

**TO: Bismarck-Mandan Metropolitan Planning Organization Policy Board**

**FROM: Rachel Drewlow, MPO Executive Director**

**DATE: April 11, 2022**

**RE: Policy Board Meeting**

There will be a meeting of the Bismarck-Mandan MPO Policy Board on **Tuesday, April 19, 2022, at 1:30 PM**. The meeting will be held in the Tom Baker Meeting Room of the City/County Office Building at 221 N. 5<sup>th</sup> Street, Bismarck, ND. The agenda is outlined below.

The City of Bismarck and Policy Board members are encouraging citizens to provide their comments for public hearing items on the Bismarck-Mandan MPO Policy Board agenda via email to [mpo@bismarcknd.gov](mailto:mpo@bismarcknd.gov). Please include which item number your comment references. It will be sent to the members, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 5:00 pm 1 business day prior to the meeting. If you would like to participate via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your name, agenda item and e-mail address to the above e-mail at least 3 days before the meeting.

Many of the 5 (five) Policy Board members will attend this meeting remotely. **Policy Board members and those presenting at the meeting will receive ZOOM invites approximately 1 business day prior to the meeting. Individuals wishing to participate via ZOOM should email contact information to [mpo@bismarcknd.gov](mailto:mpo@bismarcknd.gov) at least 3 days in advance of the meeting to receive a meeting invite tailored uniquely to them.**

As always, live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access at 102.5 FM Radio, or stream [FreeTv.org](http://FreeTv.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [MPO Policy Board](#).

**AGENDA**

1. MINUTES  
Review and Possible Approval of Minutes from March 15, 2022 Meeting . . . . . 3
2. 2022-2025 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS – Stephen Larson, MPO  
NDDOT RAISE Grant Project, Amendment (Exhibit A) . . . . . 9  
Bismarck Roundabout Signing Project, Amendment (Exhibit B) . . . . . 11  
Apple Creek Weigh In Motion Site Project, Amendment (Exhibit C) . . . . . 13  
Bismarck Main Avenue Rail Project, Amendment (Exhibit D) . . . . . 15  
Bismarck Morrison Avenue Rail Project, Amendment (Exhibit E) . . . . . 17  
Bismarck 43<sup>rd</sup> Avenue NE Rail Project, Amendment (Exhibit F) . . . . . 19  
Updated 2022-2025 TIP Program of Projects (Exhibit G) . . . . . 21  
**ACTION ITEM:** 2022-2025 TIP Amendments
3. TRAFFIC DATA ACQUISITION – Rachel Drewlow, MPO  
**ACTION ITEM:** Traffic Data Acquisition Consultant Approval
4. SUNSET DRIVE CORRIDOR STUDY – Kim Riepl, MPO  
**ACTION ITEM:** Sunset Drive Corridor Study Consultant Approval

5. REVISION TO MPO CONTRACT TEMPLATE – Kim Riepl, MPO Contract (Exhibit H) .....	25
<b>ACTION ITEM:</b> Planning Study Contract	
6. ATAC MASTER AGREEMENT UPDATE – Kim Riepl and Rachel Drewlow, MPO ATAC Addendum – Sunset Drive Corridor Addendum (Exhibit I) .....	35
ATAC Addendum – TDMSE/MTP Addendum (Exhibit J) .....	37
<b>ACTION ITEM:</b> ATAC Addendums	
7. BIS-MAN TRANSIT FY2022 5339 GRANT APPLICATION – Deidre Hughes, Bis-Man Transit 5339 Grant Application (Exhibit K) .....	41
<b>ACTION ITEM:</b> FY2022 5339 Grant Application	
8. ORIGIN DESTINATION DATA PURCHASE – Rachel Drewlow, MPO Origin Destination Data Quotes (Exhibit L) .....	51
<b>ACTION ITEM:</b> Origin Destination Data Purchase	
9. BURLEIGH COUNTY REQUEST FOR SUPPORT TO PURSUE MEGA GRANT FUNDS FOR 66 <sup>TH</sup> STREET INTERCHANGE PROJECT – Rachel Drewlow, MPO Draft Letter of Support (Exhibit M) .....	53
<b>ACTION ITEM:</b> Burleigh County Request for Support	
10. EAST MAIN AVENUE CORRIDOR STUDY UPDATE – Scott Harmstead, SRF Progress Report (Exhibit N) .....	57
11. ND MPO DIRECTOR’S MEETING UPDATE – Rachel Drewlow, MPO	
12. TDMSE/MTP AND TDP STUDY UPDATES – Rachel Drewlow, MPO	
13. BIKE-PED SUBCOMMITTEE UPDATE – Kim Riepl, MPO	
14. OTHER BUSINESS	
15. ADJOURNMENT	

Next scheduled Policy Board meeting is on 05/17/2022. Please call 701-355-1852 with questions. Any individual requiring special accommodations to allow access or participation at the meeting is asked to notify ADA Coordinator, Bismarck-Mandan MPO, PO Box 5503, Bismarck, ND 58506-5503 or complete and submit the Request for Reasonable Accommodations form at <http://www.bismarcknd.gov/DocumentCenter/View/23201> at least five (5) days prior to the meeting.

**PROJECTS UPDATE**

<u>Project</u>	<u>% Complete</u>	<u>Contracted Completion Date</u>
East Main Avenue Corridor Study	4	06/30/2023

**Common MPO Acronyms**

ATAC: Advanced Traffic Analysis Center	NDDOT: North Dakota Department of Transportation
CPG: Consolidated Planning Grant	RSP: Regionally Significant Project
FHWA: Federal Highway Administration	TDM: Travel Demand Model
FTA: Federal Transit Administration	TIP: Transportation Improvement Plan
MTP: Metropolitan Transportation Plan	UPWP: Unified Planning Work Program

A full list of common MPO acronyms may be accessed online <http://www.bismarcknd.gov/DocumentCenter/View/37890/MPO-acronyms>