


Let's Play!

April 8, 2019

TO: Commissioners Gilbertson, Munson, Jeske, Zimmerman, and President Beattie

FROM: Randy Bina, Executive Director 

SUBJECT: April 18, 2019 Board Meeting Agenda

Commissioners:

Enclosed you will find the packet and overview for the Park Board meeting on April 18, 2019 at 5:15 pm at the Tom Baker Meeting Room. The agenda is as follows:

- Item 1.** Call Meeting to Order and Roll Call
- Item 2.** Approval of Agenda
- Item 3.** Featured Partners and Programs
- Doug Wiles, Bismarck Forestry Department
 - Paula Redmann, Community Relations Manager
- Item 4.** Consideration of Bids
- BSC Aquatic and Wellness Center Concessions – Facilities and Programs
Director Kevin Klipfel will review the enclosed memo and proposed agreement.
 - Cottonwood Irrigation Modification – South Pump Station – Brent Erickson from AE2S will review the bids received for this project. Staff recommends approval of the apparent low bid as indicated.
- Item 5.** Facilities Master Planning Update – Tom Diehl, GreenPlay, LLC
Please see the memo provided in your packet. Tom Diehl will address the Board.
- Item 6.** February 28, 2019 Intergovernmental Meeting Review
President Beattie will provide a review of this meeting.
- Item 7.** 2020 Budget Process and Timeline Review
Finance Director Kathy Feist will review the information provided in your packet.
- Item 8.** Consent Agenda
A variety of items have been placed in a consent agenda. A consent agenda can be approved with one motion or an item or items can be removed for additional discussion and separate action. Staff recommends approval of the following items:
- Review and Approval of March 21, 2019 Board Meeting Minutes – The minutes are included for your review and approval.

A nationally accredited park and recreation agency.

- Consideration of Change to December 20, 2018 Board Meeting Minutes – Please see the memo provided by Administrative Services Manager Julie Fornshell.
- Consideration of 2019 Fertilizer Bid Correction – Operations Director David Mayer has provided a memo in your packet.
- Request Approval to Dispose of Ice Resurfacer – Information is included regarding this request to dispose of equipment.
- Consideration of Municipal Country Club Addendum with Lady J's Catering – The Board approved a small addition (330 square feet) for office space at the Municipal Country Club at the March 2019 Board meeting. In your packet you will find a proposed addendum to their current agreement.
- Request Authorization for Time and Attendance Software Proposals – Finance Director Kathy Feist has provided a memo regarding this request.
- Request Authorization to Call for Bids – General Sibley Garage and Playground Replacement – Please refer to the memo provided by Operations Director David Mayer.

Item 9. Approval of Bills

Commissioner Park Tour: April 25, 2019 starting at 4:00 pm

Next Regular Board Meeting: May 16, 2019 at 5:15 pm at the Tom Baker Meeting Room