



## BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Wednesday, May 13, 2020 8:00 am

Tom Baker Room, 221 N. 5<sup>th</sup> Street, Bismarck

Following CDC Guidelines, attendance is limited to 10 persons including Board and Panelists. **See end of agenda for public/remote connection information.**

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)
2. **Approval of 4/8/20 Minutes**
3. McDowell Dam
  - Strategic Plan Update – (Landenberger)
    - LIDAR Topographic Review and Cross Sections (*See mapping*)
    - Heritage Fund Grant Application Opportunity – October 2020
    - Toro Groundsmaster 3280-D Purchase
  - **Action – Evaluate shoreline stabilization options for 2020 and budget recommendation for 2020-2021**
4. Comments from Members of the Public: (For comments on those items not on the agenda)
5. Financial Reports (Detwiller)
  - **Balance Sheet**
  - **P&L 5/13/2020 YTD**
  - Audit Update (Detwiller, PMS)
  - Signature Cards
  - QuickBooks Payroll renewed via monthly subscription (billed through Personalized Mgmt. Services)
6. **Approval of Bills: \$54,160.52**
7. **Approval of Fox Island Bills: \$20,144.70**
8. Drainage Permits/Complaints/Issues: *Open*
  - Steiner, Kurt (Spiritwood Subdivision, SWMP Culvert Required) – on hold
9. Drainage Permits/Complaints/Issues: *Closed*
  - Miller, James (Rod/Michael)
  - Feil, Blake – Northgate Drive
10. Projects:
  - Sibley Island (Beck)
    - Status Report – Survey completed to South 12<sup>th</sup> Street preliminary design continues
    - Alternate Review Appendix – OPC's completed (BCHD Meeting Pending)
    - Funding Limitations – Township/County Participation/SWC Resources Trust Fund
    - Public Comments
  - Fox Island Status (Landenberger)
    - Construction Update – Working toward project close out in August
    - O&M Manual – Under Development
    - Transmittal Letter – Fox Island Chronology and Cost Summary
    - Fox Island Chronology and Cost Summary (2009-2020)
      - **Action - Proceed with securing bonding based on a 20-year assessment and consideration of adding 2019 pumping costs to O&M Assessments**
      - **Action – Approve Letter/Cost Memorandum and send to the assessment district**
    - Proposed Question and Answer Process
      - **Action – Approve/revise the Q&A process**

- ROW Encroachment Issues – May 1<sup>st</sup> Deadline has passed
  - **Action – Address sprinkler system noncompliance (removal)**
  - **Action – Address Landscape Pillar Encroachment (removal)**
- ROW Letter to all those living along the Grade Raise (Levee) ROW
- **Action - Approve and send notice letter to residents along the ROW**
- Missouri Riverbank Stabilization (Detwiller)
  - GIS mapping project continues (Gunsch)
  - Request for documents (SWC) – not received yet
  - Meeting on O&M agreements requested – Pending (SWC – Agreements are valid)
  - Suggested COE Request for O&M Funding
- Missouri River Correctional Center (Landenberger)
  - Request to install new entrance gate system
  - Request to install a replacement electrical line and consideration for cost participation
    - **Action – Authorize installations and response to cost participation**

#### 11. Break

#### 12. Other Old Business

- Burleigh County Multi Hazard Plan Flood Annex
  - Request for flood control project cost information – Provided (Gunsch)
  - O&M Agreements with BCHD – Pending (Gunsch)
    - **Action – Authorize Scope and Purpose - Draft**
- Hay Creek Greenway – Floodway Designation Update (Gunsch)
- Burnt Creek O&M – (Provided Separately)
  - Board Review - *Adoption at June 2020 meeting*
- NDSWC State Water Commission Project Planning Forms
  - McDowell Dam – Apple Creek Water Supply
  - Sibley Island Flood Control
  - Missouri Riverbank Stabilization
    - **Action – Authorization to submit electronically as provided**
- Policy Manual
  - Storm Water Management Plan Review Policy (Reep, Landenberger, Gunsch)
- RFP's for contracted services update (Detwiller, Larson)

#### 13. New Business

- Remote Meetings – Dakota Access
- NDSWC – Email on Drainage Permit Definitions, Statewide or Inter-district Determinations (*Sent separately*)
- **2021 Budget Committee (to be assigned) – June submittal**
- Other

#### 14. Correspondence or Document Information

- Galen Nagel – 2016 Complaint, dismissal - open records request
- Plats & SWMP's
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#### 15. Detailed Bills

#### 16. Next Meeting: June 10, 2020

#### 17. Adjourn

**Note: Bold Items Require Board Action**

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**BCWRD Meeting Remote Connection Information:** Will update as remote connection information becomes available.