



July 17, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, July 24, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department. Pledge of Allegiance presented by Boy Scouts of America.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org.

Future City Commission meetings are scheduled as follows:

- August 14 & 28, 2018
- September 11 & 25, 2018
- October 9 & 23, 2018

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN071018.pdf](#)
[SM070218.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions

Documents:

[HR Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Gaming Site Authorization Renewals.
2. Liquor License Renewals from August 1, 2018 through July 31, 2019.
3. Introduction of and Call for a Public Hearing on a New Class I-3 Alcohol License for La Tejana Mexican Market and Restaurant at 1235 South 12th Street.

Documents:

(C) Admin - Site Authorizations.pdf
(C) Admin - Liquor Renewals.pdf
(C) Admin - La Tejana.pdf

D. Consider the request for approval from the Airport for the following:

1. The Airport Rescue and Fire Fighting Selection Committee's recommendation of the Rural Metro Fire Department to enter into the agreement at Enclosure 1.
2. The lease agreement with the State Historical Society of North Dakota for a storage building.

Documents:

(C) Air - ARFF Services.pdf
(C) Air - Lease Agreement.pdf

E. Consider the request for approval from the Bismarck Event Center for the following:

1. Advertise for a Request for Proposal for the restoration of the Belle Mehus fixed seating.

Documents:

(C) BEC - RFP Belle Seating.pdf

F. Consider the request for approval from the City Attorney for the following:

1. The mutual release and settlement with H.A. Thompson & Sons, Inc.
2. Amended Contract for Transfer of Municipal Court Cases to District Court for jury trial cases.

Documents:

(C) Atty - H A Thompson.pdf
(C) Atty - Contract of Transfer to District Court.pdf

G. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and Call for a Public Hearing on the Draft 2018 Renaissance Zone Development Plan. The Renaissance Zone Authority recommends approval.
2. Request of the City of Bismarck for a street name change from Greenfield Lane to East Greenfield Lane on the plat of Daybreak Medical Addition. Staff recommends approval.
3. Request of the Bismarck-Mandan Metropolitan Planning Organization, on behalf of Bis-Man Transit for the approval of the City of Bismarck's Disadvantaged Business Enterprise Goal.
4. Request of the Bismarck-Mandan Metropolitan Planning Organization, on behalf of Bis-Man Transit, to submit an application for Fiscal Year 2018 Section 5339 (b) funding.
5. CDBG application and 2018 Annual Action Plan.

Documents:

(C) CD - RZ Development Plan.pdf
(C) CD - Greenfield Lane Street Name Change.pdf
(C) CD - MPO DBE Goal.pdf
(C) CD - MPO Section 5339 Grant Application.pdf
(C) CD - CDBG and Annual Action Plan.pdf

H. Consider the request for approval from the Engineering Department for the following:

1. Change Order Number 1 for Street Light Utility Project 48, a contract increase.
2. Change Order Number 2 for Street Improvement District Number 513 Phase A, a contract increase.

Documents:

(C) ENG - change order - SV 48.pdf
(C) ENG- change order - SI513 Phase A.pdf

I. Consider the request for approval from the Finance Department for the following:

1. The 2017 Annual Audit.
2. The list of pledge bonds.

Documents:

(C) FIN - 2017 Annual Audit.pdf
(C) FIN - Pledge Bonds.pdf

J. Consider the request for approval from the Police Department for the following:

1. Sell decommissioned vehicles as described in City Ordinance 7-05-01.
2. Amendment to the Memorandum of Understanding with Light of Christ Catholic Schools.

Documents:

(C) PD - Decommissioned Vehicle Request to Sell.pdf
(C) PD - SRO MOU LOCCS Amended.pdf

K. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Request from Bismarck Towns and Gowns to replace existing street banners.
2. Reallocate Road and Street Division funds from the purchase of a front end loader to the purchase of an asphalt milling head.
3. **Change Order 2, a time extension, with Architectural Concepts, Inc. for the Library re-roof and window repair.**

Documents:

(C) PWS - Bismarck Towns Gowns request for University of Mary Banners.pdf
(C) PWS - Change Order for ACI for Timeline Extension.pdf
(C) PWS - Reallocation of Funds for Purchase of Equipment.pdf

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Public Hearing on Ordinance 6344, a request for a zoning change from the Conditional-CG-Commercial zoning district to the CG-Commercial zoning district for Lot C of Lot 1, Block 1, Prairie Hills 3rd Addition, requested by the City of Bismarck.

Documents:

(R) CD - Prairie Hills.pdf

5. Public Hearing for approval of amendments/modifications to the Future Land Use Plan.

Documents:

(R) CD - FLUP Amendments.pdf

6. Public Hearing on Ordinances 6337-6342 to create special assessment districts for annexed properties.

Documents:

(R) FIN - Ordinances 6337-6342.pdf

7. Consider the request for approval from the Engineering Department for the following:

Street Improvement District Number 524:

- Resolution Receiving Bids and Ordering Preparation of the Engineer's Estimate for SI 524.
- Public Hearing on Resolution of Necessity for SI 524.
- Request for Resolution Awarding Contract for SI 524.

Documents:

[\(R\) ENG - SI 524 Public Hearing.pdf](#)

8. Consider the request for approval from the Airport to receive and award bid for runway deicer.

Documents:

[\(R\) Air - Runway Deicer Bids.pdf](#)

9. Consider the request for approval from the Airport to receive and award bid for a runway deicing fluid tank.

Documents:

[\(R\) Air - Deicer Fluid Bids.pdf](#)

10. Consider the request for approval from the Airport to receive and award bid for Airport Security Services.

Documents:

[\(R\) Air - Security Bids.pdf](#)

11. Consider the request for approval from the Community Development Department for the 2018 HOME Pre-Application.

Documents:

[\(R\) CD - 2018 HOME Pre-Application.pdf](#)

12. Consider the request for approval from the Engineering Department to rebid Water Utility Project Number 124.
(Item tabled 7-10-18)

Documents:

[\(R\) ENG - WU124.pdf](#)

13. Consider the request for approval from the Engineering Department to receive bids and award contract for Solid Waste Utility Project Number LF18-01.

Documents:

[\(R\) ENG - LF18-01.pdf](#)

14. Consider the request for approval from the Engineering Department to submit a letter of support on behalf of the City Commission to the North Dakota Department of Transportation regarding a proposed roundabout in Burleigh County.

Documents:

[\(R\) ENG - Burleigh County Roundabout.pdf](#)

15. Consider the request for approval from the Engineering Department to accept the North Dakota Department of Transportation Urban Grant Program funding for a 2019 Main Avenue project.

Documents:

[\(R\) ENG - ND Urban Grant Program.pdf](#)

16. Consider the request for approval from the Public Works Service Operations Department to award contract for the 2018 Paving Materials - Parts F-G.

Documents:

(R) PWS - Bid Award for 2018 Furnishing Street Maintenance Materials.pdf

Other Business

Adjourn

*Phone: 701-355-1300 ★ FAX: 701-222-6470 ★ 221 N. Fifth St. ★ P.O. Box 5503 ★ Bismarck, ND 58506-5503
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