



Let's Play!

May 13, 2022

TO: Commissioners Gilbertson, Jordan, Munson, Zimmerman and President Jeske

FROM: Kevin Klipfel, Executive Director 

SUBJECT: May 19, 2022 Park Board Meeting Packet and Overview

Commissioners:

Enclosed you will find the overview and packet of information for the Park Board meeting on May 19, 2022 at 5:15 pm at the Tom Baker Meeting room. The agenda is as follows:

Item 1. Call Meeting to Order and Roll Call

Item 2. Approval of Agenda

Item 3. Presentation of Workplace Safety Milestone Award by the ND Safety Council
Don Moseman and Kristin Wilson from the ND Safety Council will present this award.

Item 4. Featured Partners and Programs – BisMarket
Robert Massie, BisMarket Board Co-President, will address the Board as the Featured Partner and Program

Item 5. 2021 Audit Presentation
Mindy Piatz from Brady Martz will address the Board regarding the 2021 audit.

Item 6. Consideration of AT&T Temporary Facility Proposal
Please see the documents provided in the Board packet. Steve Carlson from Terra Consulting Group will be available to answer any questions.

Item 7. Authorization to Call for Bids

- VFW Expansion Project – Staff requests Board consideration and approval to call for bids for the VFW Sports Center expansion project. We anticipate that the project will be bid in June and a recommendation would be brought to the Commissioners for your consideration at the July 21, 2022 Park Board meeting.
- Elk Ridge Park Pickleball Court Fencing – Please see the memo provided by Operations Director David Mayer.

Item 8. Disposition of Bids

- Capital Racquet and Fitness Center Court Resurfacing – Facilities and Programs Director Mike Wald will review the bid received.
- Crack Sealing Projects – Operations Director David Mayer will review the bids received.
- Roof Replacement Projects – Operations Director David Mayer will review the bids received.

A nationally accredited park and recreation agency.

Our Vision

Be the leader and premier provider of public parks, programs, facilities and leisure services.

Our Mission

Work with the community to provide residents and visitors the highest quality park, program, facility and event experience.

Core Purpose

Provide affordable, accessible, and sustainable public park and recreation services.

Our Values

Accountability	Diversity
Collaboration	Integrity
Community	Professionalism

- Item 9.** Consideration of 2023-2025 Strategic Plan
Enclosed in your packet is the 2023-2025 strategic plan for your consideration.
- Item 10.** Consideration of Consultant Selection Agreement for Tom O’Leary Waterline Project and Request Authorization to Call for Bids
In your packet you will find a memo regarding the consultant selection process, consideration of the agreement and request to call for bids for this project.
- Item 11.** Consideration of Joint Powers Agreement with Bismarck Public Schools
Please see the attached agreement for your consideration. This is an update to the 1992 Joint Powers Agreement that outlines use of buildings, facilities, and grounds owned by each of the parties. This has been reviewed by President Jeske, legal counsel and me.
- Item 12.** Request Board Authorization to Select Consultant for the Hay Creek Retaining Wall Project
Operations Director David Mayer will review the information provided in the Board packet.
- Item 13.** Discussion of 2022 Activity Guide
Community Relations Manager Dana Schaar Jahner will review the information in the Board packet.
- Item 14.** Consent Agenda
A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion, or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:
- Review and Approval of April 21, 2022 Board Meeting Minutes – The minutes are included for your consideration.
 - Request Board Authorization to Select a Consultant for the Municipal Ballpark Videoboard/Scoreboard Project.
- Item 15.** Approval of Bills

Individuals or organizations who wish to appear before the Board on an existing agenda item will also make the request in writing or emailed, delivered to the Bismarck Parks and Recreation District office by 12:00 noon, 2 days prior to the regular monthly meeting of the Board of Park Commissioners.

Next Regular Board Meeting: June 16, 2022 at 5:15 pm in the Tom Baker Meeting Room