



Board of City Commissioners

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, October 10, 2023, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freeTV.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Call to Order

FUTURE COMMISSION MEETINGS:

- October 24, 2023
- November 14, 2023 & November 28, 2023
- December 12, 2023 & December 26, 2023

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)
2. CONSENT AGENDA
 - A. Consider approval of minutes

Documents:

September 19, 2023 - Special Meeting Minutes.pdf
September 26, 2023 - Minutes.pdf

B. Consider approval of personnel actions

Documents:

HR - Personnel Actions.pdf

C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Gaming Site Authorization.

Documents:

C) ADMIN - Gaming Site Authorization.pdf

E. Consider the request for approval from the Airport for the following:

1. A proposal from Ostrom Painting for runway painting.
2. Permission to sell or dispose of a road grader.

Documents:

C) AIR - Airfield Painting.pdf

C) AIR - Road Grader Permission to Sell.pdf

F. Consider the request for approval from the Bismarck Event Center for the following:

1. Permission to apply for a State Historical Society of North Dakota Cultural Heritage grant.
2. Permission to apply for a North Dakota State Historical Society Historic Preservation Fund grant.
- 3. Permission to reject the bids submitted for the Bismarck Event Center Alcohol Vendor and readvertise for proposals.**

Documents:

C) BEC - CHG Grant Application.pdf

C) BEC - SHSND Grant Application.pdf

C) BEC - Alcohol Vendor RFP.pdf

G. Consider the request for approval from the Community Development Department for the following:

1. A request of the North Dakota Housing Finance Agency (NDHFA) to assign all the City of Bismarck's rights and responsibilities related to the 2019 NSP funds provided for the Boulevard Apartments project to NDHFA.
2. Permission to accept the 2023 Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD).
3. Permission to purchase four (4) replacement paratransit cutaway buses.

4. A request for the minor subdivision final plat of Trillium Fifth Addition, requested by Northern Improvement Company.

Documents:

- C) CD - Boulevard Avenue Apartments Project.pdf
- C) CD - CDBG HUD Allocations.pdf
- C) CD - Four Paratransit Bus Replacements.pdf
- C) CD - Trillium Fifth Minor Plat.pdf

H. Consider the request for approval from the Engineering Department for the following:

1. Encroachment and waiver agreement with Transition Florida LLC.
2. Engineering Amendment 2 to the existing agreement with Apex Engineering Group, Inc. for S Washington Street reconstruction HC 158.
3. Consider the request to hear insufficiency of protests on the resolution of necessity, the request for a resolution approving plans and specifications, and a resolution directing the advertisement of bids and receiving bids for Street Improvement District SI 576.

Documents:

- C) ENG - Encroachment Agreement.pdf
- C) ENG - HC158.pdf
- C) ENG - SI 576.pdf

I. Consider the request for approval from the Finance Department for the following:

1. Applications for abatement.
2. Receive and approve the bid for auditing services.

Documents:

- C) FIN - Abatements.pdf
- C) FIN - Award Bid for Auditing Services.pdf

J. Consider the request for approval from the Human Resources Department for the following:

1. Receive a donation of pizza lunch for employees at the annual employee benefits fair on November 1, 2023.

Documents:

- C) HR - United Way Donation.pdf

K. Consider the request for approval from the Legal Department for the following:

1. Introduction of and call for a public hearing on Ordinance 6564 to amend the taxicab ordinance.

Documents:

C) LEGAL - Ord 6564.pdf

L. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Award contracts to haul snow from snow removal operations for the 2023-24 winter season.
2. Permission to dispose of equipment, sell or dispose of equipment at public sale, and to sign off on title for incorrect Forestry equipment.

Documents:

C) PW SO - 2023-24 Snow Removal.pdf

C) PW SO - Public Sale of Vehicles and Equipment.pdf

M. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Amendment No. 1 to HDR Engineering Inc.'s contract for the WWTP Effluent Flood Control Project.

Documents:

C) PW UO - WWTP Effluent Flood Control Project.pdf

3. REGULAR AGENDA

4. Consider the request for an appeal of a taxicab driver denial.

Documents:

R) ADMIN - Taxicab Appeal.pdf

5. Public hearing and confirmation of the 2023 Health & Safety Assessments.

Documents:

R) FIN - Confirmation of HS Assessments.pdf

6. Public hearing for the 2023 special assessment districts.

Documents:

R) FIN - Confirmation of Assessment List.pdf

7. Receive information regarding the City of Bismarck Media Kit.

Documents:

R) ADMIN - Media Kit Presentation.pdf

8. Consider the request for the minor subdivision final plat of Trillium Fifth Addition, requested by Northern Improvement Company.

Documents:

~~C) CD - Trillium Fifth Minor Plat.pdf~~

9. Consider the request for approval for sidewalk construction within the Highland Acres neighborhood.

Documents:

R) ENG - Highland Acres Sidewalks.pdf

10. Receive updated information regarding the Public Service Commission pipeline matter.

Documents:

R) LEGAL - PSC Update.pdf

11. Continued discussion of water service contract with Parkview MHP LLC.

Documents:

R) PW UO - Water Service Contract with Parkview MHP LLC.pdf

12. Other Business

Adjourn

Phone: 701-355-1300 | 221 North 5th Street | P.O. Box 5503 | Bismarck, ND 58501
www.bismarcknd.gov | TDD 711 | An Equal Opportunity-Affirmative Action Employer

