



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA
Wednesday, October 14 at 8:00 am
Tom Baker Room, 221 N. 5th Street Bismarck
(See end of agenda for meeting attendance guidelines)

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)
2. **Approval of 9/9/20 Minutes**3-6
3. McDowell Dam
 - o Outdoor Heritage Fund Grant Application Update – (Landenberger)
4. Comments from Members of the Public: (For Items Not on the agenda)
5. Financial Reports (Detwiller)
 - **Balance Sheet**7
 - **P&L 10/14/2020 YTD**8
6. **Approval of Bills:**9
7. **Approval of Fox Island Bills:**.....9
8. Drainage Permits/Complaints/Issues: *Open (Beck)*
 - o N/A
9. Drainage Permits/Complaints/Issues: *Closed (Beck)*
 - o Brentwood Adventist Christian School (dismissal letter)..... 10-15
 - o Kurt Steiner (dismissal letter)..... 16
10. Projects:
 - o Sibley Island (Beck)
 - o Preliminary Engineering Report – Ongoing
 - o Missouri River Water Surface Impact Evaluation – Draft Completed
 - o Alternate Reviews and Cost Considerations (Pending)
 - o Funding Limitations – Township/County Participation/SWC Resources Trust Fund
 - o Apple Creek Floodplain Mapping – (Pending FEMA input – No response on publication)
 - o Public Comments
 - o Fox Island (Landenberger)
 - o **Topsoil & Seeding Remediation (attached map)** 17
 - o Final Cost Projection and Cost Assignment (Revised)
 - o Bond Counsel Document Review – Bond Sale date (Pending)
 - o **Resolution Assessment Certification and Letter to County Auditor** 18
 - o Landowner Notification of Special Assessment (Letter and Publication) – October
 - o Lincoln Oakes Nursery – Notice of Status (Attached) 19
 - o Missouri Riverbank Stabilization (Detwiller)
 - o GIS Web Mapping Draft Completed – In testing stage (Waiting on USACE’s comments)
 - o Document Request (SWC - Ongoing Research)
 - o USACE/SWC Site Evaluations – Subject to available funding in 2021
 - o Missouri River Correctional Center (Landenberger)
11. Break

12. Other Old Business	
• Burnt Creek Channel Vegetation Control (Dennis)	
• Burleigh County Assessment District Projects – Highway Dept O&M Agreements (pending)	
• Policy Manual	
○ Storm Water Management Plan Review Policy (Reep, Landenberger, Gunsch)	
13. New Business:	
• Burnt Creek Assessment Certification (attached).....	20-30
• Burnt Creek Repayment Schedule (information only)	31
• Country Ridge-Country Creek 3rd 2020 Assessment Certification (attached)	32-34
• Brookfield 2020 Assessment Certification (attached)	35-37
• Request for Proposals Secretarial Services (attached).....	38
14. Correspondence or Document Information	
○ Plats & SWMP's – Not included due to size...Available by request.	
○ Missouri River Joint Water Board Meeting Dec. 4, 2020 (attach).....	39
○ Temporary Water Permit Notification 9-3-20 (attach).....	40-41
15. Detailed Bills.....	42
16. Next Meeting: November 18 th , 2020	
17. Adjourn	

Note: Bold Items Require Board Action

City of Bismarck

Tom Baker Room Public Meeting Guidelines

Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the "media" table or "staff support table" in order to maintain 6' separation.

Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart signs should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
 - Provide hand sanitizer at the podium.
 - Attendee should say and spell their name in lieu of signing in.
 - Clean and disinfect the podium before and after each meeting.