



September 8, 2020

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, September 8, 2020 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream [FreeTV.org](http://FreeTV.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Future City Commission meetings are scheduled as follows:

- September 22, 2020
- October 13 & 27, 2020
- November 10 & 24, 2020

#### MISSION STATEMENT

To provide high-quality public service in partnership with our community to enhance our quality of life.

#### MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
2. Consider the approval of the minutes.

Documents:

[MN082520.pdf](#)

#### 3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[HR Personnel Report.pdf](#)

#### C. Consider the request for approval from the Airport for the following:

1. Approve actions for Wetland Phase 5 Project.

Documents:

[\(C\) AIR - Wetland Phase 5 Project.pdf](#)

D. Consider the request for approval from the Bismarck - Burleigh Public Health for the following:

1. Approve Burleigh-Morton COVID-19 Task Force Purchase Agreement.
2. Permission to apply for grant funding from the National Association of County and City Health Officials.

Documents:

[\(C\) BBPH - Task Force Agreement.pdf](#)  
[\(C\) BBPH - NACCHO Grant.pdf](#)

E. Consider the request for approval from the Community Development Department for the following:

1. Approve the City's substantial amendment to the 2018 Annual Action Plan.
2. Consider re-authorizing the City's application for 2018 HOME, 2019 HOME and 2019 NSP funds for Boulevard Avenue Apartments.
3. Introduction of and call for a public hearing on Ordinance 6433, a request for the annexation of Lots 1-3, Block 3, Meadowlark Commercial 7th Addition and adjacent rights-of-way not previously annexed. The Bismarck Planning and Zoning Commission recommends approval.
4. Introduction of and call for a public hearing on Ordinance 6434, a request for a zoning change from an existing PUD-Planned Unit Development zoning district to a new PUD-Planned Unit Development zoning district for Stoneridge Addition Second Replat.
5. Introduction and call for a public hearing on Ordinance 6435, a request for a zoning change from the A-Agricultural, R10 - Residential, CA-Commercial and P-Public zoning districts to the R10-Residential, CA-Commercial and P-Public zoning districts for Silver Ranch Second Addition.
6. Introduction of and call for a public hearing on Ordinance 6436, for a zoning change from the A-Agricultural and RR-Residential zoning districts to the PUD-Planned Unit Development zoning district for Lot 1, Block 1, Pat's Acres and Auditor's Lots A, B and C of the NE 1/4 of the NE 1/4 of Section 14, T139N-R81W/West Hay Creek Township, requested by Chase and Toni Dauenhauer. The Bismarck Planning and Zoning Commission recommends approval.

Documents:

[\(C\) CD - Annual Action Plan.pdf](#)  
[\(C\) CD - HUD Funding.pdf](#)  
[\(C\) CD - Meadowlark Commercial Seventh Addition.pdf](#)  
[\(C\) CD - Stoneridge Addition.pdf](#)  
[\(C\) CD - Silver Ranch Second Addition.pdf](#)  
[\(C\) CD - Hay Creek Township.pdf](#)

F. Consider the request for approval from the Engineering Department for the following:

1. Approve amendment to existing agreement for professional services with AE2S for Tyler Coulee Regional Stormwater Design.
2. Approve Change Order No. 4 for WU 130.
3. Approve NDDOT's cost participation, construction and maintenance agreement for the School Safety Project - HC 136.
4. Approve the dedication and acceptance of a sanitary sewer easement on Lot 11, Block 1, Eagle Crest Eighth Addition.

Documents:

[\(C\) ENG - Tyler Coulee AE2S.pdf](#)  
[\(C\) ENG - Change Order WU130.pdf](#)  
[\(C\) ENG - HC 136.pdf](#)  
[\(C\) ENG - Sanitary Sewer Easement.pdf](#)

G. Consider the request for approval from the Event Center for the following:

1. Approve Ubl Design and Northern Plains Plumbing to fix the deck area drain on the employee parking area.

Documents:

[\(C\) EC - Parking Deck Area Drain.pdf](#)

H. Consider the request for approval from the Finance Department for the following:

1. Application for abatement, 2020, market value reduction, 4801 Windsor St.
2. Approve resolution to direct special assessments to be levied.
3. Extend Joe Ibach's term with the Special Assessment Commission until April, 2023.
4. Introduction of and call for a public hearing on Budget 2021.
5. Introduction of and call for a public hearing on Burleigh County Housing Authority to apply for the Payment in Lieu of Taxes (PILOT) property tax incentive.
6. Introduction of and call for a public hearing on the concrete sidewalk, curb and gutter and private driveway assessment as part of the SW2019 assessments.

Documents:

(C) FIN - Abatement.pdf  
 (C) FIN - Special Assessment Levied.pdf  
 (C) FIN - Special Assessment Term.pdf  
 (C) FIN - Budget 2021.pdf  
 (C) FIN - Payment in Lieu of Taxes.pdf  
 (C) FIN - SW2019 Assessments.pdf

I. Consider the request for approval from the Human Resources Department for the following:

1. Approve the Azurance Group's proposal for Flexible Spending and COBRA administration.

Documents:

(C) HR - Cobra Benefits and Flex Spending.pdf

J. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Allow free disposal at the landfill Sept. 21-26, 2020 for Bismarck residents presenting their August 2020 City of Bismarck utility bill.
2. Approve contract for consulting services for Phase 1A and 1B for the Public Health, Police and Public Works facilities space needs.
3. Grant permission to dispose of/sell Public Works' inventory at a public marketplace, commonly used for the sale of motor vehicles, as described in City Ordinance 7-01-05.

Documents:

(C) PW-SO - Fall Clean-Up Week.pdf  
 (C) PW-SO - Consulting Services for Phase 1A and 1B.pdf  
 (C) PW-SO - Inventory Disposal.pdf

K. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Approve Task Order No. 2 to the agreement with Apex Engineering Group Inc. for the Hay Creek Lift Station Improvements.

Documents:

(C) PW-UO - Task Order 2.pdf

#### 4. REGULAR AGENDA

5. Receive the United Way Emergency Homeless Shelter mid-term report.
6. Receive a Public Health COVID-19 update from Renae Moch, Bismarck-Burleigh Public Health Director.
7. Public hearing for the Bismarck Cancer Center to vacate the dedicated alley over the North 20 feet of Lot 5, the deeded alley over the East 8 feet of the North 20 feet of Lot 8, the deeded alley over the South 19.3 feet of the East 8 feet of Lot 9, and the deeded alley over the South 19.3 feet of the West 8 feet of Lot 4, all in Block 38, Northern Pacific Second Addition.

Documents:

(R) CD - Northern Pacific Alley Vacation.pdf

8. Consider the request from the Community Development Department for continued discussion on the easement release process.

Documents:

(R) CD - Easement Release Discussion.pdf

9. Consider the request from the Administration Department for discussion regarding the annual alcohol renewal process.

Documents:

(R) ADMIN - Alcohol Licenses.pdf

Other Business

Adjourn

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