 2. Consider approval of resolution of necessity for Street Improvement District SI 577.
 - 3. Consider request for resolution creating district and ordering preparation of preliminary report and resolution approving the preliminary report and directing the preparation of plans and specifications for Street Improvement District SI 578.

4. Consider request for resolution creating district and ordering preparation of preliminary report for Street Improvement District SI 579.
5. Consider approving a contract for sidewalk snow removal services with Yard Butler for the 2023-2024 winter season.

Documents:

- C) ENG - Contract and Bond Approval.pdf
- C) ENG - SI 577.pdf
- C) ENG - SI 578.pdf
- C) ENG - SI 579.pdf
- C) ENG - Sidewalk Snow Removal Contract.pdf

G. Consider the request for approval from the Finance Department for the following:

1. Applications for abatement.
2. Consider approval of the Senior Project Engineer Position to manage City projects.

Documents:

- C) FIN - Abatement.pdf
- C) FIN - Project Manager - Utilities FTE for 2024 Budget.pdf

H. Consider the request for approval from the Fire Department for the following:

1. Contract Change with Electric Systems for a time extension for the Station 1 remodel.
2. Contract Change with HA Thompson & Sons for a time extension for the Station 1 remodel.

Documents:

- C) FIRE - Fire Station 1 Contract Change - Electric Systems.pdf
- C) FIRE - Fire Station 1 Contract Change - HA Thompson.pdf

I. Consider the request for approval from the Legal Department for the following:

1. Permission to opt-out of CVS class action suit from Sheet Metal Workers and opt-in to the Blue Cross/CVS matter.

Documents:

- C) LEGAL - BCBS Opt out of Class Action Suit.pdf

J. Consider the request for approval from the Police Department for the following:

1. Permission to receive and consider the disposition of bids for the 2024 City of Bismarck Tow Contract.
2. Permission to accept a bid from Peraton to supply a bomb disposal robot to the BPD Bomb Team.

Documents:

- C) PD - 2024 Tow Contract.pdf
- C) PD - Bomb Team Robot Contract.pdf

K. Consider the request for approval from the Public Works - Service Operations Department for the following:

Permission to sell Unit # 1428, 4.0 Yard Grapple Bucket at Public Sale for the Roads and Streets Department.

Documents:

- C) PW SO - Sale of Grapple Bucket at Public Sale 20231226.pdf

L. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Amendment to the 2019 South Central Regional Water District Contract.
2. Guaranteed Maximum Price 1 (GMP 1) Contract with PKG Contracting, Inc for the WWTP Effluent Flood Control Project.

Documents:

- C) PW UO - South Central Regional Water Contract Amendment.pdf
- C) PW UO - WWTP Effluent Flood Control GMP 1 with PKG.pdf

3. REGULAR AGENDA

4. Consider the request for approval of the Silver Ranch Fourth Addition and part of Silver Ranch Third Addition, requested by Investcore, Inc and Chad Wachter, LLC.

- Public hearing on Ordinance 6536, a request for annexation of parts of Silver Ranch Third Addition and Silver Ranch Fourth Addition
- Public hearing on Ordinance 6537, a request for zoning map amendment from the A – Agricultural zoning district to the Conditional RM20 – Residential, R10 – Residential, and P – Public zoning districts for Silver Ranch Fourth Addition
- Major subdivision final plat of Silver Ranch Fourth Addition

Documents:

- C) CD - Ord 6536, Ord 6537.pdf

5. Public hearing on Ordinances 6568 to amend the city pensions.

Documents:

- R) LEGAL - Ord 6568.pdf

6. Public hearing on Ordinances 6569 to amend the city pensions.

Documents:

- R) LEGAL - Ord 6569.pdf

7. Consider the request from the Finance department to receive, consider, and award bid for actuarial services.

Documents:

R) FIN - Professional Actuarial Services.pdf

8. Consider the request from the Human Resources Department to receive additional information regarding personnel regulation changes.

Documents:

R) HR - Ord 6567.pdf

9. Consider continued discussion and call for a public hearing on Ordinance 6567 to amend portions of Title 9 -Personnel Regulations.

Documents:

R) LEGAL - Ord 6567.pdf

10. Discussion regarding appointing Jason Tomanek as acting City Administrator.

Documents:

C) MAYOR - Acting City Administrator.pdf

11. Other Business

Adjourn

Phone: 701-355-1300 | 221 North 5th Street | P.O. Box 5503 | Bismarck, ND 58501
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