



October 16, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, October 23, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org.

Future City Commission meetings are scheduled as follows:

- November 13 & 27, 2018
- December 18, 2018

Presentation of the Early Bird Award to Mike Mundahl.

MEETING OF BOARD OF CITY HEALTH

1. Welcome and Call to Order - Mayor Bakken
2. Mosquito Season 2018 Summary - Anton Sattler, Environmental Health Administrator
3. BBPH Strategic Plan 2016-2018 Summary - Renae Moch, Public Health Director
4. BBPH Priorities for 2019-2021 - Renae Moch, Public Health Director
5. Adjourn

Documents:

[BBPH - Agenda.pdf](#)

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes

Documents:

[MN10092018.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures
- B. Consider approval of personnel actions

Documents:

[HR Personnel Report.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

1. Introduction of and Call for a Public Hearing on a New Class F-2 Retail Alcohol License for Golf Etc. located at 511 Airport Road.
2. Introduction of and Call for a Public Hearing on a New Class O Microbrewery Alcohol License for Stonehome Brewing Company located at 1601 N 12th Street, #102.

Documents:

[\(C\) ADMIN - Golf Etc Liquor License.pdf](#)
[\(C\) ADMIN - Stonehome Brewing Liquor License.pdf](#)

D. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. Authorization to accept donations from the Bismarck State College Volleyball Pink Night and Running Ladies Night to the Women's Way program.

Documents:

[\(C\) BBPH - WWAY Donations.pdf](#)

E. Consider the request for approval from the City Attorney for the following:

1. Release contract for the Police Department chiller replacement project.

Documents:

[\(C\) ATTY - Release Form for PD Chiller Issue.pdf](#)

F. Consider the request for approval from the Community Development Department for the following:

1. Stormwater easement release in Lot 4, Block 1, Hamilton's First Addition, requested by Franklin Development Group, LLC.

Documents:

[\(C\) CD - Hamiltons First Addition Easement Release.pdf](#)

G. Consider the request for approval from the Engineering Department:

1. Annual North Dakota Department of Transportation Maintenance Certification.
2. Testing services contract with Terracon Consultants, Inc. relating to the 2018 Geotechnical Services Phase 2.
3. Dedication of a utility easement on city owned property.

Documents:

[\(C\) ENG - NDDOT Maintenance Certificate.pdf](#)
[\(C\) ENG - Geotech Services Phase 2 Contract.pdf](#)
[\(C\) ENG - Gateway to Science Easement.pdf](#)

H. Consider the request for approval from the Human Resources Department for the following:

1. Job title change from Legal Secretary to Legal Assistant.
2. Job title change from Lead Legal Secretary to Senior Legal Assistant.
3. Voluntary Rapid Damage Assessment Program.
4. Appointments to the Ethics Committee.

Documents:

[\(C\) HR - Legal Assistant.pdf](#)
[\(C\) HR - Senior Legal Assistant.pdf](#)
[\(C\) HR - Voluntary Rapid Damage Assessment Program.pdf](#)
[\(C\) HR - Ethics Committee Apointments.pdf](#)

I. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Authorization to purchase a chassis for the mobile hatch basin and high velocity combination sewer cleaner for the Water/Sewer Division at the North Dakota State bid price.
2. Authorization to sell vehicles at a public marketplace as described in City Ordinance 7-01-05.
3. Authorization to sell the CCTV pipe inspection system at a public marketplace.

Documents:

(C) PW-SO - Purchase of a Chassis at the ND State Bid Price.pdf
(C) PW-SO - Sell Vehicles at a Public Marketplace.pdf
(C) PW-SO - Sell CCTV Pipe Inspection System.pdf

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Strategic Plan Discussion

5. Consider the request for approval from the Community Development Department for the following items relating to Hillcrest Acres Subdivision, requested by BSBW, LLC.

1. PUBLIC HEARING on Ordinance 6351, a request for a zoning change from the RMH-Residential and MA-Industrial zoning districts to the PUD-Planned Unit Development zoning district for Hillcrest Acres Subdivision.
2. Approval of the major subdivision final plat for Hillcrest Acres Subdivision.

Documents:

(R) CD - Ordinance 6351 Hillcrest Acres.pdf

6. Consider the request from the North Dakota Manufactured Housing Association to amend the City of Bismarck Special Assessment Policy.

Documents:

(R) ADMIN - ND Manufactured Housing Request.pdf

7. Consider receiving a report from Waste Management regarding contamination of recyclables at neighborhood recycling drop sites.

Documents:

(R) PW-SO Waste Management Report.pdf

8. Consider the request from the Bismarck Event Center to discuss the 50 Year Anniversary Celebration.

Documents:

(R) BEC - Anniversary.pdf

9. Consider the request from the Administration Department for the approval of the proposed 2019 Legislative Agenda.

Documents:

(R) ADMIN - Legislative Agenda.pdf

10. Consider the request from the Human Resources Department to discuss the Community Development Director position.

Documents:

(R) HR - CD Director Position.pdf

11. Discussion on the City Commission portfolio reports.

Documents:

12. Consider the request for approval from the Engineering Department of the Main Avenue Conversion Final Recommendations for the 2019 Urban Grant Project.

Documents:

[\(R\) ENG - Main Ave 3 Lane Recommendations.pdf](#)

13. Consider the request for approval from the Engineering Department for the project scope and to identify a funding source for Sattler's Sunrise Additions stormwater facilities. (Tabled item from October 9, 2018)

Documents:

[\(R\) ENG - Sattlers Sunrise Additions.pdf](#)

14. Consider the request from the Engineering Department to enter Executive Session under North Dakota Century Code Section 44-04-1902 regarding contract negotiation/negotiation strategy under NDCC Section 44-04-19.1 (9).

Documents:

[\(R\) ENG - Executive Session.pdf](#)

Other Business

Adjourn

