



August 10, 2021

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, August 10, at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck is encouraging citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number your comment references. The comments will be sent to the members, as well as placed with the minutes.

To ensure your comments are received prior to the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your e-mail address and contact information to the above e-mail at least 1 business day before the meeting.

As always, live meeting coverage is available Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms including [FreeTV.org](https://www.freeTV.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

FUTURE COMMISSION MEETINGS:

- August 24, 2021
- September 14, 2021 & September 28, 2021
- October 12, 2021 & October 26, 2021

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Presentation of Esri Award for Special Achievement in GIS
2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
3. CONSENT AGENDA

- A. Consider approval of minutes.

Documents:

[MIN07272021.pdf](#)

- B. Consider approval of expenditures.

- C. Consider approval of personnel actions.

Documents:

[HR - Personnel Report.pdf](#)

- D. Consider the request for approval from the Airport for the following:

1. Receive and consider bids for runway De-Icer.
2. Approval of Insurance Release Agreement from American Family Insurance.
3. Approval of the Engineering Services Agreement with KLJ for Meisner Building Demolition.

Documents:

[\(C\) AIR - Bids for Runway Deicer.pdf](#)
[\(C\) AIR - Insurance Claim Release Form.pdf](#)
[\(C\) AIR - KLJ Engineering Agmt-Meisner Demo.pdf](#)

- E. Consider the request for approval from the City Attorney for the following:

1. Introduction and call for a public hearing on Ordinance 6480 to amend portions of Title 3 – Animal Control and Protection
2. Approval of the First Amendment to Lease Agreement for the Bismarck Burleigh Public Health space to extend the term to December 31, 2022.

Documents:

[\(C\) ATTY - Animal ordinance changes.pdf](#)

[\(C\) ATTY - U of Mary lease exst.pdf](#)

F. Consider the request for approval from the Community Development Department for the following:

1. Request of JE Homes, LLC to release the 14-foot utility easement, less the north ten feet, lying between Lots 9 and 10, Block 3, Silver Ranch First Addition First Replat. Staff recommends approval.
2. Request for a letter of support and permission for the City of Bismarck to apply for the NEA Our Town Grant.
3. Request of the Bismarck-Mandan Metropolitan Planning Organization, on behalf of Bis-Man Transit, for approval to apply for SFY22, Section 5310, Enhanced Mobility of Seniors and Individual with Disabilities Program grant funding.
4. Consider approval of the Five Year Consolidated Plan (2020-2024) and 2020 Annual Action Plan.
5. Consider approval of 2021 Annual Action Plan.

Documents:

[\(C\) CD - Silver Ranch First Addition First Replat Easement Release.pdf](#)

[\(C\) CD - NEA Our Town Grant Application.pdf](#)

[\(C\) CD - BMT 5310 Grant Application.pdf](#)

[\(C\) CD - Consolidated Plan and 2020 Annual Action Plan.pdf](#)

[\(C\) CD - 2021 Annual Action Plan.pdf](#)

G. Consider the request for resolution from the Engineering Department for the following:

1. Approval of the dedication and acceptance of a sanitary sewer easement on Lots 27 and 32, Block 1, Promontory Point VII Addition.
2. Approval of encroachment agreement with Marvin Development at 3310 State Street.
3. Approval of purchase agreement with Riley & Betty Neuhardt for future N 19th Street right of way.
4. Approval of the dedication and acceptance of right of way, utility, and sidewalk easements associated with Promontory Point VI.
5. Approval of the dedication and acceptance of right of way and utility easements associated with Sattler's Sunrise 10th Addition.
6. Request for Resolution receiving bids and ordering preparation of the Engineer's Statement for SE 578 and awarding Contract for SE 578.
7. Request for Resolution receiving bids and ordering preparation of the Engineer's Statement for SI 553 and awarding Contract for SI 553.

Documents:

- [\(C\) ENG Promontory VII Esmt.pdf](#)
- [\(C\) ENG - Encroachment Agreement-Taco Bell.pdf](#)
- [\(C\) ENG - Neuhardt Purchase Agreement.pdf](#)
- [\(C\) ENG - Promontory VI Esmt.pdf](#)
- [\(C\) ENG - Sattlers Sunrise 10 Esmt.pdf](#)
- [\(C\) ENG - SE 578 - meadow village storm - award.pdf](#)
- [\(C\) ENG - SI 553 - heritage park 2nd - award.pdf](#)

H. Consider the request for approval from the Finance Department for the following:

1. Application for Abatement for 2021 for the following:
 - 1322 N 16th St - Fire Damage
 - 2000 University Dr. - Lease Expired
 - 3004 Ontario Ln - Market Value Reduction
2. Approval of the Resolution Directing Special Assessments to be Levied.

Documents:

- [\(C\) FIN - Applications for Abatements.pdf](#)
- [\(C\) FIN - Resolution Directing Special Assessments .pdf](#)

I. Consider the request for approval from the Police Department for the following:

1. Approval to accept bid for bomb squad explosives disposal trailer from Criminalistics.

Documents:

- [\(C\) PD - Grant for bomb squad explosives disposal trailer.pdf](#)

J. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Award the furnishing street maintenance materials – brine salt to Harry Hughes.
2. Award the Wastewater Treatment Plant Administration Building 13 Re-Roof Project to Pierce Lee Roofing, LLC.
3. Approval of Task Order No.1 to the Agreement with HDR Engineering for professional engineering services for solid waste operations.

Documents:

- [\(C\) PW-SO - Bid award for furnishing street maintenance materials - brine salt.pdf](#)

(C) PW-SO - Bid award for WWTP Admin Bldg 13 Re-Roof Project.pdf
(C) PW-SO - HDR Task Order 1 for Solid Waste Operations.pdf

K. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Approval of the Agreement for Cost-Share Reimbursement with the North Dakota State Water Commission for Water Utility Project WU 134.

Documents:

(C) PW-UO - Cost-Share Agreement for WU 134.pdf

4. REGULAR AGENDA

5. Public Hearing on Ordinance 6479 to enact Ordinance 8-08-12 regarding Urban Rodent Control.

Documents:

(R) ATTY - Ordinance 6479.pdf

6. Consider the request from the Community Development Department for the following:

1. Minor subdivision final plat of Tree Top Addition, requested by Grey Wolf Properties II, LLC. The Bismarck Planning and Zoning Commission recommends approval.

Documents:

(R) CD - Tree Top Addition.pdf

7. Consider the request from the Community Development Department for the following:

1. Request approval to apply for the American Rescue Plan Act of 2021 (ARP) grant on behalf of Bis-Man Transit.

Documents:

(R) CD - ARP Grant.pdf

8. Consider the request for resolution from the Engineering Department for the following:

1. Resolution Receiving Bids and Ordering Preparation of the Engineer's Statement for SI 552.
2. Resolution Awarding Contract for SI 552.

Documents:

(R) ENG - SI 552 - prom pt 6th 7th - award.pdf

9. Consider the request for resolution from the Engineering Department for the following:

1. Resolution Receiving Bids and Ordering Preparation of the Engineer's Statement for SI 551/SE 579.
2. Resolution Awarding Contract for SI 551/SE 579.

Documents:

(R) ENG - SI 551 SE 579 - clear sky - award.pdf

Other Business

Adjourn

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