

Let's Play!

November 12, 2021

TO: Commissioners Gilbertson, Jordan, Munson, Zimmerman and President Jeske

FROM: Kevin Klipfel, Executive Director (cc)

SUBJECT: November 18, 2021 Park Board Meeting Packet and Overview

Commissioners:

Enclosed you will find the packet of information and overview for the Park Board meeting on November 18, 2021 at 5:15 pm at the Tom Baker Meeting room.

Item 1. Call Meeting to Order and Roll Call

Item 2. Approval of Agenda

Item 3. Featured Partners and Programs – Molly McLain, Executive Director of Dakota West Arts Council, will be the Featured Partner and Program.

Item 4. Update on Potential Renovation/Expansion Opportunity at VFW Sports Center
Jeff Ubl with Ubl Design Group will provide an update on this potential project and preliminary cost estimates.

Item 5. Boulder Ridge Neighborhood Park Meeting Update
A neighborhood meeting was held on November 3 to provide information and gather input on the two proposed park options. Residents were offered paper, online and in-person options to provide input. Results of the survey will be shared at the meeting.

Item 6. Consideration of 2022 Matching Grant Application
Facilities and Programs Director Mike Wald will review the Matching Grant program and ask for Board approval of the 2022 application that is included in your packet.

Item 7. Consent Agenda
A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion, or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:

- Consideration of October 21, 2021 Board Meeting Minutes – The minutes are included for your consideration.
- Board Approval to Purchase Two Pickups Utilizing the State of ND Procurement Office State Bid Procedure – Please see the memo provided by Operations Director David Mayer.

A nationally accredited park and recreation agency.

Our Vision

Be the leader and premier provider of public parks, programs, facilities and leisure services.

Our Mission

Work with the community to provide residents and visitors the highest quality park, program, facility and event experience.

Core Purpose

Provide affordable, accessible, and sustainable public park and recreation services.

Our Values

Accountability	Diversity
Collaboration	Integrity
Community	Professionalism

- Request Board Authorization to Call for Request for Proposals Soft Drink Vending and Supply – The current operating agreement expires on December 31, 2022. We request Board authorization to request proposals.
- Request Board Authorization to Call for the Following Bids:
 - 2022 Activity Guide – Staff requests Board authorization to call for this bid.
 - Two Double Vault Toilets in General Sibley Park and Campground – Please see the memo provided by Operations Director David Mayer.
 - Ice Resurfacers – Staff requests Board authorization to call for this bid.
- Request Board Authorization to Select Consultant for Joann Hetzel Memorial 4-H Building Air Conditioning Project

Item 8. Approval of Bills

Individuals or organizations who wish to appear before the Board on an existing agenda item will also make the request in writing or emailed, delivered to the Bismarck Parks and Recreation District office by 12:00 noon, 2 days prior to the regular monthly meeting of the Board of Park Commissioners.

Next Regular Board Meeting: December 16, 2021 at 5:15 pm in the Tom Baker Meeting Room