



June 23, 2020

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, June 23, 2020 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Future City Commission meetings are scheduled as follows:

- July 14 & 28, 2020
- August 11 & 25, 2020
- September 8 & 22, 2020

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider the approval of the minutes.

Documents:

[MN060920.pdf](#)

2. Canvass returns of the City of Bismarck candidates for the June 9, 2020 Primary Election.

Documents:

[City of Bismarck Canvass.pdf](#)

3. Adjourn

Oath of Office for Newly Elected commissioners, Administered by the City Attorney.

MEETING OF THE BOARD OF CITY COMMISSION

1. Assignment of Commission Portfolios.
2. Appoint Vice-Chair of City Commission.
3. CONSENT AGENDA

A. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

B. Consider approval of expenditures.

C. Consider the approval of personnel actions.

Documents:

D. Consider the request for approval from the Administration Department for the following:

1. Approve unlocking City facilities, discontinue temporary authority and approve continuation of COVID-19 leave pay.
2. Consider applications for gaming.

Bismarck Lodge #302 Loyal Order of Moose

- Bismarck Moose 302 - 312 N. 20th St.

CHI St. Alexius Medical Center

- Bismarck Event Center - 315 S. 5th St.
- CHI St. Alexius Health Bismarck - 900 E. Broadway Ave.
- Clem Kelley Athletic Complex - 517 W. Arbor Ave.
- Scheels - 800 Kirkwood Mall

Documents:

[\(C\) ADMIN - COVID Reopening.pdf](#)
[\(C\) ADMIN - Gaming Site Renewal - CHI St Alexius Medical Center.pdf](#)
[\(C\) ADMIN - Gaming Site Renewal - Bismarck Moose Lodge.pdf](#)

E. Consider the request for approval from the Airport for the following:

1. Lease Agreement with the State Historical Society of North Dakota for a storage building.
2. Sole Source Purchase of three Bowmonk Decelerometers.

Documents:

[\(C\) AIR - State Historical Society Lease Agreement.pdf](#)
[\(C\) AIR - Purchase Bowmonk Decelerometers.pdf](#)

F. Consider the request for approval from the Attorney for the following:

1. Ratify the June 13, 2020 State of Emergency Declaration relating to COVID-19 by the President of the City Commission and extend its effect to July 13, 2020.

Documents:

[\(C\) ATTY - Emergency Declaration June.pdf](#)

G. Consider the request for approval from Bismarck-Burleigh Public Health for the following:

1. Accept COVID-19 CARES Act funding for Public Health and increase budget authority for Public Health Government Grants by \$1,379,542.

Documents:

[\(C\) BBPH - CARES Act Funds.pdf](#)

H. Consider the request for approval from the Community Development Department for the following:

1. Approve the 2020 5307 CARES Transit Grant Application.
2. Introduction of and call for a public hearing on a petition from the Bismarck Cancer Center to vacate the dedicated alley over the North 20 feet of Tract 500 of Block 27 and 38, Northern Pacific Second Addition, and the deeded alley over the East 8 feet of the North 20 feet of Lot 8, Block 38, and the deeded alley over the South 19.3 feet of the East 8 feet of Lot 9 and the South 19.3 feet of the West 8 feet of Lot 4, Block 38, Northern Pacific Second Addition. Staff recommends approval.

Documents:

[\(C\) CD - CARES Transit Grant.pdf](#)
[\(C\) CD - Bismarck Cancer Center.pdf](#)

I. Consider the request for approval from the Engineering Department for the following:

1. Approve consultant services contract with KLJ Engineering LLC.
2. Approve contract for pavement condition data collection with Gorrondona & Associates, Inc.
3. Sidewalk Easement - Approve dedication of and acceptance of a sidewalk easement on Lots 1 & 32, Block 2, Suttle's Addition.
4. Street Improvement District No. 535 - Request for resolution receiving bids and ordering preparation of the Engineer's statement for SI 535. Request for resolution awarding contract for SI 535.
5. Street Improvement District No. 536 - Request for resolution receiving bids and ordering preparation of the Engineer's statement for SI 536.
6. Street Improvement District No. 537 - Request for resolution receiving bids and ordering preparation of the Engineer's statement for SI 537. Request for resolution awarding contract for SI 537.
7. Street Improvement District No. 538 - Request for resolution receiving bids and ordering preparation of the Engineer's statement for SI 538. Request for resolution awarding contract for SI 538.
8. Street Improvement District No. 540 - Request for resolution, approving plans and specifications for SI 540. Request for resolution directing the advertisement of bids and receive bids.
9. Utility Easement - Request dedication of a utility easement on Lot 1, Block 1, Municipal 3rd Addition.

Documents:

(C) [ENG - Consultant Services.pdf](#)
(C) [ENG - Pavement Data Collection.pdf](#)
(C) [ENG - Sidewalk Easement.pdf](#)
(C) [ENG - Street Improvement District 535.pdf](#)
(C) [ENG - Street Improvement District 536.pdf](#)
(C) [ENG - Street Improvement District 537.pdf](#)
(C) [ENG - Street Improvement District 538.pdf](#)
(C) [ENG - Street Improvement District 540.pdf](#)
(C) [ENG - Utility Easement.pdf](#)

J. Consider the request for approval from the Finance Department for the following:

1. Application for Abatement for 2019, Disabled Veteran. at 619 W. Interstate Ave.
2. Approve upgrade of existing Mitel VOIP phone system and corresponding equipment.
3. Approve upgrade of existing Tom Baker room system and corresponding equipment.

Documents:

(C) [FIN - Abatement.pdf](#)
(C) [FIN - Mitel Upgrade.pdf](#)
(C) [FIN - Tom Baker Upgrade.pdf](#)

K. Consider the request for approval from the Fire Department for the following:

1. **Permission to apply for the Emergency Management Performance (EMPG) Supplemental grant.**

Documents:

(C) [FIR - Emergency Management Supplemental Grant.pdf](#)

L. Consider the request for approval from the Police Department for the following:

1. Accept donations received during the COVID-19 Pandemic.
2. Approve sole source purchase for PortaCount machine and accessories from TSI, Inc.

Documents:

(C) [PD - Donations.pdf](#)
(C) [PD - PortaCount.pdf](#)

M. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Award contract for the 2020 Furnishing Street Maintenance Materials.
2. Award bid for traffic signal video detection systems.

Documents:

(C) PW-SO - 2020 Street Maintenance Materials.pdf
(C) PW-SO - Traffic Signal Detection Systems.pdf

4. REGULAR AGENDA

5. Consider the request from the Human Resources Department to receive an overview of the 2015 Condrey Study and hear recommendations from the group, Condrey & Associates.

Documents:

(R) HR - Condrey Overview.pdf
Condrey Presentation.pdf

6. Consider the request from the Administration Department to consider a request from the Vision Fund Committee regarding a Bank of North Dakota PACE program interest rate buy down for Cloverdale Foods Company.

Documents:

(R) ADMIN - Vision Fund Committee.pdf

7. Receive a Budget Committee update from Dmitriy Chernyak, Finance Director.

8. Consider the request from the Community Development Department for the following:

1. Public hearing on Ordinance 6417, a request for the partial annexation of Elk Ridge Second Addition less the right-of-way for Tyler Parkway.
2. Public hearing on Ordinance 6418, a request for a zoning change from the A-Agricultural and R5 - Residential zoning district to the R5 - Residential and R10 - Residential zoning districts for Elk Ridge Second Addition.
3. Public hearing on a Fringe Area Road Master Plan amendment to eliminate the collector designation for a north-south roadway.
4. Final plat of Elk Ridge Second Addition.

The Bismarck Planning and Zoning Commission recommends approval.

Documents:

(C) CD - Elk Ridge.pdf

9. Consider the request from the Community Development Department for the following:

1. Public hearing on Ordinance 6425, a request for a zoning change from the R5-Residential zoning district to the R10 - Residential zoning district for Huntington Cottages Second Addition.
2. Minor subdivision final plat of Huntington Cottages Second Addition.
3. Development Agreement.
4. Private Drive and Private Utility Agreement.

The Bismarck Planning and Zoning Commission recommends approval.

Documents:

(C) CD - Huntington Cottages.pdf

10. Public hearing on Ordinance 6426, a request for the annexation of Heritage Ridge Second Addition, less the 15th St. NW right-of-way. The Bismarck Planning and Zoning Commission recommends approval.

Documents:

(C) CD - Heritage Ridge.pdf

11. Consider the request from the Attorney for discussion and approval of the Temporary License to Use Premises Agreement for the August 1, 2020 Medieval Rush event.

Documents:

(R) ATTY - Medieval Rush.pdf

Other Business

Adjourn

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