



May 12, 2020

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, May 12, 2020 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Due to ongoing public health concerns related to COVID-19, the City of Bismarck is encouraging citizens to provide their comments for consent agenda, and regular agenda items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov.

Please include the agenda item number your comment references. The comments will be sent to the Commissioners, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the agenda item your comment addresses. For more information visit: <https://bismarcknd.gov/CivicAlerts.aspx?AID=6615>

Future City Commission meetings are scheduled as follows:

- May 28, 2020
- June 9 & 23, 2020
- July 14 & 28, 2020

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Proclamation recognizing May 10 - 16, 2020 as Law Enforcement Memorial Week.

Documents:

[Police Memorial Week Proclamation.pdf](#)

2. Proclamation recognizing May 17 - 23, 2020 as National Public Works Week.

Documents:

[Public Works Week Proclamation.pdf](#)

3. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
4. Consider the approval of the minutes.

Documents:

[MN42820.pdf](#)

5. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[HR Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

- 1. Authorize gaming site renewals for the following:

Bismarck Hockey Boosters Inc.

- The Pier - 1120 Riverwood Dr.
- Our Place Tavern - 1305 E. Front Ave.
- Lucky's 13 - 915 S. 3rd St.
- Borrowed Bucks - 118 S. 3rd St.
- Tap-In Tavern - 1001 Memorial Highway

Light of Christ Catholic Schools

- St. Mary's Academy - 1025 N. 2nd St.
- St. Mary's Central High School - 5802 Ridgeland Dr.

Documents:

[\(C\) ADMIN - Gaming Site Renewals.pdf](#)

D. Consider the request for approval from the Airport for the following:

- 1. Approve purchase of 0.82 acres of wetland credits from Ducks Unlimited.

Documents:

[\(C\) AIR - Purchase of Wetland Credits.pdf](#)

E. Consider the request for approval from the Attorney for the following:

- 1. Approve two Subordination Agreements for the Patterson Place.

Documents:

[\(C\) ATTY - Patterson Place Agreement.pdf](#)

F. Consider the request for approval from CenCom for the following:

- 1. Reject sole bid to provide and install audio visual systems equipment in the new CenCom/ EOC facility at Dakota Carrier Network due to the bid exceeding available funds.

Documents:

[\(C\) CENCOM - Reject AVI Bid.pdf](#)

G. Consider the request for approval from the Community Development Department for the following:

- 1. Introduction of and call for a public hearing on Ordinance 6419, a request for the annexation of Heritage Park Second Addition.
- 2. Introduction of and call for a public hearing on Ordinance 6420, a request for a zoning change from the A-Agricultural to the R5 - Residential, R10 - Residential and RM10 - Residential zoning districts for Heritage Park Second Addition.

3. Introduction of and call for a public hearing on Ordinance 6421, a request for a zoning change from the A-Agricultural to the R5 - Residential and Conditional RT - Residential zoning districts for Heritage Ridge Second Addition.
4. Introduction of and call for a public hearing on Ordinance 6422, a request for a zoning change from the A-Agricultural to the R5 - Residential and Conditional RT - Residential zoning districts for Edgewood Village 7th Addition 1st Replat.
5. Introduction of and call for a public hearing on Ordinance 6423, a staff initiated zoning ordinance text amendment relating to the regulation of signs.
6. Introduction of and call for a public hearing on Ordinance 6424, a staff-initiated zoning ordinance text amendment relating to off-street parking and loading requirements.
7. Consider revisions to approved final plat of Eagle Crest 8th Addition and related corrections to Ordinance 6369 (annexation) and 6370 (zoning).
8. Approve Bis-Man Transit's request for a temporary service route change.

Documents:

(C) CD - Ordinance 6419 and 6420 - Heritage Park.pdf
 (C) CD - Ordinance 6421 - Heritage Ridge.pdf
 (C) CD - Ordinance 6422 - Edgewood Village.pdf
 (C) CD - Ordinance 6423 - Signs.pdf
 (C) CD - Ordinance 6424 - Off-Street Parking.pdf
 (C) CD - Ordinance 6369 and 6370 Eagle Crest.pdf
 (C) CD - Transit Route .pdf

H. Consider the request for approval from the Engineering Department for the following:

1. Change Order No. 1 for HC 129.
2. Street Improvement District SI 531A revised project budget.
3. Street Improvement District SI 531B revised project budget.
4. Street Improvement District SI 533 revised project budget.
5. Street Improvement District No. 538 - Request for Resolution Approving Plans and Specifications. Request for Resolution Directing the Advertisement of Bids and Receive Bids.
6. Approve dedication of and the acceptance of a water main easement in the SE 1/4 Section 13, Township 139, Range 80/ Hay Creek Township.

Documents:

(C) ENG - HC 129.pdf
 (C) ENG - SI 531A.pdf
 (C) ENG - SI 531B.pdf
 (C) ENG - SI 533.pdf
 (C) ENG - SI 538.pdf
 (C) ENG - Water Main Easement.pdf

I. Consider the request for approval from the Finance Department for the following:

1. Application for Abatement for year 2019, Disabled Veteran Credit, at 3107 Hampton St.
2. Application for Abatement for year 2019, Basement Not Completed, at 332 Boston Pl.

Documents:

(C) FIN - Abatements.pdf

J. Consider the request for approval from the Fire Department for the following:

1. Accept donations for staff at multiple fire stations.

Documents:

(C) FIR - May Donations.pdf

K. Consider the request for approval from the Library for the following:

1. Extend the Library Board of Trustee terms, for Joyce Hinman and Pat Grantier, until Library reopens.

Documents:

[\(C\) LIB - Library Board Trustee.pdf](#)

- L. Consider the request for approval from the Police Department for the following:

1. Conduct annual Deer and Turkey Archery Hunting Program on City properties.
2. Authorize the sale of two vehicles at the annual Police Auction.

Documents:

[\(C\) PD - 2020 Deer and Turkey Hunting.pdf](#)

[\(C\) PD - Auction Vehicles.pdf](#)

- M. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Accept an update on the Phase II environmental property assessment for the former Billington Salvage Yard property.
2. Award bid for HPS & LED Luminaries to Dakota Supply Group.

Documents:

[\(C\) PW-SO - Environmental Property Assessment.pdf](#)

[\(C\) PW-SO - Bid Award for Luminaires.pdf](#)

6. REGULAR AGENDA

7. Receive an activity update from Brian Ritter, President of the Bismarck Mandan Chamber EDC.

Documents:

[Bismarck Chamber EDC Presentation - 51220.pdf](#)

8. Receive an update from the Police Department regarding motor vehicle/motorcycle noise and speed complaints.
9. Consider the request from the Finance Department for the approval of the 2021 budget calendar and the budget preparation process.

Documents:

[\(R\) FIN - 2021 Budget Calendar.pdf](#)

10. Consider the request from the Community Development Department for a minor subdivision final plat of Eugenes First Addition First Replat, requested by State Street Investments, LLC. The Bismarck Planning and Zoning Commission recommends approval.

Documents:

[\(R\) CD - Eugenes First Addition First Replat.pdf](#)

11. Consider the request from the Community Development Department for a minor subdivision final plat of Wachters Addition Second Replat, requested by Kirkwood Mall Acquisition, LLC & CBL & Associates Management, Inc. The Bismarck Planning and Zoning Commission recommends approval.

Documents:

[\(R\) CD - Wachters Addition Second Replat.pdf](#)

12. Consider the request from the Engineering Department to hear insufficiency of protests on resolution of necessity for Street Improvement District SI 535.

Documents:

[\(R\) ENG - SI 535.pdf](#)

13. Consider the request from the Attorney to list a Class E Liquor License for bid.

Documents:

(R) ATTY - Class E Liquor License Bid .pdf

Other Business

Adjourn

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