

**TO: Bismarck-Mandan Metropolitan Planning Organization Policy Board**  
**FROM: Rachel Drewlow, MPO Executive Director**  
**DATE: December 7, 2020**  
**RE: Policy Board Meeting**

The Bismarck-Mandan MPO Policy Board on **Tuesday, December 15, 2020, at 1:30 PM.** The meeting will be held in the Ed “Bosh” Froehlich Meeting Room, Mandan City Hall, 205 2<sup>nd</sup> Avenue NW, Mandan, ND. The agenda is outlined below.

Due to ongoing public health concerns related to COVID-19, citizens are encouraged to provide their comments for agenda items on the Metropolitan Planning Organization Policy Board agenda via email to [mpo@bismarcknd.gov](mailto:mpo@bismarcknd.gov). Please include which item number your comment references. The comments will be sent to the members, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 5:00 pm prior to the day of the meeting. If you would like to appear via video or audio link on an agenda item, please provide your e-mail address and contact information to the above e-mail at least 1 business day before the meeting.

The physical meeting room will be open to the public, but we certainly understand the public wishing to limit their exposure at this time but still participate in government. Before entering the meeting facility, all individuals should self-screen for COVID-19 symptoms or potential exposure and if unable to pass the screening protocol, will be requested to participate remotely in the meeting for the public’s safety. Some of the Policy Board members may attend this meeting remotely. The number of participants to be in person will be physically limited to a maximum total number of occupants in the Commission Chambers that can maintain social distancing. To adhere to public health recommendations to minimize public gatherings during this COVID-19 situation, the following options are being offered to accommodate public attendance and participation in Policy Board meetings:

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access at 102.5 FM Radio, or stream [FreeTv.org](http://FreeTv.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [MPO Policy Board](#).

## AGENDA

1. MINUTES  
 Review and Possible Approval of Minutes from November 17, 2020 Meeting . . . . . 3
2. MPO EXECUTIVE DIRECTOR MESSAGE – Rachel Drewlow, Executive Director, MPO
3. BIS-MAN TRANSIT GRANT APPLICATIONS – Diedre Hughes, Bis-Man Transit  
 Section 5310 Grant Application (Exhibit A) . . . . . 11  
 Section 5339 Grant Application (Exhibit B) . . . . . 29  
**ACTION ITEM:** Section 5310 & 5339 Grant Applications
4. PAVEMENT CONDITIONS & ANALYSIS REPORT  
 Progress Report (Exhibit C) – Kurt Keifer, Gorrrondona & Associates, Inc. . . . . 41  
 Contract Amendment (Exhibit D) – Rachel Drewlow, MPO . . . . . 43  
**ACTION ITEM:** Contract Amendment
5. INTERSECTION ANALYSIS STUDY – Mike Bittner, KLJ  
 Progress Report (Exhibit E) . . . . . 45

6. 2021 MEETINGS SCHEDULE – Kim Riepl, MPO  
2021 Meetings Calendar (Exhibit F) . . . . . 47
7. BIS-MAN TRANSIT UPDATE – Deidre Hughes, Bis-Man Transit Executive Director
8. OTHER BUSINESS
9. ADJOURNMENT

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Next scheduled Policy Board meeting is on 1/19/2021. Please call 701 355-1852 with questions.

Any individual requiring special accommodations to allow access or participation at the meeting is asked to notify ADA Coordinator, Bismarck-Mandan MPO, PO Box 5503, Bismarck, ND 58506-5503 or complete and submit the [Request for Reasonable Accommodations form](#) at least five (5) days prior to the meeting.

#### PROJECTS UPDATE

<u>Project</u>	<u>% Complete</u>	<u>Contracted Completion Date</u>
Intersection Analysis Study	96	01/31/2021
Orthophotography & Topographic Mapping	100	11/31/2020
2020 Pavement Conditions & Analysis Report	82	12/31/2020