



April 28, 2020

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, April 28, 2020 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream [FreeTV.org](http://FreeTV.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

**Due to ongoing public health concerns related to COVID-19, the City of Bismarck is encouraging citizens to provide their comments for consent agenda, and regular agenda items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov).**

**Please include the agenda item number your comment references. The comments will be sent to the Commissioners, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 3:30 p.m. on the day of the meeting and reference the agenda item your comment addresses. For more information visit: <https://bismarcknd.gov/CivicAlerts.aspx?AID=6615>**

Future City Commission meetings are scheduled as follows:

- May 12 & 26, 2020
- June 9 & 23, 2020
- July 14 & 28, 2020

#### MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

#### MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
2. Consider the approval of the minutes.

Documents:

[MN041420.pdf](#)  
[SM041720.pdf](#)

#### 3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR Personnel Report.pdf](#)

C. Consider the request for the approval from the Administration Department for the following:

1. Authorize gaming site renewals for the following:

- Elbow Room - 115 S. 5th St.
- O'Brians - 1039 E. Interstate Ave.
- Quality Inn - 1030 E. Interstate Ave.
- Ramkota - 800 S. 3rd St.
- Stadium - 1247 W. Divide Ave.

Documents:

[\(C\) ADMIN - Gaming Site Authorization Renewal.pdf](#)

D. Consider the request for the approval from the Airport for the following:

1. Accept the Airport's insurance consultant selection committee's recommendation of Arthur J. Gallagher & Co.
2. Award bids for parking lot expansion to Strata Corporation and Denny's Electric.
3. Authorize staff to complete the necessary actions to process and accept the CARES ACT Grant.

Documents:

[\(C\) AIR - Insurance Consultant Selection.pdf](#)  
[\(C\) AIR - Parking Lot Expansion Bids.pdf](#)  
[\(C\) AIR - CARES ACT Grant.pdf](#)

E. Consider the request for the approval from the Attorney for the following:

1. Approve subordination Agreements for the Patterson Place.

Documents:

[\(C\) ATTY - Patterson Place Agreement.pdf](#)

F. Consider the request for the approval from CenCom for the following:

1. Permission to accept a \$100 gift card from the Bismarck Rural Fire Department.

Documents:

[\(C\) CENCOM - Gift Card Donation.pdf](#)

G. Consider the request for the approval from the Community Development Department for the following:

1. Re-appoint Michael Marback to a three-year term on the Board of Adjustment.
2. Approve the 2020 Citizen Participation Plan Amendment.
3. Approve the contract agreement for 2020 Historic Preservation Funds.
4. Approve Bis-Man Transit to decommission and dispose of one fixed-route bus.

Documents:

[\(C\) CD - Board of Adjustment Appointment.pdf](#)  
[\(C\) CD - Citizen Participation Plan Amendment.pdf](#)  
[\(C\) CD - Historic Preservation Fund Grant.pdf](#)  
[\(C\) CD - Transit Decommission and Disposal.pdf](#)

H. Consider the request for the approval from the Engineering Department for the following:

1. Approve North Dakota Department of Transportation Preliminary Engineering Reimbursement Agreement for Interstate 94-Exit 161 Reconstruction.
2. Award contract for Bismarck Sunrise Trail to Northern Improvement Company, contingent upon approval of the Bismarck Parks & Recreation District's Park Board.

Documents:

(C) ENG - Exit 161 Reconstruction.pdf  
(C) ENG - Sunrise Trail - HC118.pdf

I. Consider the request for the approval from the Police Department for the following:

1. Permission to accept donations received during the COVID-19 Pandemic.

Documents:

(C) PD - Donations Request.pdf

J. Consider the request for the approval from the Public Works - Service Operations Department for the following:

1. Approve natural gas bid tab and award contract to Rainbow Gas Company.
2. Approve Task Order 20-02 to the agreement with Houston Engineering for solid waste operations engineering services.

Documents:

(C) PW-SO - Award Natural Gas Contract.pdf  
(C) PW-SO - Task Order 20-02 Agreement.pdf

K. Consider the request for the approval from the Public Works - Utility Operations Department for the following:

1. Approve Contract Change Order 1 with John's Refrigeration & Electric, Inc. for the 2019 Water SCADA project.

Documents:

(C) PW-UO - Change Order 1.pdf

#### 4. REGULAR AGENDA

5. Receive Public Health COVID-19 update from Renae Moch, Bismarck Burleigh Public Health Director.

Documents:

(R) BBPH - COVID Update.pdf

6. Receive Emergency Operations Center COVID-19 update from Jason Tomanek, Assistant City Administrator.

Documents:

(R) ADMIN - EOC Update.pdf

7. Receive Budget Committee COVID-19 update from Dmitriy Chernyak, Finance Director.

Documents:

(R) FIN - Budget Update.pdf

8. Public hearing on a new Class I-2 Restaurant Beer and Wine only liquor license, for JET Enterprises, Inc., dba, Amici Pizza Company, located at 3001 Yorktown Dr.

Documents:

(R) ADMIN - Amici Pizza Company New Liquor License.pdf

9. Consider the request from the Administration Department for discussion regarding the annual alcohol license renewal process.

Documents:

(R) ADMIN - Alcohol Licenses.pdf

10. Consider the request from the Engineering Department for Street Improvement District No. 534 - Request for resolution receiving bids and ordering preparation of the Engineer's Statement for SI 534. Request for resolution awarding contract for SI 534.

Documents:

(R) ENG - SI 534.pdf

11. Consider the request from the Engineering Department for Street Utility Project SV 54 - Request to receive bids and award contract.

Documents:

(R) ENG - SV 54.pdf

12. Consider the request from the Engineering Department for Sewer Utility Project SU 76 - Request to receive bids and award contract.

Documents:

(R) ENG - SU 76.pdf

13. Consider the request from the Engineering Department to receive an update on 2020 construction projects.

Documents:

(R) ENG - 2020 Construction Update.pdf

14. Consider the request from the Attorney to receive an update on the public participation in City meetings and provide direction to staff on how to proceed.

Documents:

(R) ATTY - Public Meetings.pdf

Other Business

Adjourn

