



November 20, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, November 27, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org.

Future City Commission meetings are scheduled as follows:

- December 18, 2018
- January 8 & 22, 2019
- February 12 & 26, 2019

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN11132018.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions

Documents:

[HR Personnel Report.pdf](#)

- C. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. Accept a donation from the Gateway Pharmacy for the Women's Way Program.
2. Authorization to apply for funding from Blue Cross Blue Shield of North Dakota Caring Foundation.

Documents:

[\(C\) BBPH - WWAY.Donations.pdf](#)
[\(C\) BBPH - BCBS Grant.pdf](#)

D. Consider the request for approval from the City Attorney for the following:

1. Introduction of and call for a Public Hearing on Ordinance 6354 relating to City Sales Tax.

Documents:

[\(C\) ATTY - Ordinance 6354.pdf](#)

E. Consider the request for approval from the Community Development Department for the following:

1. Resolution to release a utility easement in the north 10 feet of Lot 1B of Lot 1, Block 2, Daybreak Medical Addition, less the west 10 feet of said lot. Staff recommends approval.
2. Authorize Bis-Man Transit to submit an application for the Fiscal Year 2021 ND Urban Grant Program.
3. 2018 HOME application for Patterson Place Apartments to receive project funding.

Documents:

[\(C\) CD - Daybreak Medical Addition Easement Release.pdf](#)

[\(C\) CD - FY2021 ND Urban Grants Application.pdf](#)

[\(C\) CD - HOME Funding.pdf](#)

F. Consider the request for approval from the Engineering Department for the following:

1. Endorse the Bismarck Parks and Recreation District application to the Metropolitan Planning Organization for the Transportation Alternative Program through the North Dakota Department of Transportation.
2. Change order Number 1 for the Sewer Utility Project 72, a revised completion date.
3. Change order Number 1 for the US Highway 83 Alternative Study, a budget increase.

Documents:

[\(C\) ENG - BPRD TA Funding Solicitation.pdf](#)

[\(C\) ENG - Change Order SU 72.pdf](#)

[\(C\) ENG - Change Order US83 Alt Study.pdf](#)

G. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2018, deferred maintenance at 1741 Santa Gertrudis Dr.

Documents:

[\(C\) FIN - Abatement 1741 Santa Gertrudis Dr..pdf](#)

H. Consider the request for approval from the Police Department for the following:

1. Authorization to accept a donation of two treadmills.

Documents:

[\(C\) PD - Treadmill Donation.pdf](#)

I. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Contract for professional design services for plumbing at the City/County Building with Eng Tech.

Documents:

[\(C\) PWSO - Approval of Professional Design Services for Plumbing Work at the City County Building.pdf](#)

J. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Change order G-04 with PKG Contracting, Inc. for the Wastewater Treatment Plant Trickling Filter Phase 2, a contract increase.
2. Change order G-05 with PKG Contracting, Inc. for the Wastewater Treatment Plant Trickling Filters Phase 2, a contract increase and a contract time extension.

Documents:

[\(C\) PWU - Approve Change Order G-04.pdf](#)

[\(C\) PWU - Approve Change Order G-05.pdf](#)

REGULAR AGENDA

2020 Census Partner Proclamation

BisMan Community Foundation - Dreams in Motion.

Documents:

[BisMan Community Foundation.pdf](#)

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Commission Portfolio Report - Commissioner Guy

5. Consider the request from the Public Works Service Operations Department to accept Phase III of the Cost of Service and Rate Design Study Presentation Report and approve the rate model, 2019 budget, capital improvement projects, and fees for Utility Operations.

Documents:

[\(R\) PWU - Accept Phase III of the Cost of Service and Rate Design Study Presentation.pdf](#)

6. Consider receiving a presentation from the Community Development Department regarding the vacant parcel inventory.

Documents:

[\(R\) CD - Vacant Parcel Inventory.pdf](#)

7. Public Hearing on the abatement application request from Menards, Inc.

Documents:

[\(R\) FIN - Menards 2016 Tax Abatement.pdf](#)

8. Public Hearing on Ordinance 6353, relating to a snow emergency route change.

Documents:

[\(R\) ATTY - Ordinance 6353.pdf](#)

9. Public Hearing on Ordinance 6352, a request for a zoning change from the RM30-Residential zoning district to the R10-Residential zoning district for Lot 1, Block 2, Imperial Valley Subdivision, requested by Arnold Gomke.

Documents:

[\(R\) CD - Imperial Valley Zoning Change.pdf](#)

10. Consider the request from Soul Haven Studios, LLLP for a Lease Renaissance Zone project within the building at 209 West Main Avenue. The Renaissance Zone Authority recommends approval.

Documents:

[\(R\) CD - Soul Haven Studios RZ Lease Project.pdf](#)

11. Consider the request from the Human Resources Department to discuss the Community Development Department Director position.

Documents:

[\(R\) HR - Community Development Director Position.pdf](#)

12. Consider the request from the City Attorney to discuss the opioid multi-district litigation.

Documents:

[\(R\) ATTY - Opioid Litigation.pdf](#)

13. Consider the request from the Engineering Department to receive a recommendation on a project revision for Two-Lane to Three-Lane Conversion project on Divide Avenue between 4th Street and 7th Street.

Documents:

[\(R\) ENG - 2 Lane to 3 Lane Conversion HC 116 Revision.pdf](#)

14. Consider the request from the Engineering Department to receive an update on the Sewer Improvement District No. 563 purchase agreements.

Documents:

[\(R\) ENG - SE 563 Purchase Agreements.pdf](#)

15. Consider the request for approval from the Engineering Department to pursue the North Dakota Department of Transportation Urban Road, Urban Regional and Urban Grant program projects.

Documents:

[\(R\) ENG - NDDOT Urban Program Solicitation.pdf](#)

16. Consider the request for approval from the Engineering Department to pursue North Dakota Department of Transportation Highway Safety Improvement Program funding.

Documents:

[\(R\) ENG - NDDOT HSIP Funding Solicitation.pdf](#)

17. Consider the request for approval from the Engineering Department to pursue Transportation Alternatives Program funding through the North Dakota Department of Transportation Department.

Documents:

[\(R\) ENG - NDDOT TA Funding Solicitation.pdf](#)

18. Consider the request for approval from the Finance Department for the resolutions authorizing the issuance and award of bids for special assessment bonds.

Documents:

[\(R\) FIN - Special Assessment Bonds.pdf](#)

Other Business

Adjourn