


August 8, 2019

TO: Commissioners Gilbertson, Jeske, Munson, Zimmerman and President Beattie

FROM: Randy Bina, Executive Director 

SUBJECT: August 15, 2019 Park Board Packet and Overview

Commissioners:

Enclosed you will find the packet of information and overview for the Park Board meeting on Thursday, August 15, 2019 at 5:15 pm.

- Item 1.** Call Meeting to Order and Roll Call
- Item 2.** Approval of Agenda
- Item 3.** Featured Partner and Program - Bob Frohlich, Fisheries Development Supervisor with ND Game and Fish Department
- Item 4.** Consideration of Bids
- Keelboat Park Water Feature – In your packet you will find a memo regarding this project. Brett Gurholt from KLJ will present the information.
  - Maintenance Shop Roof Repairs – Operations Director David Mayer will review the information found in your Board packet.
- Item 5.** Authorization to Seek Consultants – Maintenance Shop Building and Cottonwood Park North Complex Trail Projects  
Finance Director Kathy Feist will review the information provided in your Board packet.
- Item 6.** Consent Agenda  
A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:
- Review and Approval of July 18, 2019 Board Meeting Minutes – The minutes are provided for your review and approval.
  - Consideration of Companion Agreement for the Sunrise Trail Shared Use Path  
Bismarck Parks and Recreation District received a grant from the NDDOT

*A nationally accredited park and recreation agency.*

Transportation Alternative (TA) grant program through the city of Bismarck in the amount of \$172,950 to support this project. The project is scheduled for construction in 2020. As in the past, the Park District is being asked to approve the enclosed Companion Agreement. It is an agreement between the city of Bismarck and the Bismarck Parks and Recreation District requiring the Park District to undertake all of the duties and responsibilities contained in the agreement between the city of Bismarck and the North Dakota Department of Transportation. This agreement references the NDDOT agreement (the second one) as an attachment. The Park District only needs to approve and sign the first agreement as the second one is an attachment. This is standard procedure for TA grant projects.

- Consideration of the Following Agreements – Enclosed in your packet you will find proposed agreements and a summary of changes provided by Facilities and Programs Director Kevin Klipfel. These agreements have been reviewed by the user groups.
  - Bismarck Youth Baseball
  - University of Mary Use of BSC Aquatic and Wellness Center and Capital Racquet and Fitness Center
  - Bismarck Figure Skating Club

**Item 8.**

Approval of Bills

Next Board Meeting: September 19, 2019 at 5:15 pm  
with Public Hearing on the Proposed 2020 Budget