

Let's Play!

September 9, 2022

TO: Commissioners Jeske, Jordan, Munson, Zimmerman and President Gilbertson

FROM: Kevin Klipfel, Executive Director (KK)

SUBJECT: September 15, 2022 Park Board Meeting Packet and Overview

Commissioners:

Enclosed you will find the packet of information and overview for the Park Board meeting on September 15, 2022 at 5:15 pm at the Tom Baker Meeting room.

Item 1. Call Meeting to Order and Roll Call

Item 2. Approval of Agenda

Item 3. Public Hearing, Consideration and Approval of 2023 Operating Budget
Enclosed in your packet you will find the proposed 2023 budget information as presented. Kathy Feist, Finance Director, will provide a review of the information.

The public hearing will be opened, and comments will be received from the public in two parts – those in opposition or with concerns and those in support. It is important that citizens identify themselves for the record.

Upon completing the receipt of comments, the hearing will be closed, and the Board will act on the proposed 2023 budget.

The steps needed for the approval of the budget are as follows:

- Address any adjustments to the proposed budget.
- Approve the second reading of the budget resolution and mill levy.
- Adopt the 2023 operating budget.

Item 4. Disposition of Bids - Tom O'Leary Water Intake Project
John Klein with Apex Engineering Group will present the bids received on this project. The information is provided in your packet.

Item 5. Consideration of Agreements

- Clairmont Family Conservation Park Property Transfer Agreement – Enclosed in your packet is the proposed agreement to transfer this property to Bismarck Parks and Recreation District. This agreement has been reviewed by staff and Legal Counsel and is recommended for approval.

A nationally accredited park and recreation agency.

Our Vision

Be the leader and premier provider of public parks, programs, facilities and leisure services.

Our Mission

Work with the community to provide residents and visitors the highest quality park, program, facility and event experience.

Core Purpose

Provide affordable, accessible, and sustainable public park and recreation services.

Our Values

Accountability	Diversity
Collaboration	Integrity
Community	Professionalism

- Silver Ranch 3rd and 4th Park Development Agreement - Enclosed in your packet you will find information regarding the proposed Silver Ranch 3rd and 4th park development agreement. Legal Counsel will review the park development agreement. Operations Director David Mayer will provide additional information about the neighborhood park for the Board. If this meets with Board approval, we ask the Board to approve the park development agreement and attachments as presented.

Item 6. Consideration of Name for Neighborhood Park in Promontory Point Subdivision
Please see the memo provided by Operations Director David Mayer.

Item 7. Consent Agenda
A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion, or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:

- Review and Approval of August 18, 2022 Board Meeting Minutes – The minutes are included for your review and approval.
- Consideration to Correct July 21, 2022 Board Meeting Minutes – An error has been discovered in the July 21, 2022 Board meeting minutes. The proposed update can be seen in page two of the minutes in the bill approval paragraph.
- Consider Capital Ice Complex Concessions Agreement Extension Request with Bismarck Hockey Boosters – Please see the memo provided by Mikayla Jablonski Jahner from the Bismarck Hockey Boosters.
- Request Authorization to Call for Bids for VFW/Tom O’Leary and Riverwood Concessions Providers – Staff requests Board authorization to call for bids for these concessions’ locations.
- Consideration of Commissioner Re-Appointments within Operations Portfolio – Commissioner Jordan is unable to attend the Forestry Advisory Board meetings due to his schedule and wishes to change appointments with Commissioner Munson who currently holds the Sleepy Hollow appointment. Commissioner Munson concurs with this request.
- Consideration of Consultant Selection Agreements with KLJ for Tyler Parkway Shared Use Path – Please see the memo and agreement provided by Finance Director Kathy Feist.

Item 8. Approval of Bills

Individuals or organizations who wish to appear before the Board on an existing agenda item will also make the request in writing or emailed, delivered to the Bismarck Parks and Recreation District office by 12:00 noon, 2 days prior to the regular monthly meeting of the Board of Park Commissioners.

Next Regular Board Meeting: October 20, 2022 at 5:15 pm in the Tom Baker Meeting Room