

September 13, 2019

TO: Commissioners Gilbertson, Jeske, Munson, Zimmerman and President Beattie
FROM: Randy Bina, Executive Director 
SUBJECT: September 19, 2019 Park Board Packet and Overview

Commissioners:

Enclosed you will find the packet of information and overview for the Park Board meeting on September 19, 2019 at 5:15 pm at the Tom Baker Meeting room.

- Item 1.** Call Meeting to Order and Roll Call
- Item 2.** Approval of Agenda
- Item 3.** Public Hearing, Consideration and Approval of 2020 Operating Budget
Enclosed in your packet you will find the proposed 2020 budget information as presented. Kathy Feist, Finance Director, will provide a review of the information.

The public hearing will be opened, and comments will be received from the public in two parts – those in opposition or with concerns and those in support. It's important that citizens identify themselves for the record.

Upon completing the receipt of comments, the hearing will be closed, and the Board will act on the proposed 2020 budget.

For the record, as of September 12th we have received no comments for or against the proposed tax levy.

- Item 4.** Consideration of Refunding Revenue Bond Series 2013 and 2014 Sale Results
Enclosed in your packet you will find information relating to this item. Mike Manstrom from Dougherty and Company will present the bond sale results to the Board.
- Item 5.** Featured Partners and Programs – Bob Frohlich, Fisheries Development
Supervisor with ND Game and Fish Department will appear before the Board.
- Item 6.** 13-15 Year Old Babe Ruth World Series Update and Presentation of Host Award
Recreation Specialist Ethan Eberle will provide an update on this very successful event.

A nationally accredited park and recreation agency.

Item 7. Disposition of Bids – Keelboat Park Water Feature
Brett Gurholt from KLJ cannot attend the meeting. Operations Director David Mayer will present the information found in your packet.

Item 8. Consideration of General Revenue Bond Resolution
Finance Director Kathy Feist will review the information in your packet.

Item 9. Community Recreation Complex Feasibility Study Update
Facilities and Programs Director Kevin Klipfel will provide an update.

Item 10. Consent Agenda
A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:

- Review and Approval of August 15, 2019 Board Meeting Minutes – The minutes are included in your packet.
- Request Board Authorization to Submit a Grant Application to the ND Special Roads Fund for Improvements to Chief Lookings Village Road – Please refer to the memo provided by Operations Director David Mayer.
- Consideration of Professional Consultant Agreements – The consultant selection process was utilized for these projects in anticipation of the adoption of the 2020 budget. If the 2020 budget is adopted, staff asks for approval of the following consultant agreements:
 - UBL Design Group for a New Maintenance Shop
 - KLJ for Improvements to the Cottonwood Park North Trail
- Request Board Authorization to Proceed with Professional Consultant Selection for Various Projects – If the proposed 2020 budget is adopted, staff request authorization to move forward with the consultant selection process for the following projects. The agreements will be brought forward for Board consideration at a future meeting.
 - Capital Ice Complex – LED Lighting for Schaumburg Arena
 - VFW Sports Center – Lower Lobby Renovations
 - New Generations Park Parking Lot Expansion
 - Elk Ridge – Construct a Neighborhood Park

Item 11. Approval of Bills

Next Meeting: October 17, 2019 at 5:15 pm at the Tom Baker Meeting Room