


Let's Play!

October 14, 2022

TO: Commissioners Jeske, Jordan, Munson, Zimmerman, and President Gilbertson
FROM: Kevin Klipfel, Executive Director 
SUBJECT: October 20, 2022 Park Board Meeting Packet and Overview

Commissioners:

Attached you will find the packet and overview for the Park Board meeting on October 20, 2022 at 5:15 pm at the Tom Baker Meeting room. The agenda is as follows:

- Item 1.** Call Meeting to Order and Roll Call
- Item 2.** Approval of Agenda
- Item 3.** Featured Partners and Programs – Bismarck Mandan Lacrosse Association
Kurt Weinberg will appear before the Board.
- Item 4.** Step Into the Batter's Box Campaign
- Committee Update – Mike Wolf, committee co-chair, will appear before the Board to provide an update on the fundraising efforts.
 - Request Board Authorization to Proceed with Project – The Board will consider whether or not to proceed with the project. If the Board chooses to proceed, staff requests authorization to select a consultant and proceed with bids.
- Item 5.** Consideration of Bismarck Hockey Boosters Memorandum of Understanding
The Bismarck Hockey Boosters have provided the attached memorandum of understanding for the Board's consideration. Legal Counsel John Ward has reviewed this document.
- Item 6.** Disposition of Bids – Municipal Ballpark Video Board/Scoreboard Replacement
Jeff Feist with EAPC will appear before the Board to review the bid results which are included in your packet.
- Item 7.** Board Authorization to Request Qualifications for Engineering, Architect and Planning Services
This process is completed every two years, and staff is requesting authorization to request qualifications again for years 2023 and 2024. The Park District seeks qualifications from engineering, architect, and planning firms. These qualifications are reviewed, and the Park Board approves a group that can be used for the next two years. Consulting firms can be added to this list during the two years by submitting their qualifications for consideration and approval by the Park Board.

A nationally accredited park and recreation agency.

Our Vision

Be the leader and premier provider of public parks, programs, facilities and leisure services.

Our Mission

Work with the community to provide residents and visitors the highest quality park, program, facility and event experience.

Core Purpose

Provide affordable, accessible, and sustainable public park and recreation services.

Our Values

Accountability	Diversity
Collaboration	Integrity
Community	Professionalism

Item 8.

Consent Agenda

A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion, or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:

- Review and Approval of September 15, 2022 Board Meeting Minutes – The minutes are included for your consideration.
- Request Board Authorization to Call for 2022 Fertilizer Bids – Staff requests authorization to call for bids for golf course and park fertilizer.
- Consideration of Companion Agreement for Ash Coulee and Tyler Parkway Shared Use Path - Enclosed is a Companion Agreement regarding the Ash Coulee and Tyler Parkway Shared Use Path project. It is an agreement between the city of Bismarck and the Bismarck Parks and Recreation District requiring Bismarck Parks and Recreation District to undertake all the duties and responsibilities contained in the agreement between the city of Bismarck and the North Dakota Department of Transportation. This agreement references the NDDOT agreement (the second one) as an attachment. The Park District only needs to approve and sign the first agreement as the second one is an attachment. This is standard procedure for TAP grant projects.
- Request Board Authorization for Consultant Selection Process and to Call for Bids for the Following Projects – Please see the memo provided by Operations Director David Mayer.
 - Hay Creek Park
 - McQuade Playground Replacement
 - Joann Hetzel Memorial 4-H Building Roof Repair
 - Sertoma Park Water Line

Item 9.

Approval of Bills

Individuals or organizations who wish to appear before the Board on an existing agenda item will also make the request in writing or emailed, delivered to the Bismarck Parks and Recreation District office by 12:00 noon, 2 days prior to the regular monthly meeting of the Board of Park Commissioners.

Next Regular Board Meeting: November 17, 2022 at 5:15 pm in the Tom Baker Meeting Room