


Let's Play!

March 11, 2022

TO: Commissioners Gilbertson, Jordan, Munson, Zimmerman and President Jeske

FROM: Kevin Klipfel, Executive Director 

SUBJECT: March 17, 2022 Park Board Meeting Packet and Overview

Commissioners:

Attached you will find the packet of information and overview for the Park Board meeting on March 17, 2022 at 5:15 pm at the Tom Baker Meeting room.

**Item 1.** Call Meeting to Order and Roll Call

**Item 2.** Approval of Agenda

**Item 3.** Featured Partners and Programs

- Theo Art School - Liliana Norby will appear before the Board.
- ND State Amateur Basketball Tournament – Facility Specialist Brandon Wilkens will provide an update for the board.

**Item 4.** Consideration of Softball Umpire Building at Cottonwood Park  
In your Board packet, you will find a variety of information relating to the proposed softball umpire building project at Cottonwood Park. We will review a proposed schematic design for the building at Cottonwood Park along with cost estimates. Mike Wolf, representing the Walt Stack family, will then address the Board regarding a partnership effort to move this project forward if the Board wishes to pursue this facility.

**Item 5.** Disposition of Bids

- Sertoma Park Outdoor Tennis Court and Park Improvements – Mike Berg with Apex Engineering Group will present the bid recommendations found in your Park Board packet.
- Ice Resurfacer – Facilities and Programs Director Mike Wald will review the summary of bids and recommendation for your consideration.
- Joann Hetzel Memorial 4-H Building Air Conditioning Project – Blake Wagner with Prairie Engineering will review the bids received and recommendation provided in the packet.
- Access Audit and Transition Plan Phase II – Facilities and Programs Director Mike Wald will review the summary of the proposals received for phase II.  
*A nationally accredited park and recreation agency.*

### Our Vision

Be the leader and premier provider of public parks, programs, facilities and leisure services.

### Our Mission

Work with the community to provide residents and visitors the highest quality park, program, facility and event experience.

### Core Purpose

Provide affordable, accessible, and sustainable public park and recreation services.

### Our Values

Accountability	Diversity
Collaboration	Integrity
Community	Professionalism

**Item 6.**

Consent Agenda

A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion, or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:

- Review and Approval of February 17, 2022 Board Meeting Minutes – The minutes are included for your consideration.
- Record Disposal Request – Please refer to the memo provided in your packet.
- Consideration of Adjustments to Baseball Fees – Please see the memo provided in the Park Board packet.
- Request Board Authorization to Apply for America the Beautiful Grant – A memo is provided regarding this grant.
- Board Consideration of Consultant Agreement for Joann Hetzel Memorial 4-H Building Playground and Authorization to Call for Bids – Please see the memo and proposed agreement provided by Finance Director Kathy Feist.
- Request Board Authorization to Call for Bids for Eagles Park Electrical Improvements Project – Staff requests Board authorization to call for these bids.
- Consideration to Dispose of Items Through City Auction – Operations Director David Mayer has provided a memo in your packet.

**Item 7.**

Approval of Bills

Individuals or organizations who wish to appear before the Board on an existing agenda item will also make the request in writing or emailed, delivered to the Bismarck Parks and Recreation District office by 12:00 noon, 2 days prior to the regular monthly meeting of the Board of Park Commissioners.

Next Regular Board Meeting: April 21, at 5:15 pm in the Tom Baker Meeting Room  
Strategic Planning Session: March 31, 2022 at 4:00 pm in the Park District Administrative Office