

**TO: Bismarck-Mandan Metropolitan Planning Organization Policy Board**

**FROM: Rachel Drewlow, MPO Executive Director**

**DATE: May 9, 2022**

**RE: Policy Board Meeting**

There will be a meeting of the Bismarck-Mandan MPO Policy Board on **Tuesday, May 17, 2022, at 1:30 PM**. The meeting will be held in the Tom Baker Meeting Room of the City/County Office Building at 221 N. 5<sup>th</sup> Street, Bismarck, ND. The agenda is outlined below.

The City of Bismarck and Policy Board members are encouraging citizens to provide their comments for public hearing items on the Bismarck-Mandan MPO Policy Board agenda via email to [mpo@bismarcknd.gov](mailto:mpo@bismarcknd.gov). Please include which item number your comment references. It will be sent to the members, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 5:00 pm 1 business day prior to the meeting. If you would like to participate via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your name, agenda item and e-mail address to the above e-mail at least 3 days before the meeting.

Many of the 5 (five) Policy Board members will attend this meeting remotely. **Policy Board members and those presenting at the meeting will receive ZOOM invites approximately 1 business day prior to the meeting. Individuals wishing to participate via ZOOM should email contact information to [mpo@bismarcknd.gov](mailto:mpo@bismarcknd.gov) at least 3 days in advance of the meeting to receive a meeting invite tailored uniquely to them.**

As always, live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access at 102.5 FM Radio, or stream [FreeTv.org](http://FreeTv.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [MPO Policy Board](#).

**AGENDA**

- 1. MINUTES  
Review and Possible Approval of Minutes from April 19, 2022 Meeting . . . . . 3
- 2. 2022-2025 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS  
**Public Hearing:** 2022-2025 TIP Amendments (Exhibit A and B) – Stephen Larson, MPO  
Mandan 8<sup>th</sup> Ave NW and 27<sup>th</sup> St NW Project, Amendment (Exhibit A) . . . . . 11  
Highway 1804 Overlay Project, Amendment (Exhibit B) . . . . . 13  
Sunset Drive Interchange Project, Amendment (Exhibit C) . . . . . 15  
Grant Marsh Bridge Planning Study, Amendment (Exhibit D) . . . . . 17  
Updated 2022-2025 TIP Program of Projects (Exhibit E) . . . . . 19  
**ACTION ITEM:** 2022-2025 TIP Amendments
- 3. SUNSET DRIVE CORRIDOR STUDY – Kim Riepl, MPO  
QBS Letter (Exhibit F) . . . . . 23  
**ACTION ITEM:** Sunset Drive Corridor Study Consultant Approval
- 4. TRAFFIC DATA ACQUISITION – Rachel Drewlow, MPO  
QBS Letter (Exhibit G) . . . . . 25  
**ACTION ITEM:** Traffic Data Acquisition Consultant Approval

5.	2021-2022 UPWP AMENDMENT – Rachel Drewlow, MPO UPWP Amendment, ATAC Pilot Project (Exhibit H) . . . . .	27
	<b>ACTION ITEM:</b> 2021-2022 UPWP Amendment	
6.	ATAC MASTER AGREEMENT UPDATE – Rachel Drewlow, MPO ATAC Addendum – Signalized Intersections Traffic Data Collection Pilot Project (Exhibit I) . . 29	
	<b>ACTION ITEM:</b> ATAC Addendum	
7.	CITY OF LINCOLN RECREATIONAL TRAILS PROGRAM (RTP) APPLICATION – Kim Riepl, MPO 66 <sup>th</sup> Street Trail Extension Project Application (Exhibit J) . . . . .	35
	<b>ACTION ITEM:</b> Lincoln RTP Application	
8.	MPO STAFF REQUEST TO NEGOTIATE CONTRACT CHANGES– Rachel Drewlow, MPO MPO Staff Request Memo (Exhibit K) . . . . .	47
	<b>ACTION ITEM:</b> Grant MPO Staff Permission To Negotiate Contract Changes	
9.	POPULATION BASED COST SHARES FOR MPO JURISDICTIONS– Rachel Drewlow, MPO Population Based Cost Shares Breakout (Exhibit L) . . . . .	49
	<b>ACTION ITEM:</b> Population Based Cost Shares	
10.	EAST MAIN AVENUE CORRIDOR STUDY UPDATE – Scott Harmstead, SRF Progress Report (Exhibit M) . . . . .	51
11.	ORIGIN-DESTINATION DATA ACQUISITION (STREETLIGHT) – Rachel Drewlow, MPO QBS Letter (Exhibit N) . . . . .	53
12.	BIKE-PED SUBCOMMITTEE UPDATE – Kim Riepl, MPO	
13.	OTHER BUSINESS	
14.	ADJOURNMENT	

Next scheduled Policy Board meeting is on 06/21/2022. Please call 701-355-1852 with questions. Any individual requiring special accommodations to allow access or participation at the meeting is asked to notify ADA Coordinator, Bismarck-Mandan MPO, PO Box 5503, Bismarck, ND 58506-5503 or complete and submit the Request for Reasonable Accommodations form at <http://www.bismarcknd.gov/DocumentCenter/View/23201> at least five (5) days prior to the meeting.

**PROJECTS UPDATE**

<u>Project</u>	<u>% Complete</u>	<u>Contracted Completion Date</u>
East Main Avenue Corridor Study	12	06/30/2023

**Common MPO Acronyms**

ATAC: Advanced Traffic Analysis Center	NDDOT: North Dakota Department of Transportation
CPG: Consolidated Planning Grant	RSP: Regionally Significant Project
FHWA: Federal Highway Administration	TDM: Travel Demand Model
FTA: Federal Transit Administration	TIP: Transportation Improvement Plan
MTP: Metropolitan Transportation Plan	UPWP: Unified Planning Work Program

A full list of common MPO acronyms may be accessed online  
<https://www.bismarcknd.gov/DocumentCenter/View/37890/MPO-acronyms>