


July 12, 2019

TO: Commissioners Gilbertson, Jeske, Munson, Zimmerman, and President Beattie

FROM: Randy Bina, Executive Director 

SUBJECT: July 18, 2019 Park Board Packet and Overview

Commissioners:

Enclosed you will find the packet of information and overview for the Park Board meeting on July 18, 2019 at 5:15 pm.

- Item 1.** Call Meeting to Order and Roll Call
- Item 2.** Approval of Agenda
- Item 3.** Featured Partners and Programs – 13-15 Year Old Babe Ruth World Series  
Ethan Eberle will appear before the Board to talk about this upcoming event.
- Item 4.** Cottonwood Park Expansion Update  
Brett Gurholt from KLJ will provide the Board with an update on this project.
- Item 5.** Fore Seasons Center Update  
Jeff Feist with Ritterbush-Ellig-Hulsing will provide an update on this project.
- Item 6.** Consideration of Bids – Fox Island Asphalt Repair  
Operations Director David Mayer will review the enclosed information on these bids.
- Item 7.** Introduction of 2020 Operating Budget  
Finance Director Kathy Feist will address the Board regarding the proposed 2020 operating budget. Staff appreciates the input and feedback from commissioners received during budget meetings. We are requesting board consideration of the following actions regarding the 2020 budget:
- Motion to approve the introduction of the 2020 operating budget as presented.
  - Motion to approve the 2020 budget resolution.
  - Motion to approve the preliminary budget statement for 2020 and set the public hearing for September 19, 2019 at 5:15 pm.
- Item 8.** Consent Agenda  
A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion or an item or items can be removed for additional

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discussion and separate action. Staff recommends approval of the following items:

- Review and Approval of June 13, 2019 Board Meeting Minutes – The minutes are included for your review and approval.
- Consideration of Facilities Master Plan Final Document – Included in your packet you will find the proposed final Facilities Master Plan document from GreenPlay, LLC. The only changes from the draft are clerical changes. Nothing of substance has been changed. Staff recommends the Board accept the plan as presented.
- Request Board Authorization to Call for Bids for Maintenance Shop Roof Repairs – Please see the memo provided by Operations Director David Mayer.
- Consideration of the Following Agreements: Staff has reviewed the following agreements with the user groups and recommend Board approval. Facilities and Programs Director Kevin Klipfel has provided a memo outlining the proposed changes to the agreements for consideration.
  - BSC Aquatic and Wellness Center - Bismarck Public Schools
  - Indoor Ice Arenas
    - Bismarck Hockey Boosters
    - Bismarck Sports Group
    - Bismarck Public Schools
    - Capital Curling Club
  - Indoor Ice Arena Advertising with Bismarck Sports Group

**Item 9.** Consideration of Proposal for Professional Planning Services – Feasibility Study for Indoor Community Recreation Complex – At the June 13, 2019 Park Board meeting, commissioners approved the development of a feasibility study with GreenPlay, LLC. The draft agreement is provided in your packet. Facilities and Programs Director Kevin Klipfel will review the document with the Board.

**Item 10.** Request Board Authorization and Approval of Resolution Authorizing Sale to Refund Series 2013 and 2014 Revenue Bonds  
Finance Director Kathy Feist will present this topic to the Board. Staff recommends approval of the resolution found in your Board packet.

**Item 11.** Approval of Bills

Next Meeting: August 15, 2019 at 5:15 pm at the Tom Baker Meeting Room