


January 14, 2022

TO: Commissioners Gilbertson, Jordan, Munson, Zimmerman and President Jeske
FROM: Kevin Klipfel, Executive Director 
SUBJECT: January 20, 2022 Park Board Meeting Packet and Overview

Commissioners:

Enclosed you will find the packet of information and overview for the Park Board meeting on January 20, 2022 at 5:15 pm at the Tom Baker Meeting room. The agenda is as follows:

Item 1. Call Meeting to Order and Roll Call

Item 2. Approval of Agenda

Item 3. Featured Partners and Programs

- Aquastorm Swim and Dive Club – Jeff Steele
- Bismarck Parks and Recreation District's Flurry Fest – Spencer Aune

Item 4. Disposition of Bids

- North Central Park – Brad Krogstad from KLJ will review the bid summary that is found in your Board packet.
- General Sibley Vault Toilet – Operations Director David Mayer will review the bid information in your Board packet.
- 2022 Golf Carts and Irrigation Control Equipment – Facilities and Programs Director Mike Wald will review the information found in your packet.
- 2022 Activity Guide – Community Relations Manager Dana Schaar Jahner will present the bid information in your Board packet.

Item 5. Designation of Bank Depositories
Finance Director Kathy Feist will review the memo in your Board packet.

Item 6. Consent Agenda

A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion, or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:

A nationally accredited park and recreation agency.

Our Vision

Be the leader and premier provider of public parks, programs, facilities and leisure services.

Our Mission

Work with the community to provide residents and visitors the highest quality park, program, facility and event experience.

Core Purpose

Provide affordable, accessible, and sustainable public park and recreation services.

Our Values

Accountability	Diversity
Collaboration	Integrity
Community	Professionalism

- Consideration of December 16, 2021 Board Meeting Minutes – The minutes are included in your Board packet.
- Request Board Authorization to Apply for the Following Grants:
 - Park District Facility Renovation Grant through ND Parks and Recreation Department - The North Dakota Parks and Recreation Department Park District Facility Renovation Grant (PDFRG) offers local park districts the ability to compete in one of two population categories. The Park District would apply in the population center of 15,000+. The authorized \$5,000,000, 50% matching grant is strictly limited for renovation, upgrade, and/or repair of existing facilities with the priority given to outdoor facilities. For renovation, repair or upgrade of park district facility projects, \$1,000,000 is the maximum grant amount. Park District staff has identified \$2,000,000 in projects for which we could apply. Staff requests Board authorization to apply for this funding.
 - ND Game and Fish Department Grant – Attached you will find a memo from Operations Director David Mayer.
- Request Board Authorization to Call for Bids for an Ice Resurfacer – Please see the memo provided by Facilities and Programs Director Mike Wald.
- Consideration of Memorandum of Agreement Establishing a Cooperative Support Agreement Between Bismarck Public Schools District No. 1 and Park District of the City of Bismarck – Included in your packet is an agreement for the VFW Sports Center enhancement and addition project.
- Approval of Consultant Selection for the Following – Finance Director Kathy Feist has provided a memo regarding the consultant selection process, approval of the three agreements and calling for bids for the Sertoma Park sanitary sewer extension and Hay Creek trail improvement projects.
 - Sertoma Sanitary Sewer Connection – Apex Engineering
 - Hay Creek Trail Project – KLJ
 - Comprehensive Plan for Clairmont Family Conservation Park - KLJ

Item 7. Approval of Bills

Individuals or organizations who wish to appear before the Board on an existing agenda item will also make the request in writing or emailed, delivered to the Bismarck Parks and Recreation District office by 12:00 noon, 2 days prior to the regular monthly meeting of the Board of Park Commissioners.

Next Regular Board Meeting: February 17, 2022 at 5:15 pm in the Tom Baker Meeting Room
 Strategic Planning Session: February 28, 2022 at 4:00 pm – Park District Office