



February 2, 2022

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, February 8, 2022, at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the item that your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is always available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms including [FreeTV.org](https://www.free-tv.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

FUTURE COMMISSION MEETINGS:

- February 22, 2022
- March 8, 2022 & March 22, 2022
- April 12, 2022 & April 26, 2022

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

2. CONSENT AGENDA

A. Consider approval of minutes.

Documents:

[MIN01252022.pdf](#)

B. Consider approval of expenditures.

C. Consider approval of personnel actions.

Documents:

[HR - Personnel Actions.pdf](#)

D. Consider the request for approval from the Airport for the following:

1. Architectural Agreement with Übl Design Group, P.C. for Snow Removal Equipment (SRE) Building Project.

Documents:

[\(C\) AIR - UBL Design Group Architectural Agreement.pdf](#)

E. Consider the request for approval from the City Attorney for the following:

1. Approval of Purchase Agreement for Edwards Avenue property.
2. Request to release reversionary clause in the 2014 deed to Bismarck State College for the Gateway to Science Center.
3. Event Center Grounds Policy.

Documents:

[\(C\) ATTY - Edwards Property Sale.pdf](#)

[\(C\) ATTY - Gateway to Science.pdf](#)

[\(C\) ATTY - Grounds Policy.pdf](#)

F. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. Permission for BBPH to collaborate with Bismarck Public Schools (BPS) on an early literacy partnership project.
2. Accept infant formula donations.

Documents:

[\(C\) PH - Early Literacy Partnership Project.pdf](#)

[\(C\) PH - Infant Formula Donations.pdf](#)

G. Consider the request for approval from the Community Development

Department for the following:

1. Introduction of and call for a public hearing on Ordinance 6498, the annexation of part of Silver Ranch Third Addition, requested by Investcore, Inc. and Bismarck Parks and Recreation District. The Planning & Zoning Commission recommends approval.
2. Introduction of and call for a public hearing on Ordinance 6499, the annexation of parts of Silver Ranch First Addition First Replat and Silver Ranch Second Addition, requested by Investcore, Inc. The Planning & Zoning Commission recommends approval.
3. Request from the Historic Preservation Commission to apply for a 2022 Historic Preservation Fund Grant.
4. Request from FRF Investments LLP for approval of the release of a portion of an MDU electric line easement over Lot 28, Block 1, Clear Sky Addition.

Documents:

- (C) [CD - Silver Ranch 3rd Addition - Ord 6498.pdf](#)
- (C) [CD - Silver Ranch 1st and 2nd Additions - Ord 6499.pdf](#)
- (C) [CD - Historic Preservation Fund Grant.pdf](#)
- (C) [CD - Clear Sky Easement Release.pdf](#)

H. Consider the request for approval from the Engineering Department for the following:

1. Resolution of Necessity for SI 564.

Documents:

- (C) [ENG - SI 564.pdf](#)

I. Consider the request for approval from the Event Center for the following:

1. Übl Design Group, P.C. architectural contract for locker rooms.

Documents:

- (C) [EC - Ubl Design Group Contract.pdf](#)

J. Consider the request for approval from the Finance Department for the following:

1. Application for Abatement for the following where the Assessing Division recommends approval:
 - 1238 Portland Dr - David & Connie Frieze - 2020 & 2021 Blind Exemption
 - 2546 Sharps Loop - J & A Properties LLP - 2021

Deferred Maintenance

- 824 N 4th St - Dolores Meisner - 2021 Deferred Maintenance
- 2932 Remuda Dr - Timothy & Elizabeth Herrmann - 2021 Deferred Maintenance
- 624 Oberhausen Dr - Glenn Carpenter - 2020 Disabled Veteran
- 920 Arthur Dr - James Fuglie & Lillian Crook - 2021 Disabled Veteran

Documents:

[\(C\) FIN - Abatements.pdf](#)

K. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Appoint Dawn Kopp to the Forestry Advisory Board.
2. Permission to purchase one Stertil Koni Diamond Lift - Model 70-13 from the State of North Dakota Contract.
3. Permission to purchase self-propelled snowblowers for Roads & Streets operations.

Documents:

[\(C\) PW-SO - 2022 FAB Appointment.pdf](#)

[\(C\) PW-SO - Purchase of Hoist for Fleet Services.pdf](#)

[\(C\) PW-SO - Purchase of Snowblowers for Streets.pdf](#)

L. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Approval of the USGS Contract for Streamflow and Water Level Monitoring during the period of January 1, 2022, through December 31, 2022.

Documents:

[\(C\) PW-UO - USGS Contract for Streamflow and Water Level Monitoring.pdf](#)

3. REGULAR AGENDA

4. Recommendation from the Bismarck Parking Authority to issue a Request for Proposals to sell the City-owned surface parking lot at 424 East Thayer Avenue for development. The lot is currently managed by the Bismarck Parking Authority.

Documents:

[\(R\) CD - Parking Authority Request.pdf](#)

5. Public hearing on the zoning ordinance text amendment as outlined in Ordinance 6497. A staff-initiated zoning ordinance text amendment relating to technical amendments to the sign code.

Documents:

(R) CD - Sign Code Technical Revision - Ord 6497.pdf

6. Request for approval of the minor subdivision final plat of South Meadows Addition Third Replat and a private utility agreement, requested by Investcore, Inc.

Documents:

(R) CD - South Meadows Addition Third Replat.pdf

7. Continue discussion on Water, Sewer, and Stormwater Utility.

Documents:

(R) PW-UO - Continued Discussion of Utility Operations.pdf

Other Business

Adjourn

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