

Lincoln, Ft. Rice, Riverview, Florence Lake, Burnt Creek, Canfield, Lyman and Phoenix
Unorganized Townships

**BURLEIGH COUNTY COMMISSION
MEETING AGENDA**

**February 17, 2021
TOM BAKER MEETING ROOM
CITY\COUNTY OFFICE BUILDING
221 N 5TH ST**

5:00 P.M. *Invocation by Law Enforcement Chaplain*

COUNTY COMMISSION

- 1) Meeting called to order by chairperson of the board.
- 2) Roll call of members.
- 3) Approval of the February 1, 2021 meeting minutes, approval of bills.
- 4) Provident Life Building.
- 5) Burleigh County Water Resource District.
- 6) Vision Zero Regional Coordinator Theresa Liebsch.
- 7) County Engineer Hall:
 - a) Reconstruction of 43rd Avenue NE Project Agreement.
- 8) Consent Agenda:
 - a) Abatements.
 - b) Stop payment on lost check number 118949 and reissue payment.
- 9) Remote access for future meetings.
- 10) Other Business.
- 11) Adjourn.

Leo Vetter
Burleigh County Auditor/Treasurer

ITEM

3

**BURLEIGH COUNTY COMMISSION
MEETING MINUTES
February 1, 2021**

5:00 P.M.

Madam Chairman Jones called the regular meeting of the Burleigh County Commission to order.

Roll call of the members; Commissioners, Bitner, Matthews, Peluso, and Madam Chairman Jones present, Commissioner Armstrong absent.

Motion by Comm. Matthews, 2nd by Comm. Peluso to approve the January 20, 2021 meeting minutes and bills. All members present voted "AYE"; motion carried.

Lawrence King, Managing Partner with Zuger, Kirmis and Smith PLP, gave an update about their recently renovated office in the Provident Building. He mentioned that during the process they ended up installing new CAT-6 cables and other, at a cost of \$13,800.00 and he felt that it should be an expenditure of the County, asking for reimbursement for the \$13,800.00 now and, that the law firm would split the amount as a compromise upon the renewal of the lease in 2023 by subtracting \$6,900.00 from the \$50,000.00 additional renovation incentive upon the renewal of the lease. Motion by Comm. Matthews, 2nd by Comm. Peluso to subtract the \$6,900.00 from the \$50,000.00 additional renovation incentive upon the renewal of the lease. All members present voted "AYE"; motion carried.

Madam Chairman Jones informed the Commissioners of a lengthy letter Comm. Armstrong sent in regarding Covid-19 requirements from his employer WSI, and, the county supplies Comm. Armstrong with a call-in phone number. Madam Chairman Jones also informed the Commissioners that the County does not have any other obligations to supply more options to include Comm. Armstrong in the meetings.

Building/Zoning Director Flanagan made a recommendation to approve Mike and Billi Jo Wolf variance request. Motion by Comm. Peluso, 2nd by Comm. Bitner to approve Mike and Billi Jo Wolf variance request. All members present voted "AYE"; motion carried.

Engineer Hall made a recommendation to enter into an Engineering Consultant Agreement for the Construction Engineering of the 43rd Avenue project. Motion by Comm. Matthews, 2nd by Comm. Peluso to accept the recommendation to enter into an Engineering Consultant Agreement for the Construction Engineering of the 43rd Avenue project. All members present voted "AYE"; motion carried.

The Court Facilities Improvement Advisory Committee recently approved a grant to the county in the amount of \$596,499.21, contingent upon the county's acceptance of the grant award. The award for the portion of the project for remodeling and repurposing the current courthouse space on the ground floor on the annex. Motion by Comm. Matthews, 2nd by Comm. Peluso to accept the grant and move forward with the project. All members present voted "AYE"; motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the Office of the County Auditor/Treasurer:

Joseph & Tracy					
Houle	2019	Lot 4, Block 1, A & B First	60% Disabled Vet	\$189,900	\$99,900

Osten & Katie Richter	2020	Lot 2, Block 4, Eagle Crest Addition	70% Disabled Vet	\$405,800	\$300,800
Dejay Berger	2020	Lot 35, Block 4, Rusch Gabbert and Rusch	Lincoln Tax Credit	\$143,900	\$125,200
Gary & Sally Brovold	2020	Lot 2, Block 1, Kamrose Addition 1st Replat	50% Disabled Vet	\$229,900	\$154,900
Anthony & Diane Rothacker	2020	Lot 2, Block 1, Ridgefield Addition	100% Disabled Vet	\$245,300	\$95,300
Howard & Sue Sage	2020	Lot 21, Block 2, The Pointe	Error in property description	\$299,900	\$296,400
Mark & Kari Haegele	2020	Lot 2, Block 2, Country Creek 5th	100% Disabled Vet	\$422,900	\$272,900
Norma Leno	2020	Unit 303, Sheraton Condo II, Auditors Lot B of Lot 20, Block 1, Gateway Commons	20% Homestead	\$164,900	\$139,900
Jesse Hauff	2021	1980 Buddy 14' x 66' Ser# 316N	Moved out of Burleigh	\$9,757	\$0
Andrew Horning	2020	Lot 19, Block 5, Copper Ridge 3rd North 4.5' of Lot 20 and All of Lot 21 & the South 20' Of lot 22, Block 4, McKenzie's	90% Disabled Vet (5 months)	\$225,400	\$169,150
Kathleen Fowler	2020	Unit 4, Capitol View Estates, Lots 3-6, Block 1, Replat of Calkins	100% Homestead	\$182,800	\$57,800
Marty & Patty Boyle	2020	1982 Detroit 16' x 76' Ser# 224701A	20% Homestead	\$112,900	\$90,320
Belinda Aden	2021	1972 Harmony 14' x 70' Ser# HH5537	Moved out of Burleigh	\$20,092	\$0
Patrick Stewart	2021	1981 Holly 14' x 76' Ser# M606094	moved to dump	\$7,526	\$0
Jeremy Mertens	2020	1981 Holly 14' x 76' Ser# M606094	Duplicate	\$17,322	\$0
Jeremy Mertens	2021	1981 Liberty 14' x 56' Ser# 15394	Duplicate	\$11,236	\$0
Havenpark Capital Part	2021	1975 Kirkwood 12' x 57' Ser# 10233359	moved to dump	\$8,279	\$0
Dan & Cherie Frank	2021	1975 Titan 14' x 66' Ser# 115573D2947	Destroyed by Fire	\$5,910	\$0
Mark Snider	2021	1976 Van Dyke 14' x 66' Ser# 62633	Moved to dump	\$7,983	\$0
Mark Renden	2021	Unit 17, Capitol View Estates, Lots 3-6, Block 1, Replat of Calkins	Moved to dump	\$8,199	\$0
Veronica Schneider	2019		100% Homestead	\$113,000	\$0

Unit 17, Capitol View Estates, Lots					
Veronica Schneider	2020	3-6, Block 1, Replat of Calkins	100% Homestead	\$109,600	\$0
Edward & Audrey Behrendt	2020	Tract 1958 of Lot 1, Block 1, Country West XX	80% Homestead	\$491,400	\$391,400

Motion by Comm. Peluso, 2nd by Comm. Bitner to approve the Houle, Richter, Berger, Brovold, Rothacker, Sage, Haegele, Leno, Hauff, Horning, Fowler, Boyle, Aden, Stewart, Mertens (2), Havenpark, Frank, Snider, Renden, Schneider (2), Behrendt abatements and the remainder of the consent agenda. All members present voted "AYE"; motion carried.

Other Business; Madam Chairman Jones mentioned she had received an email from the NDACo. The official academy registration will be opening soon, and is required for all commissioners.

On a motion made, seconded, and carried, the Board adjourned.

Leo Vetter, Auditor/Treasurer

Kathleen Jones, Madam Chairman

ITEM

4

**Re: Provident Life Building,
Zuger, Kimis, and Smith PLP, Law Firm Lease**

January 20, 2021 County Commission meeting

Motion approved:

Comm. Bitner explained at some point in the past there was a lease with a Law Firm on an upper floor in the Provident Building, with an agreement to spend a certain amount of money by the County, (\$200,000.00), as an incentive to lease the space, it had to do with remodeling within the place, the logic for the dollars spent by the county was if the law firm moved out the improvements would remain with the building. Also, in addition to the \$200,000.00 incentive, an additional \$50,000.00 would go towards an incentive to renew the lease down the road. In the course of the remodeling the Law Firm decided to add some additional cables for internet and other, CAT-6, in the amount of around an additional \$13,000.00 which would not be included in the \$200,000.00 agreed on, so he felt the county did not have any further obligation with the initial agreement. He also had asked State's Attorney Julie Lawyer and Finance Director Robin Grenz for an opinion on how the additional money would be handled and the opinion was, if the county pays the amount the recommendation would be that it comes off the incentive down the road. Motion by Comm. Peluso, 2nd by Comm. Bitner to pay the additional amount for the cables (to use the exact amount) and deduct it from the future incentive upon the lease renewal. All members present voted "AYE"; motion carried.

February 1, 2021 County Commission meeting

Motion approved:

Lawrence King, Managing Partner with Zuger, Kirmis and Smith PLP, gave an update about their recently renovated office in the Provident Building. He mentioned that during the process they ended up installing new CAT-6 cables and other, at a cost of \$13,800.00 and he felt that it should be an expenditure of the County, asking for reimbursement for the \$13,800.00 now and, that the law firm would split the amount as a compromise upon the renewal of the lease in 2023 by subtracting \$6,900.00 from the \$50,000.00 additional renovation incentive upon the renewal of the lease. Motion by Comm. Matthews, 2nd by Comm. Peluso to subtract the \$6,900.00 from the \$50,000.00 additional renovation incentive upon the renewal of the lease. All members present voted "AYE"; motion carried.

Explanation:

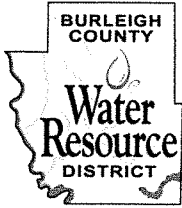
As per the motions made, Burleigh County will be deducting \$13,800.00 (January 20, 2021) and \$6,900.00 (February 1, 2021) from the \$50,000.00 additional renovation incentive upon the renewal of the lease for a total of \$20,700.00.

Recommendation:

Amend the January 20, 2021 motion to remove deducting the \$13,800.00 from the \$50,000.00 additional renovation incentive upon the renewal of the lease.

ITEM

5



Burleigh County Water Resource District

PO Box 1255

Bismarck, North Dakota 58502-1255

(701) 354-1501

www.bcwrdd.org

BOARD REORGANIZATION

JANUARY 13, 2021

The Burleigh County Water Resource District Board (Board) at their January 13, 2021 meeting has reorganized and elected new officers for 2021. The following is a summary of their address, year of appointment, term of office and position.

Dennis Reep 2213 East Ave F Bismarck, ND 58501	(2014) 12-31-22 (701) 223-7052 H (701) 557-9621 or (c) 595-2142 <u>dwrburleighwrdd@gmail.com</u>	Chairman
------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------	----------

Rodney Beck 1983 Billings Drive Bismarck, ND 58504	(2016) 12-31-21 (c) 220-5313 <u>rlbeckbcwrdd@gmail.com</u>	Vice Chairman
----------------------------------------------------------	--------------------------------------------------------------------------------------------------------------	---------------

Rick Detwiller 1900 Harbor Drive Bismarck, ND 58504	(2014) 12-31-21 (701) 223-8782 <u>rdetwillerbcwrdd@gmail.com</u>	Secretary/Treasurer (c) 226-3820
-----------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------	-------------------------------------

James Landenberger 3456 E Century Ave Bismarck, ND 58503	(2017) 12-31-22 (701) 426-6439 <u>james.landenberger@bartwest.com</u>	Manager
----------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	---------

Cory Palm 800 79 th Ave NE Bismarck, ND 58503	(2021) 12-31-23 (701) 516-4660 <u>cpalmbcwrdd@gmail.com</u>	Manager
----------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------	---------

Wendy Egli, Bookkeeper Fronteer Payroll Services, Inc 4007 State Street, Ste #20, Bismarck, ND 58503	(701) 354-1501 <u>bcwrdd@midco.net</u>	
------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------	--

David R. Bliss, Attorney Bliss Law Firm, LLC PO Box 4126, Bismarck ND 58502-4126	(701) 223-5769 <u>dbliss@blisslaw.com</u>	
----------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------	--

Michael Gunsch, PE, CFM Houston Engineering, Inc. 3712 Lockport Street, Bismarck ND 58503	Office: (701) 323-0200 Cell: (701) 527-2134 <u>mgunsch@houstoneng.com</u>	
-------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------	--

Current Board Members:

Dennis Reep, Chairman 595-2142 Rodney Beck, Vice Chairman 220-5313
Rick Detwiller, Secretary/Treasurer 223-8782 James Landenberger, Manager 426-6439 Cory Palm, Manager 516-4660

PORTFOLIO ASSIGNMENTS
JANUARY 13, 2021

Chairman Reep after consulting with the Board Managers and based on experience appointed the following Portfolio leads and Alternates to the noted projects and organizations. Alternates are available to assist and/or complete assignments, in the absence of the lead, as directed by the Portfolio Manager or the Board.

Hay Creek Watershed/Greenway	Rod Beck, Lead/Rick Detwiller, Alternate
Burnt Creek Watershed/Floodway	Cory Palm, Lead/Dennis Reep, Alternate
McDowell Dam Recreation Area	James Landenberger, Lead/Rick Detwiller, Alternate
Missouri River Issues	Rick Detwiller, Lead/Rod Beck, Alternate
Apple Creek Watershed	Rick Detwiller, Lead/James Landenberger, Alternate
Landowner Complaints/Stormwater Mgmt.	Cory Palm, Lead/Rod Beck, Alternate
	Rick Detwiller, Alternate
Missouri River Joint WRB	Rod Beck, Lead/James Landenberger, Alternate
ND Missouri River Advisory Council	Rod Beck, Lead/James Landenberger, Alternate
Burleigh County Soil Conservation District	James Landenberger, Lead/Cory Palm, Alternate
State Water Commission Liaison	Dennis Reep, Lead/Rod Beck, Alternate
Policy Considerations	Dennis Reep, Lead/James Landenberger, Alternate
MPO (Bis-Man Metropolitan Planning)	Dennis Reep, Lead/Rod Beck Alternate
Apple Creek Industrial Park	James Landenberger, Lead/Cory Palm, Alternate
Fox Island Project	James Landenberger, Lead/Dennis Reep, Alternate
Missouri River Correctional Center	James Landenberger, Lead/Dennis Reep, Alternate
Sibley Island Flood Control	Rod Beck, Lead/Cory Palm, Alternate
ND Water Users	Dennis Reep, Lead/James Landenberger, Alternate
ND Water Resource Board of Directors	Dennis Reep, Lead/James Landenberger, Alternate
ND Irrigation	Rod Beck, Lead/James Landenberger, Alternate
ND Rural Water Systems Association	Rod Beck, Lead/Cory Palm, Alternate
Ward/Ash Coulee	Rick Detwiller, Lead/Dennis Reep, Alternate
Budget	Rick Detwiller, Lead/Dennis Reep, Alternate
Brookfield Estates Flood Control	Dennis Reep, Lead/Cory Palm, Alternate
Country Ridge/Country Creek 3 rd	Cory Palm, Lead/James Landenberger, Alternate
Bismarck Airport Drainage	Dennis Reep, Lead/Cory Palm, Alternate

The Board reserves the authority to revise these appointments as needed to complete its statutory and contractual duties, and obligations.



Dennis Reep, Chairman
Burleigh County Water Resource District

Burleigh County WRD Project List



Project Details	Anticipated Implementation Window	Notes
McDowell Dam Buffer Zone	N/A - Current landowner is not interested	McDowell Dam Buffer zone was a proposal to purchase land located east of the reservoir as part of the McDowell Dam Recreation Area Strategic Plan (Circa 2005). After several appraisals and attempts the landowner has declined the BCWRD's efforts
McDowell Dam Capital Improvements	2021 through 2022	Roadways and parking lots within the McDowell Dam Recreational facility require maintenance. First phase of this work is scheduled for 2021, with the remaining scheduled for 2022. Additionally, a bank stabilization project on the east edge of the reservoir will be implemented in 2021.
McDowell Dam Fresh Water Intake	2023 through 2025	BCWRD evaluated the water supply and quality for the McDowell Dam Reservoir and determined that in many years a supplemental supply would be necessary and valuable. A feasibility study was completed and costs determined for a water supply from Apple Creek along with securing a water permit
Hay Creek Watershed Study	2022 through 2024	City of Bismarck has expressed a desire to complete an update of the <i>Hay Creek Stormwater Management Watershed Master Plan (Circa 2004)</i> , including more detailed watershed modeling. Around sixty percent of this watershed lies within Burleigh County, outside the City Limits and ETA
Sibley Island Flood Control	Present through 2024	Currently working on the preliminary engineering report. Final design and permitting is scheduled to be completed following a public informational meeting, a public hearing and vote to approve the special assessment district. Requires a significant investment to prefund this project to finalize design and initiate construction. This is anticipated to receive additional cost share grant money from the NDSWC.
Missouri River Bank Stabilization	Ongoing indefinitely	Operation and Maintenance of the Section 32 federal bank stabilization projects are by agreement the responsibility of the SWC and BCWRD based on a 50/50 cost share. Subsequently, the need exists to set aside funds for continued planning and seeking federal/funding to implement potential future project maintenance
BCWRD Reserve Fund	Ongoing indefinitely	Dedicated reserve account for unforeseen needs and circumstances

Notes: 2021 allocated amounts into project accounts is \$1.3 M, including the general reserve fund. Anticipated total needs for the project accounts is \$5.0 M.
Handout for Feb 17, 2021 Burleigh County Commission Meeting

Burleigh County WRD

<http://www.bcwrld.org/>

ITEM

6

Vetter, Leo

From: Theresa Liebsch <theresa.liebsch@mortonnd.org>
Sent: Wednesday, February 10, 2021 3:52 PM
To: Vetter, Leo
Subject: Vision Zero Coordinator Intro Agenda Feb 17

***** **CAUTION:** This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *****

Auditor Vetter,

Below is my introduction before I speak. I will be sharing a little bit about where I'm from and that I am looking forward to working with Burleigh County in the future.

Intro: Theresa Liebsch (LEEBSH) is the new Vision Zero Coordinator for Morton County. The Vision Zero Coordinator position is in place to promote traffic safety and to reduce the overall amount of serious injuries and deaths resulting from traffic crashes in our state. There are three other Vision Zero Coordinators located in Fargo, Grand Forks, and Minot. Theresa will be located in Mandan serving 16 counties in the southwest / southcentral part of North Dakota. Theresa will present county data and educate each community on how they can implement safer driving on their roads.

Please let me know if you have any questions or need clarification on anything.

Just making sure, 221 N 5th St, Bismarck ND is the address for the meeting on Wednesday, February 17th at 5:00pm?

Theresa Liebsch

Vision Zero Regional Coordinator

205 1st Ave NW

Mandan, ND 58554

(701) 425-7974

theresa.liebsch@mortonnd.org



Zero fatalities. Zero excuses.

ITEM

7



BURLEIGH COUNTY HIGHWAY DEPARTMENT

8100 43RD AVENUE NE
BISMARCK, ND 58503
701-204-7748
FAX 701-204-7749
www.burleighco.com

Request for County Board Action

DATE: February 14, 2021

TO: Leo Vetter
County Auditor

FROM: Marcus J. Hall
County Engineer

RE: Reconstruction of 43rd Avenue NE Project Agreement

Please place the following item on the next Burleigh County Board agenda.

ACTION REQUESTED:

Approve the NDDOT 43rd Avenue NE Agreement

BACKGROUND:

The North Dakota Department of Transportation (NDDOT) is requesting that Burleigh County enter into an agreement with them to define the roles, responsibility and cost share for the 43rd Avenue NE Project (North 26th Street to Roosevelt Drive). Currently, the Engineer's construction cost estimate for the project is \$4,922,221 with a proposed funding split of \$2,862,295 Federal funds, \$1,233,830 County funds and \$826,096 City of Bismarck funds.

RECOMMENDATION:

It is recommended that the County Board adopt the attached proposed resolution.

PROPOSED RESOLUTION:

THEREFORE BE IT RESOLVED: That the proper County officials are hereby authorized to enter into an agreement with the North Dakota Department of Transportation for reconstruction and cost sharing of improvements to the 43rd Avenue NE Project (North 26th Street to Roosevelt Drive).

ITEM

8

The following abatement and settlement of taxes is forwarded for action to the Burleigh County Commission:

Abate #	Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
21-008	Charles Greicar	2020	Lot 2, Block 4, Crested Butte Amended	100% Disabled Vet	\$263,200	\$113,200
21-017	Curtis Reef	2019	Lot 1, Block 2, Sunnyview Acres 5th	50% Disabled Vet	\$287,100	\$212,100
20-018	Curtis Reef	2020	Lot 1, Block 2, Sunnyview Acres 5th	50% Disabled Vet	\$287,100	\$212,100
21-029	Kenneth & Lorraine Weber	2020	Lot 4, Block 1, Horizon Heights 2nd	Error in property description	\$435,800	\$420,900
21-030	Theresa Finck	2020	Lot 11, Block 1, Highland Acres 2nd	T/F Value exceeds M/V	\$368,800	\$306,300
21-039	Patrick & Laura Hoffman	2020	Lot 19, Block 1, Southport	Error in property description	\$981,000	\$877,500
21-042	Drake & Debra McClelland	2020	Lot 2B, Block 2, North Hills 15th	70% Disabled Vet	\$302,500	\$197,500
21-046	Brenda Nagel	2020	Lot 9, Block 22, Meadow Valley 4th	40% Disabled Vet	\$209,000	\$159,000
21-047	James Murray	2020	2011 Friendship 32' x 80' Ser# MY1132728ABV	Duplicate	\$130,944	\$0
21-045	Verna Tosseth	2021	1991 Schult 16' x 76' Ser# 242789	Verna sold to Liechty - Liechty is exempt	\$26,752	\$0
21-048	Joseph & Elizabeth Pfeiler	2021	2016 Schult 28' x 56' Ser# RED366367MNAB	60% Homestead	\$84,515	\$33,806
21-049	Janice Buckmiller	2019	Unit 8, Garage #'s 7 & 8, Washington Court Condominiums Building 2033, Lot E of Lot 1, Block 13, Replat of Homan Acres	100% Homestead	\$112,100	\$0
21-050	Janice Buckmiller	2020	Unit 8, Garage #'s 7 & 8, Washington Court Condominiums Building 2033, Lot E of Lot 1, Block 13, Replat of Homan Acres	100% Homestead	\$112,100	\$0
12-052	Liechty Homes Inc	2021	1977 Ritzcraft 14' x 76' Ser# R11070145	mobile home for resale	\$9,193	\$0
12-053	Liechty Homes Inc	2021	1969 Magnolia 17' x 54' Ser# 5117	Went to dump	\$8,746	\$0
21-054	Joyce Biegler	2021	1998 Dutch 16' x 76' Ser# 22413Y	Sold to Unknown Buyer	\$37,868	\$0
21-055	Kim Paasch	2021	1976 Bonnavilla 24' x 56' Ser# 67A55369	80% Homestead	\$14,152	\$2,830
21-056	Arthur Oster	2020	Lot 17, Block 21, Caseys 4th	40% Homestead	\$192,800	\$142,800
21-057	Melodee Grenz	2019	Lot 3 less the West 33', Block 1, Meadow View 4th	50% Disabled Vet	\$388,500	\$313,500

			Lot 3 less the West 33', Block 1, Meadow View				
21-058	Melodee Grenz	2020	4th	50% Disabled Vet	\$388,500	\$313,500	
21-059	Jay Wagner	2021	1977 Rollohome 14' x 66' Ser# 31898	Taking to dump	\$8,870	\$0	
21-060	Linda Nissen	2020	Lots 16-17, Block 26, Coffins	60% Homestead	\$131,900	\$56,900	
21-061	Dolores A Paul-Berge	2020	Lot 1, Block 7, Hay Creek Meadows 2nd	100% Homestead (10 months)	\$267,700	\$163,533	
21-063	Gail Duchsherer	2021	1996 Detroitier 16' x 80' Ser# MNHM9526211	80% Homestead	\$33,853	\$6,771	
21-064	Gary & Mary Lou Morgan	2020	Unit 3 Eagle Condominiums, Lot 2, Block 1, Pebble Creek 9th	60% Homestead	\$226,400	\$136,400	
21-067	Bertha Harper	2020	Unit 8, Garage 8, Gateway Plaza Condominiums, Tract 2705A of Part of Lot 1, Block 2, Gateway Commons	100% Homestead	\$133,700	\$8,700	
21-068	Matt & Clara Sturn	2019	Unit 1 of Building A, Ridgelfield Condominiums, Lot 1, Block 1, North Valley Estates 3rd	100% Homestead	\$179,000	\$54,000	
21-069	Matt & Clara Sturn	2020	Unit 1 of Building A, Ridgelfield Condominiums, Lot 1, Block 1, North Valley Estates 3rd Unit 7, Garage 6, Washington Court	100% Homestead	\$173,600	\$48,600	
21-070	Alvin & Carol Mehring	2020	Condominiums Building 215, Lot H of Lot 1, Block 13, Replat of Homan Acres	20% Homestead	\$105,000	\$80,000	
21-071	Debbie Burgum	2019	Lot 9, Block 6, Replat of Lounsberry Outlots 17- Lot 9, Block 6, Replat of Lounsberry Outlots 17-	20% Homestead	\$196,600	\$171,600	
21-072	Debbie Burgum	2020	19 & 26-27 Unit 3 & Garage 3, 888 San Angelo Drive	40% Homestead	\$201,500	\$151,500	
21-073	Linda Wagner	2020	Condominium Complex Association, Lots 3-5, Block 2, Cottonwood Lake 5th	60% Homestead	\$170,300	\$95,300	

Burleigh County Board Appointments

Bismarek Planning Commission – 5 year term

Vernon Laning (County Appointed)	(2012)	12/31/2022
Paul Levchak (County Appointed)	(2019)	12/31/2023
Trent Wangan (County Appointed)	(2020)	12/31/2024
Brian Bitner (County Appointed)		
Brian Eiseman		
Kevin Martin		
Gabe Schell		
Steve Bakken		
Wendy VanDuyne		
Tom Atkinson		
Mike Schwartz		

County Planning Commission – 4 year term

Dale Patrick	(2019)	12/31/2021
Neil Effertz	(2010)	12/31/2021
Brian Zuroff	(2020)	12/31/2021
Bea Streifel	(2020)	12/31/2023
Dennis Agnew	(2020)	12/31/2023
Steve Marquart		
Steve Bakken		
Brian Bitner		
Becky Matthews		

County Housing Authority – 5 year term

Steven Sathre	(2017)	12/31/2021
Sister Kathleen Atkinson	(2015)	12/31/2022
Arlene Olson	(2003)	12/31/2023
Cynthia Chavez	(2020)	12/31/2024
Lois Sundquist	(2020)	12/31/2025

Lincoln City Planning Commission – 5 year term

Elizabeth Flemming	(2017)	12/31/2021
---------------------------	--------	------------

County Park Board – 3 year term

Julie Dethloff	(2020)	12/31/2021
Errol Behm	(2019)	12/31/2021

School District Reorganization – 3 year term

Kim Birkeland	(2011)	6/30/2020
Brenda Blazer	(2011)	6/30/2020
Joyce Falkenstein	(1995)	6/30/2021
Dawn Aberle	(2016)	6/30/2022
Linda MacDonald	(2007)	6/30/2022

Burleigh County Board Appointments

Special Assessment Commission – 6 year term

Jeff Eslinger	(2015)	3/31/2021
Mike Heim	(2005)	3/31/2023
Lee Lunde	(2007)	3/31/2025

Water Management Board – 3 year term

Rick Detwiller	(2014)	12/31/2021
Rodney Beck	(2016)	12/31/2021
Dennis Reep	(2014)	12/31/2022
James Landenberger	(2017)	12/31/2022
Cory Palm	(2020)	12/31/2023

Weed Control Board – 4 year term

Monte Dralle	(2006)	12/31/2021
Cory Palm	(2017)	12/31/2021
Jim Heisler	(2012)	12/31/2022
David Nehring	(2020)	12/31/2023
Raymond Skoglund	(2018)	12/31/2023

Officials Appointed to Serve at the Pleasure of the Board

Joshua Seil	County Coroner	11/30/2022
Mary Senger	Emergency Manager/Disaster Preparedness Director	
Marcus J Hall	Engineer	
Kelly Leben	Jail Administrator	
Pamela Binder	Safety/Risk Management Director & Human Resource Director	
Kim Osadchuk	Social Service Director	
Al Vietmeier	Tax Equalization Director/County Assessor	
Mark Landis	Veterans Service Officer	
Tyler Kralicek	County Agent	
Mitch Flanagan	Building Official/Director	

Burleigh County Board Appointments

<i>Special Assessment Commission – 6 year term</i>		
<i>Jeff Eslinger</i>	(2015)	3/31/2021
<i>Mike Heim</i>	(2005)	3/31/2023
<i>Lee Lunde</i>	(2007)	3/31/2025
<i>Water Management Board – 3 year term</i>		
<i>Rick Detwiller</i>	(2014)	12/31/2021
<i>Rodney Beck</i>	(2016)	12/31/2021
<i>Dennis Reep</i>	(2014)	12/31/2022
<i>James Landenberger</i>	(2017)	12/31/2022
<i>Cory Palm</i>	(2020)	12/31/2023
<i>Weed Control Board – 4 year term</i>		
<i>Monte Dralle</i>	(2006)	12/31/2021
<i>Cory Palm</i>	(2017)	12/31/2021
<i>Jim Heisler</i>	(2012)	12/31/2022
<i>David Nehring</i>	(2020)	12/31/2023
<i>Raymond Skoglund</i>	(2018)	12/31/2023

Officials Appointed to Serve at the Pleasure of the Board

<i>Joshua Seil</i>	County Coroner	11/30/2022
<i>Mary Senger</i>	Emergency Manager/Disaster Preparedness Director	
<i>Marcus J Hall</i>	Engineer	
<i>Kelly Leben</i>	Jail Administrator	
<i>Pamela Binder</i>	Safety/Risk Management Director & Human Resource Director	
<i>Kim Osadchuk</i>	Social Service Director	
<i>Al Vietmeier</i>	Tax Equalization Director/County Assessor	
<i>Mark Landis</i>	Veterans Service Officer	
<i>Tyler Kralicek</i>	County Agent	
<i>Mitch Flanagan</i>	Building Official/Director	

As of 12-9-20

Burleigh County Commission - 2020 Portfolio

Each Commissioner, being reportable to the Board, shall periodically submit his recommendation to the Board on policies and decisions relative to their portfolio assignments for final approval by the Board.

Brian Bitner	Becky Matthews	Kathleen Jones Chair	Mark Armstrong	Jim Peluso Vice-Chair
Building / Zoning / Planning	The Chamber / EDC	Water Management	States Attorney	Building / Zoning / Planning
Recorder	Public Health	County Parks Missouri Valley Complex County Extension	Gov't Coordination & Community Involvement: InterGov't Committee	Emergency Management & Combined Communication (9-1-1)
Supt. of Schools	Social Services	Highway Dept / BismarckMandan Metro Planning Org	Veterans' Services	Law Enforcement
Dakota Prairie RC&D	Council on Aging / Senior Adults Program	County Library		
Finance	Human Resource	Weed Control		
Buildings, Grounds & Abandon Cemeteries		Housing Authority		
		Renaissance Zone		

BURLEIGH COUNTY COMMISSION
Department Assignments
2021

Department	Commissioner	Commissioner
Zoning/Planning	Bitner	Peluso
Missouri Valley Complex/County Parks	Jones	
Supt of Schools	Bitner	
Recorder	Bitner	
Govt Coordination/Community Development*	Armstrong	
Public Health	Matthews	
Water Management	Jones	
County Extension	Jones	
Law Enforcement	Peluso	Jones
Human Resources	Matthews	
Finance	Bitner	
Council on Aging	Mathews	
Emergency Mgmt & Combined Comm. (9-1-1)	Peluso	
Housing Authority	Board Chair	
County Library	Jones	
Highway Dept / BismarckMandan MPO	Jones	
Weed Control	Jones	
Veterans' Services	Armstrong	
States Attorney	Armstrong	
Social Services	Matthews	
Buildings/Grounds/Abandon Cemeteries	Bitner	
Bismarck Mandan Chamber of Commerce EDC	Matthews	
Renaissance Zone	Board Chair	

* Burleigh Morton Man Bis (BMMB),

InTerGovernmental Committee (ITG)

BURLEIGH COUNTY COMMISSION AND PARK BOARD
2021 MEETING SCHEDULE
TOM BAKER MEETING ROOM - CITY\COUNTY BUILDING

<u>DATE</u>	<u>AGENDA</u>
Jan. 4 20 (Weds)	Regular Meeting – Reorganize/Assign Portfolios 2 nd Meeting
Feb. 1 17 (Weds)	Regular Meeting 2 nd Meeting
Mar. 1 15	Regular Meeting 2 nd Meeting
Apr. 5 19	Regular Meeting 2 nd Meeting
May 3 17	Regular Meeting 2 nd Meeting
June 7 21	Regular Meeting/Equalization 2 nd Meeting
July 7 21 & 22	Regular Meeting 2 nd Meeting & Preliminary Budget Introduction (8:30AM)
Aug. 2 16	Regular Meeting 2 nd Meeting
Sept. 1 (Weds) 15 (Weds)	Regular Meeting 2 nd Meeting/Final Budget Hearing
Oct. 4 18	Regular Meeting Hearing to establish minimum sales prices for tax sale 2 nd Meeting
Nov. 1 15 16	Regular Meeting 2 nd Meeting Annual Tax Sale (10:00 A.M.)
Dec. 6 20	Regular Meeting 2 nd Meeting

11-11-05. Meetings of board - Time and place.

The board of county commissioners shall meet and hold regular meetings for the transaction of business at a time and place to be designated by the commission on a date certain established by resolution or ordinance of the commission. The county auditor shall have power to call special meetings when the interests of the county demand it. The chairman of the board, or a majority of the members thereof, may call special meetings that must be noticed in accordance with section 44-04-20.

2021

JANUARY

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

NOVEMBER

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Burleigh County Board Appointments

Special Assessment Commission – 6 year term

Jeff Eslinger	(2015)	3/31/2021
Mike Heim	(2005)	3/31/2023
Lee Lunde	(2007)	3/31/2025

Water Management Board – 3 year term

Rick Detwiller	(2014)	12/31/2021
Rodney Beck	(2016)	12/31/2021
Dennis Reep	(2014)	12/31/2022
James Landenberger	(2017)	12/31/2022
Cory Palm	(2020)	12/31/2023

Weed Control Board – 4 year term

Monte Dralle	(2006)	12/31/2021
Cory Palm	(2017)	12/31/2021
Jim Heisler	(2012)	12/31/2022
David Nehring	(2020)	12/31/2023
Raymond Skoglund	(2018)	12/31/2023

Officials Appointed to Serve at the Pleasure of the Board

Joshua Seil	County Coroner	11/30/2022
Mary Senger	Emergency Manager/Disaster Preparedness Director	
Marcus J Hall	Engineer	
Kelly Leben	Jail Administrator	
Pamela Binder	Safety/Risk Management Director & Human Resource Director	
Kim Osadchuk	Social Service Director	
Al Vietmeier	Tax Equalization Director/County Assessor	
Mark Landis	Veterans Service Officer	
Tyler Kralicek	County Agent	
Mitch Flanagan	Building Official/Director	