



## Board of City Commissioners

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, July 25, 2023, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov). Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freeTV.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Call to Order

FUTURE COMMISSION MEETINGS:

- August 8, 2023 & August 22, 2023
- September 12, 2023 & September 26, 2023
- October 10, 2023 & October 24, 2023

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)
2. CONSENT AGENDA

A. Consider approval of minutes

Documents:

[July 11, 2023 - Minutes.pdf](#)

B. Consider approval of personnel actions

Documents:

[HR - Personnel Actions.pdf](#)

C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Liquor license renewals.

Documents:

[C\) ADMIN - Liquor License Renewals.pdf](#)

E. Consider the request for approval from Bismarck-Burleigh Public Health for the following:

1. Permission to place unused office furniture up for auction.
2. Permission to increase fees for specific services due to increases in Medicaid reimbursement rates effective August 1, 2023.

Documents:

[C\) BBPH - 2023 Auction.pdf](#)

[C\) BBPH - 2023 Fees Adjustment.pdf](#)

F. Consider the request for approval from the Community Development Department for the following:

1. 2023 Annual Action Plan, which functions as the City's application to the Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds.

Documents:

[C\) CD - 2023 CDBG Annual Action Plan.pdf](#)

G. Consider the request for approval from the Engineering Department for the following:

1. Contract Change Order No. 2 for Highway Construction Project HC 143.
2. Contract Change Order No. 5 for SI 564 for a time extension.
3. Request for resolution receiving bids and ordering the preparation of the Engineer's Statement and awarding the contract for Street Improvement District SI 573, Part A.
4. Request for resolution receiving bids and ordering the preparation of the Engineer's Statement and awarding the contract for Street Improvement District SI 575.
5. Acceptance of the award of North Dakota Department of Transportation (NDDOT) Urban Grant Program funding for a 2026 Downtown Street Improvement Project.
6. Dedication and acceptance of Watermain, Sanitary Sewer, and Access Easements as part of Silver Ranch Fourth Addition

Documents:

- [C\) ENG - HC143.pdf](#)
- [C\) ENG - SI564.pdf](#)
- [C\) ENG - SI573.pdf](#)
- [C\) ENG - SI575.pdf](#)
- [C\) ENG - NDDOT Urban Grant Award.pdf](#)
- [C\) ENG - Silver Ranch 4th Easement.pdf](#)

- H. Consider the request for approval from the Finance Department for the following:

1. Applications for abatement.

Documents:

- [C\) FIN - Abatements.pdf](#)

- I. Consider the request for approval from the Fire Department for the following:

1. Permission to enter into a cooperative Sourcewell contract to purchase two fire engines with the requested City resources.

Documents:

- [C\) FD - Fire Engine Procurement.pdf](#)

- J. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Change Order 2 to the contract with Greystone Construction.

Documents:

[C\) PW SO - Salt Shed Project.pdf](#)

- K. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Sole source purchase of pump from WWGoetsch for the Hillside Booster Pump Water Station.
2. Sole source purchase of pump from Dakota Pump and Control for the Pioneer Lift Station.

Documents:

[C\) PW UO - Hillside Water Station.pdf](#)

[C\) PW UO - Pioneer Lift Station.pdf](#)

3. REGULAR AGENDA
4. Public hearing on ordinances 6551-6552 to create special assessment districts for annexed properties.

Documents:

[R\) FIN - Ord 6551, 6552.pdf](#)

5. Public hearing on Ordinance 6554, a request for a zoning change from the RM30 – Residential, CG – Commercial, and PUD – Planned Development zoning districts, to the RM30 – Residential and CG – Commercial zoning districts for Lots 1-3 and 7, Block 16, Wachters Second Addition and adjacent lands.

Documents:

[R\) CD - Ord 6554.pdf](#)

6. Public hearing on the vacation of the right-of-way of Vermont Avenue adjacent to all of Lots 4-5, Block 4, and Lot 13, Block 1, Sloven Second Subdivision, requested by Premier Storage, Stephen and Karen McCormick, and the City of Bismarck.

Documents:

[R\) CD - Sloven Second.pdf](#)

7. Consider the request of the City of Bismarck and CenCom for a street name change for a segment of Vermont Avenue south of East Bismarck Expressway.

Documents:

R) CD - Vermont Ave Street Name Change.pdf

8. Public hearing on the request by Ridgeline Contracting for the vacation of the North 35 feet of the Wanchena Way right-of-way adjacent to and parallel with the south line of Lot 2A of Lot 2, Block 1, Sykes Addition.

Documents:

R) CD - Wanchena ROW.pdf

9. Continued discussion on the approval of increased general funding for Bis-Man Transit.

Documents:

R) CD - Transit Funding Request.pdf

10. Continued discussion for the funding and next steps of implementing Phase I Study for energy/facility equipment of City-owned facilities identified by SitelogIQ.

Documents:

R) PW SO - Sitelogiq Funding.pdf

11. Discussion of the City's 2024 preliminary budget, budget requests, and Budget Committee recommendations.

Documents:

R) FIN - 2024 Preliminary Budget.pdf

12. Discussion on the City's Fund Balance Policy

Documents:

R) FIN - Fund Balance Policy Revision.pdf

13. Other Business

Adjourn

Phone: 701-355-1300 | 221 North 5th Street | P.O. Box 5503 | Bismarck, ND 58501  
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