


August 12, 2022

TO: Commissioners Jeske, Jordan, Munson, Zimmerman and President Gilbertson
FROM: Kevin Klipfel, Executive Director 
SUBJECT: August 18, 2022 Park Board Meeting Packet and Overview

Commissioners:

Enclosed you will find the packet of information and overview for the Park Board meeting on August 18, 2022 at 5:15 pm at the Tom Baker Meeting room.

- Item 1.** Call Meeting to Order and Roll Call
- Item 2.** Approval of Agenda
- Item 3.** Featured Partners and Programs – Bismarck Community Gardens – Steve Neu will appear before the Board as the Featured Partner and Program
- Item 4.** Presentation by Bismarck’s Community Development Department Regarding Together 2045 Comprehensive Plan
Kim Lee will present this information to the Board.
- Item 5.** Presentation by City of Bismarck Regarding Potential Land Donation
City Attorney Jannelle Combs and City Administrator Keith Hunke will appear before the Board to discuss a potential land donation of city property located adjacent to BSC.
- Item 6.** Disposition of Bids
- Sertoma Park Restroom Improvements – Mike Berg with Apex Engineering Group will present this information to the Board.
 - Elk Ridge Pickleball Fencing Project – Brad Krogstad with KLJ will present the information to the Board.
- Item 7.** Consideration of Roofing Project Bids
Operations Director David Mayer will review this information with the Board.

A nationally accredited park and recreation agency.

Our Vision

Be the leader and premier provider of public parks, programs, facilities and leisure services.

Our Mission

Work with the community to provide residents and visitors the highest quality park, program, facility and event experience.

Core Purpose

Provide affordable, accessible, and sustainable public park and recreation services.

Our Values

Accountability
Collaboration
Community
Diversity
Integrity
Professionalism

Item 8.

Consent Agenda

- Review and Approval of July 21, 2022 Board Meeting Minutes – The minutes are included for your consideration.
- Consideration of Request to Extend Tom O’Leary Concessions Provider Agreement - Bismarck Sports Group wishes to exercise the option to extend their agreement to provide concessions at Tom O’Leary Golf Course for an additional golf season as provided in their agreement. Please see the memo provided by Thom Brigl with Bismarck Sports Group.
- Consideration of Agreements
 - Lease Agreement with ND League of Cities – The lease agreement with ND League of Cities is up for renewal near the end of 2022. The changes from the last agreement include the dates of the agreement and the rental fees.
 - University of Mary Agreement for use of BSC Aquatic and Wellness Center - This agreement is provided for Board consideration. The dates and facility use fee were updated.
- Consideration of Consultant Selection Agreements for the Following – Please see the memo and proposed agreements provided by Finance Director Kathy Feist.
 - Municipal Country Club Improvements
 - Municipal Ballpark Phase III Planning

Item 9.

Approval of Bills

Individuals or organizations who wish to appear before the Board on an existing agenda item will also make the request in writing or emailed, delivered to the Bismarck Parks and Recreation District office by 12:00 noon, 2 days prior to the regular monthly meeting of the Board of Park Commissioners.

Next Regular Board Meeting: September 15, 2022 at 5:15 pm in the Tom Baker Meeting Room
Meeting will include the Public Hearing on the 2023 Proposed Budget