



May 5, 2021

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, May 11, 2021, at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck is encouraging citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include which item number your comment references. It will be sent to the commission members, as well as placed with the minutes.

To ensure your comments are received prior to the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio for a 3-5 minute comment, please provide your e-mail address and contact information to the above e-mail at least 1 business day before the meeting.

As always, live meeting coverage is available Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms including [FreeTV.org](https://www.free.tv) and [Facebook Live](https://www.facebook.com/bismarcknd). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

FUTURE COMMISSION MEETINGS:

- May 25, 2021
- June 8, 2021 & June 22, 2021
- July 13, 2021 & July 27, 2021

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Proclamation recognizing May 9-15, 2021 as Law Enforcement Memorial Week.

Documents:

[Law Enforcement Memorial Week Proclamation 2021.pdf](#)

2. Proclamation Recognizing May 16-22, 2021 as National Public Works Week.

Documents:

[Public Works Week Proclamation 2021.pdf](#)

3. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

4. CONSENT AGENDA

- A. Consider approval of minutes.

Documents:

[MN042721.pdf](#)

[SM050321.pdf](#)

- B. Consider approval of expenditures.

- C. Consider approval of personnel actions.

Documents:

[HR - Personnel Report.pdf](#)

- D. Consider the request for approval from the Administration Department for the following:

1. Approve the request to appoint Steven Koontz to the Dakota Media Access Board of Directors.
2. Approve a new gaming site authorization for Bismarck-Mandan Convention of Visitors Bureau at:
 1. O'Brians – 1039 East Interstate Avenue
 2. Quality Inn – 1030 East Interstate Avenue
 3. Radisson Hotel Bismarck – 605 East Broadway Avenue
 4. Ramkota – 800 South 3rd Street
 5. Stadium – 1247 West Divide Avenue
3. Approve a new gaming site authorization for Light of Christ Catholic Schools at:
 1. St. Mary's Academy – 1025 North 2nd Street
 2. St. Mary's Central High School – 5802 Ridgeland Drive
4. Approve a new gaming site authorization for ND Chapters of Delta Waterfowl at:
 1. Ramkota – 800 S 3rd St
5. Approve a new gaming site authorization for Prairie Public Broadcasting at:
 1. Dakota Skies Bingo – 825 South 8th Street
6. Introduction of and call for a public hearing on a new Class F1 Restaurant Full Alcohol liquor license for Huckleberry House, LLC dba Huckleberry House at 1700 River Road.

7. Approve request for a letter of support from Valor Property Group, LLC.

Documents:

(C) ADMIN - DMA Appointment.pdf
(C) ADMIN - Gaming Site Renewal - Bis-Man CVB.pdf
(C) ADMIN - Gaming Site Renewal - Light of Christ Catholic Schools.pdf
(C) ADMIN - Gaming Site Renewal - ND Chapters of Delta Waterfowl.pdf
(C) ADMIN - Gaming Site Renewal - Prairie Public Broadcasting.pdf
(C) ADMIN - New Liquor License - Huckleberry House, LLC.pdf
(C) ADMIN - Valor Property Group Letter of Support.pdf

E. Consider the request for approval from the Airport for the following:

1. Approve Amendment 1 to the April 27, 2021 agreement with KLJ for Wetland Phase 7 Project.
2. Approve the selection committee recommendation of UBL Design Group for Airport architectural consultant services for up to 5 years.
3. Approve the Electric Service Agreement with MDU.
4. Approve the High Point Networks proposal and use of state bid to complete Airport Phase 2 Camera Improvements.

Documents:

(C) AIR - Amendment 1 for Wetland Phase 7 Project.pdf
(C) AIR - Approval of SRE Building Concept Study.pdf
(C) AIR - MDU Service Agreement for Electrical Vehicle.pdf
(C) AIR - Request for State Bid on Airport Cameras.pdf

F. Consider the request for approval from the Attorney for the following:

1. Introduction and call for a public hearing on Ordinance 6464 to amend Ordinance 6-08-06, regarding BB and Pellet Guns.

Documents:

(C) ATTY - BB and Pellet Guns, Ord 6464.pdf

G. Consider the request from the Bismarck-Burleigh Public Health Department for the following:

1. Approve request to apply for and accept funding for the Tobacco Prevention & Control Program from the ND Department of Health.

Documents:

(C) PH - Tobacco Grant Application 2021.pdf

H. Consider the request for approval from the Community Development Department for the following:

1. Approve the Contract Agreement for 2021 Historic Preservation Funds and increase budget authority for government grants by \$28,170.
2. Introduction of and call for a public hearing on Ordinance 6461, a request for a zoning change from the RM15-Residential and PUD-Planned Unit Development zoning district to a new PUD-Planned Unit Development zoning district for Hamilton's First Addition First Replat.
3. Introduction of and call for a public hearing on Ordinance 6462, a request for a zoning change from the MA – Industrial zoning district to the PUD – Planned Unit Development zoning district for Lot 2, Block 1, J & L Addition, requested by James Barnhardt.
4. Introduction of and call for a public hearing on Ordinance 6463, a request for a zoning change from the RM30 – Residential zoning district to the PUD – Planned Unit Development zoning district for Lots 23-24, Block 23, Sturgis Addition, requested by Kier and Candance Vander Wal.

Documents:

[\(C\) CD - 2021 Historic Preservation Funds.pdf](#)
[\(C\) CD - Hamilton First Addition, Ord 6461.pdf](#)
[\(C\) CD - J and L Addition, Ord 6462.pdf](#)
[\(C\) CD - Sturgis Addition, Ord 6463.pdf](#)

I. Consider the request for approval from the Engineering Department for the following:

1. Park Improvement District No. 005
 1. Resolution Receiving Bids and Ordering Preparation of the Engineer's Statement for PI 005.
 2. Resolution rejecting bids and authorizing the rebid of Park Improvement District PI 005 contingent on an action of the same by the Park and Recreation District.
2. Park Improvement District No. 006
 1. Resolution Receiving Bids and Ordering Preparation of the Engineer's Statement for PI 006.
 2. Resolution rejecting bids and authorizing the rebid of Park Improvement District PI 006 contingent on an action of the same by the Park and Recreation District.
3. Street Improvement District No. 542
 1. Approve revised budget for SI 542.
4. Street Improvement District No. 549
 1. Resolution Approving Plans and Specifications for SI 549.
 2. Resolution Directing the Advertisement of Bids and Receive Bids for SI 549.
5. Street Improvement District No. 550
 1. Accept Insufficiency of Protests on Resolution of Necessity for Street Improvement District SI 550 upon which staff may proceed with the project.
6. Street Improvement District No. 552

1. Petitions for Improvements have been Received.
2. Approval of Creating District SI 552.
3. Ordering Preparation of the Preliminary Engineering Report.
4. Approval of Preliminary Report and Directing Preparation of Plans and Specifications.
7. Street Improvement District No. 555
 1. Resolution Creating District SI 555 and Ordering Preparation of the Preliminary Report.
 2. Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
8. Sewer Utility Project No. 83
 1. Award contract to Innovative High Performance Coatings.
9. Streetlight and Traffic Signal Utility Project No. 59
 1. Reject bids and authorize staff to rebid project SV 59.

Documents:

[\(C\) ENG - PI 005.pdf](#)
[\(C\) ENG - PI 006.pdf](#)
[\(C\) ENG - SI 542.pdf](#)
[\(C\) ENG - SI 549.pdf](#)
[\(C\) ENG - SI 550.pdf](#)
[\(C\) ENG - SI 552.pdf](#)
[\(C\) ENG - SI 555.pdf](#)
[\(C\) ENG - SU 83.pdf](#)
[\(C\) ENG - SV 59.pdf](#)

J. Consider the request for approval from the Event Center for the following:

1. Award contract to Skeels Electric Co. for the meeting room matrix and cabling project.

Documents:

[\(C\) EC - Meeting room matrix and cabling project.pdf](#)

K. Consider the request for approval from the Fire Department for the following:

1. Grant permission to purchase radio communications devices compatible with the statewide interoperability system under state bid.

Documents:

[\(C\) FD - Interoperability Communication Devices Purchase.pdf](#)

L. Consider the request for approval from the Police Department for the following:

1. Grant permission to solicit donations for the Tri-City Community Picnic.
2. Approval to utilize funds for expenditures related to street level

narcotics interdiction training.

Documents:

(C) PD - Tri City Picnic Request.pdf
(C) PD - Request to Authorize Funds.pdf

M. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Award the bid for the Fire Station 3 Addition and Remodel Project.
2. Approve the contract with EAPC to develop bid documents and oversee the Bismarck Event Center and Belle Mehus Auditorium Air Quality Project.
3. Approve the contract with Apex Engineering Group for the Fire Station #1 Backup Generator Replacement Project.
4. Grant permission for the sale of Public Works inventory.
5. Permission to purchase a skid steer loader for Streets operations from the Source Well Contract No. 040319.
6. Approve the donation of clay material from the landfill for the State of North Dakota Highway Department Gibbs Bridge reconstruction project.

Documents:

(C) PW-SO - Bid Award for Fire Station 3 Addition and Remodel.pdf
(C) PW-SO - Contract Approval for Event Center and Belle Mehus Air Quality Upgrade Project.pdf
(C) PW-SO - Contract Approval for Fire Station 1 Backup Generator.pdf
(C) PW-SO - Permission to Sell Public Works Inventory.pdf
(C) PW-SO - Purchase of Skid Steer Loader for Streets Operations.pdf
(C) PW-SO - Request from State of ND to Donate Clay Material from Landfill.pdf

5. REGULAR AGENDA

6. Receive a presentation from Dakota West Arts Council on activities and projects.

Documents:

(R) ADMIN - DWAC Presentation.pdf

7. Receive an update regarding the Bismarck Mandan Chamber EDC's efforts.

Documents:

(R) ADMIN - Chamber EDC Update.pdf

8. Consider the request from the Community Development Department to apply to become part of the AARP Network of Age-Friendly Communities.

Documents:

[\(R\) CD - AARP Network of Age Friendly Communities.pdf](#)

9. Receive a presentation from Leadership Bismarck Mandan on Ride Share Signing Pilot Project.

Documents:

[\(R\) ENG - Leadership Bismarck Mandan.pdf](#)

10. Consider the request from the Engineering Department to discuss approval of the Temporary License to Premises Agreement for the June 12, 2021, Medieval Rush event.

Documents:

[\(R\) ENG - Medieval Rush.pdf](#)

11. Public hearing on Ordinance 6460 to amend Ordinances 5-03-03 and 5-03-06 regarding Public Dances.

Documents:

[\(R\) ATTY - Ordinance 6460.pdf](#)

12. Receive the 2020 Crime and Traffic Analysis Report from the Police Department.

Documents:

[\(R\) PD - 2020 Crime and Traffic Analysis.pdf](#)

13. Receive an update from the Public Health Director regarding the COVID-19 Emergency Shelter operations and determine future operations.

Documents:

[\(R\) PH - COVID Shelter Update.pdf](#)

14. Discussion on how the new Police Department and Public Health facilities will be financed.

Documents:

[\(R\) ATTY - Police Department and Public Health Facilities.pdf](#)

15. Receive an updated listing of members of the Special Assessment Task Force.

Documents:

[\(R\) ADMIN - Special Assessment Task Force.pdf](#)

Other Business

Adjourn

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