



August 21, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, August 28, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org.

Future City Commission meetings are scheduled as follows:

- September 11 & 25, 2018
- October 9 & 23, 2018
- November 13 & 27, 2018

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[SM08072018.pdf](#)
[MN08142018.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions

Documents:

[\(C\) HR - Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Introduction of and Call for Public Hearing on a request for a new Class I-2 retail alcohol license for Darrel's Brew N Que, LLC, located at 4401 Coleman St. #108.
2. Reappointment of Jack McDonald and appoint Constance Hofland to the Dakota Media Access Board of Directors through July 1, 2022.

Documents:

(C) ADMIN - Darrells Brew N Que.pdf
(C) ADMIN - Dakota Media Access Board Appointments.pdf

D. Consider the request from the Bismarck Event Center for the following:

1. **Change Order Number 1, extend contract completion date.**

Documents:

(C) BEC - Change Order.pdf

E. Consider the request for approval from the Central Dakota Communications Center for the following:

1. Authorize the Mayor to sign a Letter of Intent on behalf of the City to continue ongoing detailed design planning with DCN and to negotiate the final proposed lease rate and terms, to be brought back to the City Commission for final approval.

Documents:

(C) CenCom - Letter of Intent.pdf

F. Consider the request for approval from the City Attorney for the following:

1. Request for Attorney General opinion on CBD oil.

Documents:

(C) ATTY - CBD memo.pdf

G. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. Permission to apply for tobacco compliance grant funding from the North Dakota Department of Health.

Documents:

(C) BBPH - Tobacco Grant.pdf

H. Consider the request for approval from the Engineering Department for the following:

1. Encroachment Agreement and Waiver with Blazing Wings Properties, LLC, dba Buffalo Wild Wings located at 3420 North 14th Street.
2. North Dakota Department of Transportation agreement for Main Avenue Road Diet Project HC 115.
3. Change Order No. 7, a contract increase for Street Improvement District No. 513B.
4. Change Order No. 3, a contract increase for Water Utility Project 123.
5. Change Order No. 3, a revised completion date for Street Improvement District No. 517.
6. Order the installation of a new sidewalk at 3355 Saratoga Avenue.
7. Dedication of a utility easement on city owned property.

Documents:

(C) ENG - BuffaloWild Wings - Encroachment Agreement.pdf
(C) ENG - NDDOT Agreement Main Ave HC115.pdf
(C) ENG - Change Order - 513B.pdf

(C) ENG - Change Order - WU123.pdf
(C) ENG - Change Order 3 Update - SI517.pdf
(C) ENG - Sidewalk Gap Ordered - CC18 A2.pdf
(C) ENG - Utility Easement.pdf

I. Consider the request for approval from the Finance Department for the following:

1. Approve the resolution to direct special assessments to be levied.
2. Authorize 2018 Event Center contingency funding.

Documents:

[\(C\) FIN - Resolution Directing Special Assessments.pdf](#)
[\(C\) FIN - EC Contingency.pdf](#)

J. Consider the request for approval from the Fire Department for the following:

1. Change order number 9, a contract decrease for the new fire station.

Documents:

[\(C\) Fire - Change Order.pdf](#)

K. Consider the request for approval from the Police Department for the following:

1. Proposed changes to the Organizational Chart.
2. Request to sell decommissioned vehicles as described in City Ordinance 7-01-05 and add to our fleet a civilly forfeited vehicles.

Documents:

[\(C\) PD Organizational Chart Change Request.pdf](#)
[\(C\) PD Decommissioned Vehicle Request to Sell.pdf](#)

L. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Report on the resolution to the carbon dioxide contingency event with Praxair at the Water Treatment Plant.

Documents:

[\(C\) PW-UO - Report on Resolution with Praxair.pdf](#)

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Public Hearing on Ordinance 6345, a request for the annexation of Lot 2, Block 1, Memory First Addition, and adjacent rights-of-way, requested by RBK Ventures, LLP.

Documents:

[\(R\) CD - Ordinance 6345.pdf](#)

5. Public Hearing on Ordinance 6346, a request for a zoning change from the Conditional RT-Residential zoning district to the PUD-Planned Unit Development zoning district for Lot 1A of Lot 1, Block 2, Daybreak Medical Addition, requested by 57 North Investors, LLP.

Documents:

[\(R\) CD - Ordinance 6346.pdf](#)

6. Public Hearing on Ordinance 6347, a request for a zoning change from the R10-Residential zoning district to the PUD-Planned Unit Development zoning district for Part of Auditor's Lot 3, Section 3/City Lands, requested by Jeffrey Gerbitz.

Documents:

[\(R\) CD - Ordinance 6347.pdf](#)

7. Consider the draft ballot language and proposed Home Rule Charter amendments.

Documents:

(R) ADMIN - 2018 Draft Ballot Language.pdf
(R) Home Rule Amendment.pdf
2018 Draft Sample Ballot Measure.pdf

8. Consider the request for approval from the Airport to receive and award the bid for Airport Security Services.

Documents:

(R) Air - Security Services.pdf

9. Consider the request for approval from the Bismarck Event Center to award the contract for the fixed seating at the Belle Mehus.

Documents:

(R) BEC - Belle Seating Bids.pdf

10. Consider receiving an update from Bis-Man Transit regarding route changes to the #3 Green Route.

Documents:

(R) CD - Bis-Man Transit Green Route Changes.pdf

11. Consider receiving presentation and recommendations from the Engineering Department for the Two-Lane to Three-Lane Conversion project.

Documents:

(R) ENG - 2 Lane to 3 Lane Conversion HC 116.pdf

12. Consider the request for approval from the Engineering Department for Street Improvement District No. 523 and Sewer Improvement District No. 574.

1. Resolution Receiving Bids and Ordering Preparation of the Engineer's Statement for SI 523 and SE574.
2. Resolution Awarding the Contract for SI523 and SE574.

Documents:

(R) ENG - Award - SI 523 SE572.pdf

13. Consider the request for approval from the Engineering Department to Receive Bids and Award the Contract for Water Utility Project No. 124.

Documents:

(R) ENG - Award - WU124.pdf

14. Consider the request for approval from the Public Works Service Operations Department to award the contract for the Natural Gas Contract for 2018-19.

Documents:

(R) PW-SO Natural Gas Contract.pdf

15. Consider the request for permission from the Bismarck-Burleigh Public Health Department to apply for ND Department of Human Services Substance Abuse Prevention & Treatment Block Grant.

Documents:

(R) BBPH - Substance Abuse Grant.pdf

Other Business

Adjourn

