


Let's Play!

February 11, 2022

TO: Commissioners Gilbertson, Jordan, Munson, Zimmerman and President Jeske  
FROM: Kevin Klipfel, Executive Director   
SUBJECT: February 17, 2022 Park Board Packet and Overview

Commissioners:

Attached you will find the packet of information and overview for the Park Board meeting on February 17, 2022 at 5:15 pm at the Tom Baker Meeting room.

**Item 1.** Call Meeting to Order and Roll Call

**Item 2.** Approval of Agenda

**Item 3.** Featured Partners and Programs – Sleepy Hollow Theatre & Arts Park  
Gavin McCollam will appear before the Board representing Sleepy Hollow Theatre & Arts Park.

**Item 4.** Waiver Request for Daybreak 2<sup>nd</sup> Addition  
Jason Petryszyn from Swenson Hagen will present the attached request on behalf of Ron Knutson and TPR, LLP. Also included in the packet is the Neighborhood Parks and Open Space Policy. The request is for the Park Board to grant a waiver of the requirement to place a neighborhood park in the Daybreak 2<sup>nd</sup> Addition. TPR, LLP would intend secure a location for a regional or neighborhood park in a future plat.

**Item 5.** Exclusive Soft Drink Vending and Supply Proposals  
Please see the information provided by Facilities and Programs Director Mike Wald.

**Item 6.** Review and Consideration of Round One 2022 Matching Grant Applications  
Information regarding the applications and recommendations are included in your packet. Commissioner Jordan will review the information for the Board.

**Item 7.** Authorization to Pursue Agency Reaccreditation with the Commission for Accreditation of Park and Recreation Agencies of the National Recreation and Park Association  
Recreation Manager RaNae Jochim will review the information provided in your packet regarding this request.

*A nationally accredited park and recreation agency.*

### Our Vision

Be the leader and premier provider of public parks, programs, facilities and leisure services.

### Our Mission

Work with the community to provide residents and visitors the highest quality park, program, facility and event experience.

### Core Purpose

Provide affordable, accessible, and sustainable public park and recreation services.

### Our Values

Accountability	Diversity
Collaboration	Integrity
Community	Professionalism

**Item 8.** Disposition of Bids – Fertilizer Purchase  
Operations Director David Mayer will review the information regarding the fertilizer bids received.

**Item 9.** Reconsideration of Golf Cart Bids  
Facilities and Programs Director Mike Wald will review the memo that is in your Board packet.

**Item 10.** Record Disposal Request  
Finance Director Kathy Feist has provided a memo.

**Item 11.** Designation of Bank Depositories  
Please see the memo provided by Finance Director Kathy Feist.

**Item 12.** Consent Agenda  
A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion, or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:

- Review and Approval of January 20, 2022 Board Meeting Minutes – The minutes are included for your review.
- Request Board authorization to Apply for the Following Grants:
  - State Energy Program (SEP) Grant - We have been notified about a potential State Energy Program Grant program. Applications are due by March 1, 2022. Staff has identified possible projects at the BSC Aquatic and Wellness Center, VFW Sports Center and Capital Ice Complex. If the Board approves applying for grant funding, staff will then work with the appropriate parties to further develop the grant application. If we were successful with the grant application, we would plan for this project in 2023.
  - Outdoor Heritage Fund Grant – Please see the memo provided by Operations Director David Mayer.
- Request Board Authorization to Select Consultant for Bids for Playground at the Joann Hetzel Memorial 4-H Building – Operations Director David Mayer has provided a memo.
- Request Board Authorization to Call for the Following Bids – Operations Director David Mayer has provided memos regarding these projects:
  - McDowell Dam Pavement Maintenance Project
  - Joann Hetzel Memorial Building Chairs and Tables
  - Sam McQuade Sr. Softball Complex Playground Replacement Project

**Item 13.**      Approval of Bills

Individuals or organizations who wish to appear before the Board on an existing agenda item will also make the request in writing or emailed, delivered to the Bismarck Parks and Recreation District office by 12:00 noon, 2 days prior to the regular monthly meeting of the Board of Park Commissioners.

Next Regular Board Meeting: March 17, 2022 at 5:15 pm in the Tom Baker Meeting Room