



November 6, 2018

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, November 13, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream [www.freetv.org](http://www.freetv.org) and [www.kdakfm.org](http://www.kdakfm.org).

Future City Commission meetings are scheduled as follows:

- November 27, 2018
- December 18, 2018

#### MEETING OF THE BOARD OF CITY COMMISSION

1. Consider the approval of minutes.

Documents:

[MN10232018.pdf](#)

#### 2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. The proposed 2019 City Commission meeting dates.
2. Assistant City Administrator Jason Tomanek to serve as a City of Bismarck representative on the Friends of the Rail Bridge Steering Committee.
3. A 12-month extension to the Gateway to Science project.
4. Re-appoint Randy Hansen, appoint Stephanie Honeyman and Andrea Petersen to the Vision Fund Committee.

Documents:

(C) ADMIN - 2019 Calendar.pdf  
(C) ADMIN - Friends of the Rail.pdf  
(C) ADMIN - Gateway to Science Extension.pdf  
(C) ADMIN - Vision Fund Committee Appointments.pdf  
(C) ADMIN - 2019 Commissioner Portfolio Calendar.pdf

D. Consider the request for approval from the Airport for the following:

1. Amendment 1 to the November 3, 2017 ground lease agreement with Blue Wing Holdings, LLC.

Documents:

(C) AIR - Blue Wing Holdings.pdf

E. Consider the request for approval from the Bismarck Municipal Parking Authority for the following:

1. To continue its regular business operations.

Documents:

(C) ADMIN - Parking Authority.pdf

F. Consider the request for approval from the Bismarck Veterans Memorial Public Library for the following:

1. Confirm the current and future Library Board Presidents as the City's governing designee.

Documents:

(C) BV MPL - Designate Representative.pdf

G. Consider the request for approval from the City Attorney for the following:

1. Introduction of and call for a Public Hearing on Ordinance 6353, relating to a snow emergency route change.

Documents:

(C) ATTY - Ordinance 6353.pdf

H. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6352, a request for a zoning change from the RM30-Residential zoning district to the R10-Residential zoning district for Lot 1, Block 2, Imperial Valley Subdivision, requested by Arnold Gomke. The Planning and Zoning Commission recommends approval.

Documents:

(C) CD - Imperial Valley Zoning Change.pdf

I. Consider the request for approval from the Engineering Department for the following:

1. Contracts and bonds for 2018 projects.
2. Change order number 1 for Street Utility Project 75 for a change in completion date.

Documents:

(C) ENG - 2018 Contracts and Bonds.pdf  
(C) ENG - Change Order Number 1 for SU75.pdf

J. Consider the request for approval from the Finance Department for the following:

1. Contract with Eide Bailly, LLP for the city annual auditing services.
2. 2018 budget adjustments for the Police Department.

Documents:

(C) FIN - Auditing Services RFP.pdf  
(C) FIN - 2018 Budget Adjustments for Police.pdf

K. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2018, deferred maintenance and functional obsolescence at 677 Oberhausen Dr.
2. Application for property tax abatement 2018, functional and economic obsolescence at 131 E Bismarck Expressway.

Documents:

(C) FIN - 677 Oberhausen Dr.pdf  
(C) FIN-131 E Bismarck Exwy.pdf

L. Consider the request for approval from the Human Resources Department for the following:

1. December 24, 2018 office closure.

Documents:

(C) HR - December 24 Office Closing.pdf

M. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Purchase a second Titan Machinery Truck Mounted Sweeper.

Documents:

(C) PWS - Approval of Purchase of a Second Truck Mounted Sweeper.pdf

N. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Task Order No. 2 for the upgrade to the SCADA system for the Water Treatment Plant with AE2S.
2. Task Order No. 4 for the US 83/ND 1804 Watershed Master Plan - Unit Rate update with AE2S.
3. Purchase agreement with CMGL11, LLC for Lot 2A of Lot 2, Block 1, Cottonwood Lake 6th Addition.

Documents:

(C) PWU - Approval of Task Order 2 to Agreement with AE2S for Upgrade of SCADA System at Water Treatment Plant.pdf  
(C) PWU - Approval of Task Order 4 to Agreement with AE2S.pdf  
(C) PWU - Approval of Land Purchase for Sanitary Sewer Lift Station.pdf

## REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).
4. Commission Portfolio Report - Commissioner Zenker.
5. Consider receiving a presentation regarding the Civic Plus Mobile App. from Gloria David, City of Bismarck Public Information Officer.

Documents:

[\(R\) ADMIN -City Mobile App..pdf](#)

6. Consider a discussion on the City Ballot Measures 1, 2, and 3.
7. Public Hearing on a New Class F-2 Retail Alcohol License for Golf Etc. located at 511 Airport Road.

Documents:

[\(R\) ADMIN - Golf Etc Liquor License.pdf](#)

8. Public Hearing on a New Class O Microbrewery Alcohol License for Stonehome Brewing Company located at 1601 N 12th Street, #102.

Documents:

[\(R\) ADMIN - Stonehome Brewing Liquor License.pdf](#)

9. Consider the request from the Human Resources Department to discuss the Community Development Director position. (Tabled item from October 23, 2018)

Documents:

[\(R\) HR - Department Director Discussion.pdf](#)

10. Consider the request from the City Attorney to discuss liquor licenses.

Documents:

[\(R\) ATTY - Liquor License Discussion.pdf](#)

11. Consider the request for approval from the Public Works Service Operations Department to accept the findings of the environmental property assessment for the purchase of the Billington Salvage Yard property.

Documents:

[\(R\) PWS - Review Findings of Environmental Property Assessment for the Purchase of Billington Salvage Yard Property.pdf](#)

12. Consider the request from the Public Works Service Operations Department to award the bid for asphalt and concrete crushing at the Municipal Landfill.

Documents:

[\(R\) PWS - Bid Award for Asphalt and Concrete Crushing at the Municipal Landfill.pdf](#)

13. Consider the request to receive and approve the proposed Silver Ranch Watershed Stormwater Master Plan report.

Documents:

[\(R\) PWU - Report of Silver Ranch Watershed and Acceptance of Master Plan.pdf](#)

14. Consider the request from the Engineering Department to receive an update on the status of the purchase agreements for Sewer Improvement District No. 563.

Documents:

(R) [ENG - 2 SE 563 Update.pdf](#)

15. Consider the request for approval from the Engineering Department for a development agreement amendment one for Silver Ranch First Addition.

Documents:

(R) [ENG - Silver Ranch Development Agreement.pdf](#)

16. Consider the request from the Engineering Department to enter Executive Session under North Dakota Century Code Section 44-04-19.02 regarding contract negotiation/negotiation strategy under NDCC Section 44-04-19.1 (9).

Documents:

(R) [ENG - 3 SE 563 Executive Session.pdf](#)

Other Business

Adjourn

