



Board of City Commissioners

The Board of City Commissioners is scheduled to meet on Tuesday, December 12, 2023, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3–5-minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.free-tv.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Call to Order

FUTURE COMMISSION MEETINGS:

- December 26, 2023
- January 9, 2024 & January 23, 2024
- February 13, 2024 & February 27, 2024

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Presentation of Bismarck Human Relations Committee Humanitarian Awards to Sr. Kathleen Atkinson and Dream Center.

Documents:

R) ADMIN - 2022 Humanitarian Award Presentation.pdf

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)
3. CONSENT AGENDA

A. Consider approval of minutes

Documents:

November 28, 2023 - Special Meeting Minutes.pdf
November 28, 2023 - Minutes.pdf
December 4, 2023 - Special Meeting Minutes.pdf

B. Consider approval of personnel actions

Documents:

HR Personnel Actions.pdf

C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Vision Fund Flex Pace Application Scoring Matrix.

Documents:

C) ADMIN - Vision Flex Pace Application Scoring Matrix.pdf

E. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. Permission to accept donations for the Women's Way program.

Documents:

C) BBPH - Womens Way Donation.pdf

F. Consider the request for approval from the Community Development Department for the following:

1. Request of City of Bismarck for a street name change for Tyler Parkway.
2. Request of Malloy 57 LLC for approval of a revision to the minor subdivision final plat titled Tree Top Second Addition.
3. Request of the Bismarck-Mandan Metropolitan Planning Organization, on behalf of Bis-Man Transit, for approval to submit a SFY2025 Section 5310 Grant Application.
4. Request of the Bismarck-Mandan Metropolitan Planning Organization, on behalf of Bis-Man Transit, for approval to submit a SFY2025 Section 5339 Grant Application.

Documents:

C) CD - Street Name Change Tyler Prkwy.pdf
C) CD - Revised Tree Top Second Addition.pdf
C) CD - SFY25 5310 Grant Application - Transit.pdf
C) CD - SFY25 5339 Grant Application - Transit.pdf

G. Consider the request for approval from the Engineering Department for the following:

1. Private Drive and Private Utility Agreement – LB Family Properties, LLC.
2. Right of way plats, warranty deeds, temporary construction easements, and utility relocation agreements for S Washington Street reconstruction project HC 158.
3. Request for resolution creating district and ordering preparation of preliminary report and resolution approving the preliminary report and directing the preparation of plans and specifications for Street Improvement District SI 577.

Documents:

- C) ENG - Pebble Creek Eighth Addition.pdf
- C) ENG - HC 158.pdf
- C) ENG - SI 577.pdf

H. Consider the request for approval from the Legal Department for the following:

1. Introduction and call for a public hearing on Ordinances 6568 and 6569 to amend the city and police pensions.

Documents:

- C) LEGAL - Pension Ordinance Amendments.pdf

I. Consider the request for approval from the Police Department for the following:

1. Permission to accept a donation from Wall of Honor, Inc.
2. Permission to donate and/or dispose of the Panasonic Arbitrator in-car video system.
3. Permission to sell or transfer vehicles.

Documents:

- C) PD - Accept Donation.pdf
- C) PD - Panasonic In-Car Video Systems.pdf
- C) PD - Sell or Transfer Police Vehicles.pdf

J. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Permission to sell through sealed bid offering, a New, Takeoff, Ford F350 8' Box and to sell at a 1992 Scraper at public auction.
2. Permission to enter into a into contract with Fast Solutions for supplying vending machines at various Public Works Locations for tracking and dispensing safety supplies and operational supplies.

Documents:

- C) PW SO - Sale of Equipment by Sealed Bid.pdf
- C) PW SO - Vending Machine Contract.pdf

K. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Award the 2024 chemical bids for the Water and Wastewater Treatment Plants.
2. Resolution No. 2 authorizing filing of application and submission of requests to the ND Department of Environmental Quality State Revolving Fund (SRF) Program Tracker.
3. U.S. Geological Survey joint-funding agreement for stream flow monitoring of Hay Creek for 2024.

Documents:

- C) PW UO - Bid Award for 2024 WTP and WWTP Chemicals.pdf
- C) PW UO - SRF Program File Submission.pdf
- C) PW UO - USGS Agreement for Stream Flow Monitoring of Hay Creek.pdf

4. REGULAR AGENDA

5. Receive an update from the Human Relations Committee about the upcoming Community Conversations event.

Documents:

R) ADMIN - HRC Activity Update.pdf

6. Receive updates from Heartview Foundation and Ministry on the Margins regarding the 2023 Better Bismarck funding awards.

Documents:

R) BBPH - Better Bismarck Update.pdf

7. Public hearing for the approval of Waste Collection Franchise, Trans Trash.

Documents:

R) PW SO - Trans Trash Waste Collection Franchise.pdf

8. Public hearing for the approval of Waste Collection Franchise, U Call I Haul LLC.

Documents:

R) PW SO - U Call I Haul LLC Waste Collection Franchise.pdf

9. Public hearing for the approval of Waste Collection Franchise, Waste Management of ND, Inc.

Documents:

R) PW SO - Waste Management of ND Inc Waste Collection Franchise.pdf

10. Consider and receive ethics training.

Documents:

R) LEGAL - Ethics Training.pdf

11. Consider request to pursue the North Dakota Department of Transportation (NDDOT) Flexible Transportation Fund program funding.

Documents:

R) ENG - NDDOT Flex Fund.pdf

12. Consider the introduction of and call for a public hearing on Ordinance 6567 to amend portions of Title 9 - Personnel Regulations.

Documents:

R) LEGAL - Personnel Regulation Changes.pdf

13. Receive an update and direct staff on appropriate next steps for City Administrator Recruiting process.

Documents:

R) HR - City Administrator Recruiting.pdf

14. Receive an update on the City's petition to intervene in the Public Service Commission's pipeline matter.

Documents:

R) LEGAL - CO2 Pipeline Update.pdf

15. Other Business

Adjourn

Phone: 701-355-1300 | 221 North 5th Street | P.O. Box 5503 | Bismarck, ND 58501
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