



P.O. Box 5503 • 221 North 5th Street
 Bismarck, North Dakota 58506
 Telephone 701 355 1840
 TDD Dial 711
 Fax 701 222 6450
 Email mpo@bismarcknd.gov
 Web www.bismarcknd.gov/mpo

TO: Bismarck-Mandan Metropolitan Planning Organization Policy Board

FROM: Rachel Lukaszewski, MPO Executive Director

DATE: December 12, 2022

RE: Policy Board Meeting

There will be a meeting of the Bismarck-Mandan MPO Policy Board on **Tuesday, December 20, 2022, at 1:30 PM.** The meeting will be held in the Ed “Bosh” Froehlich Meeting room of the Mandan City Hall at 205 2nd Avenue NW, Mandan, ND. The agenda is outlined below.

The City of Bismarck and Policy Board members are encouraging citizens to provide their comments for public hearing items on the Bismarck-Mandan MPO Policy Board agenda via email to mpo@bismarcknd.gov. Please include which item number your comment references. It will be sent to the members, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 5:00 pm 1 business day prior to the meeting. If you would like to participate via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your name, agenda item and e-mail address to the above e-mail at least 3 days before the meeting.

Many of the 5 (five) Policy Board members will attend this meeting remotely. **Policy Board members and those presenting at the meeting will receive ZOOM invites approximately 1 business day prior to the meeting. Individuals wishing to participate via ZOOM should email contact information to mpo@bismarcknd.gov at least 3 days in advance of the meeting to receive a meeting invite tailored uniquely to them.**

As always, live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access at 102.5 FM Radio, or stream FreeTv.org and RadioAccess.org. Agenda items can be found online at [MPO Policy Board](#).

AGENDA

1. MINUTES
 Review and Possible Approval of Minutes from November 15, 2022 Meeting 3
2. 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT – Stephen Larson, MPO
 Updated Transit Asset Management Plan and Targets, Amendment (Exhibit A) 9
ACTION ITEM: 2023-2026 TIP Amendment
3. BISMARCK EXPRESSWAY TRAFFIC SIGNAL PROJECT CHANGE – Stephen Larson, MPO
 Updated Project Scoping Sheet (Exhibit B) 15
ACTION ITEM: Bismarck Expressway Traffic Signal Project Change
4. STATE FISCAL YEAR 2024 5339 AND 5310 GRANT APPLICATIONS – Stephen Larson, MPO
 Bis-Man Transit FY24 5339 Application (Exhibit C) 21
 Bis-Man Transit FY24 5310 Application (Exhibit D) 35
 Sanford Health FY24 5310 Application (Exhibit E) 61
ACTION ITEM: FY24 5339 and 5310 Grant Applications
5. 2023 ORTHO-CONTOUR PROJECT REQUEST FOR PROPOSALS – Rachel Lukaszewski, MPO
 2023 Ortho-Contour Project RFP (Exhibit F) 71
ACTION ITEM: 2023 Ortho-Contour Project RFP

6.	2023-2024 UNIFIED PLANNING WORK PROGRAM AMENDMENT – Rachel Lukaszewski, MPO 2023-2024 UPWP Amendment (Exhibit G)	97
	ACTION ITEM: 2023-2024 UPWP Amendment	
7.	2023-2024 MPO Contracts – Rachel Lukaszewski, MPO 2023-2024 Contract (Exhibit H)	153
	ACTION ITEM: 2023-2024 MPO Contracts	
8.	EAST MAIN AVENUE CORRIDOR STUDY – Scott Harmstead, SRF Progress Report (Exhibit I)	225
9.	SUNSET DRIVE CORRIDOR STUDY – Adam McGill, KLJ Progress Report (Exhibit J)	227
10.	2050 FORECAST/ARRIVE 2050 – Jason Carbee, HDR Progress Report (Exhibit K)	229
11.	2022 TRANSIT DEVELOPMENT PLAN – Bill Troe, SRF Progress Report (Exhibit L)	231
12.	2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM MODIFICATIONS – Stephen Larson, MPO 2023-2026 TIP Administrative Modifications (Exhibit M)	233
13.	2023 POLICY BOARD MEETING CALENDAR – Stephen Larson, MPO 2023 Meeting Calendar (Exhibit N)	237
14.	OTHER BUSINESS	
15.	ADJOURNMENT	

Next scheduled Policy Board meeting is on 01/17/2023. Please call 701-355-1852 with questions. Any individual requiring special accommodations to allow access or participation at the meeting is asked to notify ADA Coordinator, Bismarck-Mandan MPO, PO Box 5503, Bismarck, ND 58506-5503 or complete and submit the Request for Reasonable Accommodations form at <http://www.bismarcknd.gov/DocumentCenter/View/23201> at least five (5) days prior to the meeting.

PROJECTS UPDATE

<u>Project</u>	<u>% Complete</u>	<u>Contracted Completion Date</u>
East Main Avenue Corridor Study	71	06/30/2023
Sunset Drive Corridor Study	50	08/31/2023
2021 TDMSE/2025-2050 MTP	4	03/31/2025
2022 Transit Development Plan	22	12/31/2023
2022 Traffic Data Acquisition	100	12/05/2022

Common MPO Acronyms

ATAC: Advanced Traffic Analysis Center	NDDOT: North Dakota Department of Transportation
CPG: Consolidated Planning Grant	RSP: Regionally Significant Project
FHWA: Federal Highway Administration	TDM: Travel Demand Model
FTA: Federal Transit Administration	TIP: Transportation Improvement Plan
MTP: Metropolitan Transportation Plan	UPWP: Unified Planning Work Program

A full list of common MPO acronyms may be accessed online <https://www.bismarcknd.gov/DocumentCenter/View/37890/MPO-acronyms>