



December 22, 2020

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, December 22, 2020, at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Due to ongoing public health concerns related to COVID-19, the City of Bismarck is encouraging citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. The item will be sent to the members, as well as placed with the minutes.

To ensure your comments are received prior to the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a public hearing item, please provide your e-mail address and contact information to the above e-mail at least 1 business day before the meeting.

The physical meeting room will be open to the public, but we certainly understand the public wishing to limit their exposure at this time but still participate in government. Before entering the City/County Building, all individuals should self-screen for COVID-19 and if unable to pass the screening protocol, will be expected to participate remotely in the meeting for the public's safety.

The number of participants to be in person will be physically limited to maximum total number of occupants in the Commission Chambers that can maintain social distancing. If attending in person, masks will be required as social distancing cannot be assured in the City/County public areas.

As always, live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org. Agenda items can be found online

at www.bismarcknd.gov/agendacenter.

Future Commission Meetings:

January 12 & 26, 2021

February 9 & 23, 2021

March 9 & 23, 2021

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
2. Consider the approval of the minutes.

Documents:

[MN120820.pdf](#)

3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[HR Personnel Report.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

1. Approve the appointment of the following applicants to the Animal Advisory Board:
 - o Terry Lincoln
 - o Barb Plum
 - o McKenzie Smith
2. Approve the appointment of the following applicants to the Human Relations Committee:
 - o Darcy Andahl
 - o Manisha Sawhney
 - o Sargianna Wutzke
3. Approve the following liquor license renewals:
 - o Ale Works - 1100 Canada Avenue
 - o Amici Pizza Company - 3001 Yorktown Drive
 - o Amvets Post No. 9 - 2402 Railroad Avenue
 - o Bismarck Brewing - 1100 Canada Avenue #1
 - o Bismarck Lodge 302 Loyal Order of Moose - 312 North 20th Street
 - o Bruno's Pizza - 910 East Front Avenue
 - o Butterhorn - 210 East Main Avenue
 - o Chinatown Buffet - 330 Riverwood Drive
 - o Corral Bar - 2111 East Main Avenue

- Courtyard Bismarck - 3319 North 14th Street
 - Eat Thai Cafe - 409 Riverwood Drive
 - Expressway Suites - 180 East Bismarck Expressway
 - Gideon's Brewing Company Inc. - 107 North 5th Street
 - Holiday Inn Bismarck - 3903 State Street
 - La Carreta of Bismarck - 505 East Bismarck Expressway
 - Lady J's Catering - 930 North Griffin Street
 - La Enchilada - 1101 South 12th Street
 - La Tejana Mexican Market & Restaurant - 1235 South 12th Street
 - Laughing Sun Brewing Co. - 1023 East Front Avenue
 - Lewis & Clark Riverboat - 1700 River Road
 - Loaf N Jug - 2835 North Washington Street
 - Lucky's 13 Pub - 915 South 3rd Street
 - LUFT - 510 East Main Avenue
 - MacKenzie River Pizza, Grill & Pub - 4510 Skyline Crossings
 - Midway Tavern - 1915 East Sweet Avenue
 - Riverwood Golf Course - 725 Riverwood Drive
 - Shogun Japanese Steakhouse - 2700 State Street #H1
 - Stonehome Brewing Company - 1601 North 12th Street
 - Taco Del Mar - 1024 South 12th Street
 - Terra Nomad Company - 514 East Main Avenue
 - The CraftCade - 405 North 4th Street
 - The Elbow Room - 115 South 5th Street
 - The Pier Bar & Grill - 1120 Riverwood Drive
 - The Toasted Frog - 124 North 4th Street
 - The Walrus Restaurant - 1136 North 3rd Street
 - Tom O'Leary Golf Course - 1200 North Washington Street #1
4. Introduction of and call for a public hearing for a new Class E Liquor License for Simonson Station Stores, at 1011 East Main Avenue.
 5. Approve the City Commission's Portfolio Presentation Schedule.
 6. Approve gaming site renewal for the following:
 - Jimmy V's - 512 East Main Avenue

Documents:

[\(C\) ADMIN - AAB New Members.pdf](#)
[\(C\) ADMIN - HRC New Members.pdf](#)
[\(C\) ADMIN - Liquor License Renewal.pdf](#)
[\(C\) ADMIN - New Liquor License - Simonson Station Stores.pdf](#)
[\(C\) ADMIN - Portfolio Presentations.pdf](#)
[\(C\) ADMIN - Site Authorization Renewal - New Salem Civic Club.pdf](#)

D. Consider the request for approval from the Attorney for the following:

1. Introduction of and call for a public hearing on Ordinance 6444 to amend Ordinance 6-08-03, regarding discharging firearms within City limits.
2. Ratify the Oct. 26, 2020 State of Emergency Declaration, relating to COVID-19 by the President of the City Commission and extend its effect to Jan. 9, 2021.

Documents:

[\(C\) ATTY - USDA Wildlife Change.pdf](#)
[\(C\) ATTY - Emergency Declaration.pdf](#)

E. Consider the request for approval from the Community Development Department for the following:

1. Approve a request from Bis-Man Transit to decommission and dispose of one fixed route bus.
2. Approve the amendments to the Renaissance Zone Development Plan.
3. Approve the COVID-19 Homeless Shelter Contract.
4. Approve the COVID-19 Homeless Shelter Management Contract.
5. Approve the COVID-19 Homeless Shelter Security Contract.
6. Appoint Todd Kovash to fill an unexpired term on the Bismarck Parking Authority.
7. Reappoint Jim Christianson and Curt Walth to the City of Bismarck's Renaissance Zone Authority.

Documents:

[\(C\) CD - BisMan Transit.pdf](#)
[\(C\) CD - Renaissance Zone Development Plan.pdf](#)
[\(C\) CD - Shelter Contract.pdf](#)
[\(C\) CD - Shelter Management Contract.pdf](#)
[\(C\) CD - Security Contract.pdf](#)
[\(C\) CD - Parking Authority Appointment.pdf](#)
[\(C\) CD - Renaissance Zone Authority Appointments.pdf](#)

F. Consider the request for approval from the Engineering Department for the following:

1. Introduction of and call for a public hearing on the Special Assessment Policy.

Documents:

[\(C\) ENG - Special Assessment Policy.pdf](#)

G. Consider the request for approval from the Human Resources Department for the following:

1. Extend the terms of the Families First Coronavirus Response Act (FFCRA) as adopted by the City Commission on August 25, 2020 until the pandemic emergency ends.
2. Allow exempt Public Health employees to be paid straight time in 2021 for reimbursed hours worked beyond the normal work-week due to the pandemic emergency.

Documents:

(C) HR - FFCRA .pdf
(C) HR - Public Health Reimbursement.pdf

H. Consider the request for approval from the Police Department for the following:

1. Approve the disposition of bids for the 2021 City of Bismarck tow contract.

Documents:

(C) PD - 2021 City Tow Contract.pdf

I. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Award bid for boulevard tree pruning.
2. Award bid for 2021 lawn care services.
3. Permission to purchase vehicles from the State of North Dakota bid and the North Dakota Education Service Contract.

Documents:

(C) PW-SO - Boulevard Tree Pruning.pdf
(C) PW-SO - Lawn Care Services.pdf
(C) PW-SO - Vehicle Purchase.pdf

4. REGULAR AGENDA

5. Receive an update from Bismarck-Burleigh Public Health on the Local Foods Coordinator.

Documents:

(R) BBPH - Local Foods Coordinator Update.pdf
Local Food Coordinator Presentation.pdf

6. Public hearing on staff-initiated amendments to the 2014 Growth Phasing Plan.

Documents:

(R) CD - Growth Phasing Plan Update.pdf

7. Receive an update and provide an endorsement for City staff to continue being involved in the Bismarck-Mandan Blue Zones Project.

Documents:

(R) CD - Blue Zone.pdf

8. Consider the request from the Community Development Department for a minor subdivision final plat of Boulder Ridge Seventh Addition First Replat, requested by Knutson Homes, Inc.

Documents:

(R) CD - Boulder Ridge Replat.pdf

9. Consider the request from the Attorney for continued discussion on a correction for Special Assessment 2014-477.

Documents:

(R) ATTY - M Family.pdf

10. Consider the request from the Administration Department for discussion regarding support for local bars and restaurants.

Documents:

(R) ADMIN - Request for Support.pdf

11. Consider the request to enter into Executive Session under the North Dakota Century Code Section 44-04-19.2, regarding contract negotiation strategy under NDCC Section 44-04-19.1 (9).

Documents:

(R) ENG - Executive Session.pdf

Other Business

Adjourn

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