



November 26, 2019

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, November 26, 2019 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Future City Commission meetings are scheduled as follows:

- December 17, 2019
- January 14 & 28, 2020
- February 11 & 25, 2020

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN11122019.pdf](#)

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

- C. Consider the approval from the Administration Department for the following:

1. Introduction of and call for public hearing on the request for a new Class D Liquor License for full alcohol for on/off sale at the Main Bar, 804 E. Main Ave.
2. Introduction of and call for a public hearing on the request for a new Class T Senior Living Center Liquor License for Touchmark, 1000 West Century Ave.
3. Introduction of and call for a public hearing on the request for a new Class C2 Hotel/Motel Liquor

- License for Courtyard, 3319 N. 14th St.
4. Accept the resignation of Paul Zondo from the Bismarck Human Relations Committee, effective immediately.
 5. Application for gaming: Horse Race of North Dakota, 108 N. Mandan St.
 6. Request to allow sole source repairs with Capital City Construction at the Parkade Building.

Documents:

(C) ADMIN - New Class D Liquor License.pdf
(C) ADMIN - New Class T Liquor License.pdf
(C) ADMIN - New Class C2 Liquor License.pdf
(C) ADMIN - Human Relations Committee Resignation.pdf
(C) ADMIN - Gaming Site Authorization Horse Race ND.pdf
(C) ADMIN - Bismarck Parking Authority.pdf

D. Consider the request for approval from the Airport for the following:

1. Engineering Services Agreement with Kadrmas Lee & Jackson (KLJ) for short-term, long-term and economy parking lot expansions.

Documents:

(C) AIR - Parking Lot Expansion.pdf

E. Consider the request for approval from Bismarck-Burleigh Public Health for the following:

1. Authorization to apply for funding from the North Dakota Department of Human Services to Support Elderly in their Homes.
2. Authorization to apply for funding from Prevent Child Abuse North Dakota.
3. Authorization to apply for Community Orchard/Garden Project Grant.
4. Permission to accept donations for Women's Way.

Documents:

(C) BBPH - Aging Grant.pdf
(C) BBPH - PCAND Grant.pdf
(C) BBPH - Garden Project Grant.pdf
(C) BBPH - WWAY Donation.pdf

F. Consider the request from the Community Development Department for the following:

1. Introduction of and call for a public hearing on Ordinance 6403, an amendment to City Ordinance Section 4 regarding the 2018 Building Code adoption (City of Bismarck Building Code).
2. Request of the Historic Preservation Commission to apply for the Cultural Heritage Grant.

Documents:

(C) CD - Building Code.pdf
(C) CD - Cultural Heritage Grant.pdf

G. Consider the request for approval from the Engineering Department for the following:

1. Endorse the Bismarck Parks & Recreation District's application to the Metropolitan Planning Organization for the North Dakota Department of Transportation TA (Transportation Alternative) Grant contingent on approval by Bismarck Parks & Recreation District.
2. Accept Amendment 2 to existing agreement for professional services with KLJ for 43rd Ave. Reconstruction.

Documents:

(C) ENG - BPRD TA Funding Solicitation.pdf
(C) ENG - 43rd Ave Amendment.pdf

H. Consider the request for approval from the Fire Department for the following:

1. Award the Raman Spectroscopy Device bid as described to Rigaku.

Documents:

[\(C\) FIR - Raman Spectroscopy Bid.pdf](#)

I. Consider the approval from the Finance Department for the following:

1. Application for Abatement for 2019, Disabled Veteran Credit at 1907 Pacific Lane.
2. Application for Abatement for 2019, Comparable Market Value at 3008 Whisper Dr.
3. Application for Abatement for 2019, Comparable Market Value at 1463 Eagle Crest Loop
4. Application for Abatement for 2019, Comparable Market Value at 2533 Sharps Pl.

Documents:

[\(C\) FIN - Abatement for 1907 Pacific Ln.pdf](#)
[\(C\) FIN - Abatement for 3008 Whisper Dr.pdf](#)
[\(C\) FIN - Abatement for 1463 Eagle Crest Loop.pdf](#)
[\(C\) FIN - Abatement for 2533 Sharps Pl.pdf](#)

J. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Contract with Dynamic Lifecycle Innovations, Inc. for electronic recycling for option year 2019-2020.
2. Permission to exercise the second option year for 2020 lawn care services for city-owned property.

Documents:

[\(C\) PW-SO - Electronics Recycling Contract.pdf](#)
[\(C\) PW-SO - Lawn Care Services.pdf](#)

K. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Award bid for 2020 Chemical Bids for Water/Wastewater Treatment.
2. Sole source purchase of two rotary airlocks for the Water Treatment Plant.
3. Additional funding for emergency operations for dewatering at the Wastewater Treatment Plant.

Documents:

[\(C\) PW-UO - 2020 Chemical Bid Awards.pdf](#)
[\(C\) PW-UO - Sole Source Purchase.pdf](#)
[\(C\) PW-UO - Dewatering Funding at WWTP.pdf](#)

4. REGULAR AGENDA

5. Commissioner Portfolio Report - Mayor Bakken

6. Public Hearing on Ordinance 6402, regarding amendment to City Ordinance Section 4 regarding Minimum Habitability Standards for Rental Housing (City of Bismarck Building Code.)

Documents:

[\(C\) CD - Minimum Habitability Standards.pdf](#)

7. Public Hearing on Class P Liquor License for Bismarck Amvets Post No. 9, located at 2424 Railroad Ave.

Documents:

[\(C\) ADMIN - Administration Site Authorization.pdf](#)

8. Public Hearing on Ordinance 6401, regarding sick leave.

Documents:

(C) ATTY - Ordinance 6401.pdf

9. Consider the request for approval from the Finance Department to authorize the issuance and award for bids for special assessment bonds and warrants.

Documents:

(R) FIN - Special Assessment Bonds.pdf

10. Consider the request from the Finance Department to deny the application for tax abatement for IRET Properties.

Documents:

(R) FIN - IRET Abatement Request.pdf

11. Consider the request from the Community Development Department to take final action on the amendment of the Renaissance Zone Development Plan.

Documents:

(R) CD - RZ Development Plan Amendment.pdf

12. Consider the request from the Public Works Utility Operations Department for review of special assessment of the past sewer trunkline fees on the Hagen Ave. development and provide direction.

Documents:

(R) PW-UO - Hagen Avenue Septic System Consideration.pdf

13. Recieve an Update from the Administration Department on the Strategic Plan.

Documents:

(R) ADMIN - Strategic Plan Update.pdf

14. Consider the request from the Public Works Service Operations Department to enter the executive session under North Dakota Century Code Section 44-04-19.2, regarding contract negotiation strategy under NDCC Section 44-04-19.1 (9).

Documents:

(R) PW-SO - Executive Session Land Purchase.pdf

Other Business

Adjourn

