



June 6, 2018

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, June 12, 2018 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to KDAK 102.5 FM Radio, or Stream www.freetv.org and www.kdakfm.org.

Future City Commission meetings are scheduled as follows:

- June 26, 2018
- July 10 & 24, 2018
- August 14 & 28, 2018

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN05222018.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions

Documents:

[HR Personnel Report.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

1. Renewal of Gaming Site Authorizations from July 1, 2018 to June 30, 2019.
2. Renewal of Liquor Licenses from August 1, 2018 to July 31, 2019.
3. Strategic Plan 2018 Contract with JDGray Group, LLC.

Documents:

[\(C\) ADMIN - Site Authorization Renewals.pdf](#)
[\(C\) ADMIN - Liquor License Renewals.pdf](#)
[\(C\) ADMIN - Strategic Planning Services Contract.pdf](#)

- D. Consider the request for approval from the Bismarck Event Center for the following:

1. Request to sell two cotton candy machines to Louis and Claire Concessions.

Documents:

[\(C\) BEC - Selling Cotton Candy Machines.pdf](#)

- E. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and call for a Public Hearing on Ordinance 6330, a request for the annexation of Lots 1-2, Block 1, Cottonwood Parkview Addition. The Planning and Zoning Commission recommends approval.
2. Introduction of and call for a Public Hearing on Ordinance 6331, a request for a zoning change from the R5-Residential and R10-Residential zoning districts to the R5-Residential, Conditional R10-Residential, RM10-Residential, RM15-Residential, RM30-Residential, Conditional CA-Commercial and P-Public zoning districts for Cottonwood Parkview Addition. The Planning and Zoning Commission recommends approval.
3. Introduction of and call for a Public Hearing on Ordinance 6335, a request for a zoning change from the RM30-Residential zoning district to the RM10-Residential zoning district on Lots 2-5, Block 2, Imperial Valley Subdivision, requested by Trent Rittenbach. The Planning and Zoning Commission recommends approval.
4. Introduction of and call for a Public Hearing on Ordinance 6336, a request for a zoning change from the RMH-Residential and MA-Industrial zoning districts to the RMH-Residential zoning district on Auditor's Lot A of part of Blocks 27 & 28, Coffin Addition and part of the SE1/4 of Section 4, Lincoln Township/City Lands, requested by Terveen Manufactured Homes, LLC. The Planning and Zoning Commission recommends approval.

Documents:

[\(C\) CD - Ordinance 6330 and 6331.pdf](#)

[\(C\) CD - Ordinance 6335.pdf](#)

[\(C\) CD - Ordinance 6336.pdf](#)

- F. Consider the request for approval from the Engineering Department for the following:

1. Street Improvement District 523:
 - Resolution Declaring Petitions for Improvements have been Received.
 - Resolution Creating Street Improvement District 523 and Ordering Preparation of the Preliminary Report.
 - Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
2. Street Improvement District 524:
 - Resolution Approving Plans and Specifications.
 - Resolution of Necessity.
 - Resolution Directing Advertisement of Bids and Receiving Bids.
3. Approval of the Sanitary Sewer Access Easement with Sattler Family, LLLP.
4. Development Agreement for Cottonwood Parkview Addition.

Documents:

[\(C\) ENG - SI523.pdf](#)

[\(C\) ENG - SI 524.pdf](#)

[\(C\) ENG - Sanitary Sewer Access Easement Sattler Land.pdf](#)

[\(C\) ENG - Cottonwood Parkview Development Agreement.pdf](#)

G. Consider the request for approval from the Finance Department for the following:

1. Approval of the Administrative Fees for Special Assessments.

Documents:

[\(C\) FIN- Admin Fees for Spec Assessments.pdf](#)

H. Consider the request from the Human Resources Department for the following:

1. An amended Investment Policy Statement with the State Investment Board.

Documents:

[\(C\) HR - Employee Pension Plan.pdf](#)

I. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Approval of the following Task Orders with HDR Engineering, Inc for Solid Waste Operations Engineering Services:

- Task Order Number 1 for an inert solid waste unit cell 2 expansion.
- Task Order Number 2 to provide a Greenfield Site Investigation.
- Task Order Number 3 for scale and entrance conceptual planning.

Documents:

[\(C\) PW-SO Approval of Task Order 001 with HDR for Solid Waste Operations Engineering Services.pdf](#)

[\(C\) PW-SO Approval of Task Order 002 with HDR for Solid Waste Operations Engineering Services.pdf](#)

[\(C\) PW-SO Approval of Task Order 003 with HDR for Solid Waste Operations Engineering Services.pdf](#)

J. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Approval to dispose of a Water Distribution vehicle at a public marketplace.

Documents:

[\(C\) PW-UO Request to Dispose of Water Distribution Vehicle at Public Marketplace.pdf](#)

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

4. Public Hearing on a New Class I-2 retail alcohol license for Country House Deli located at 1045 East Interstate Avenue.

Documents:

[\(R\) ADMIN - Country House Deli.pdf](#)

5. Public Hearing on a New Class I-2 retail alcohol license for Terra Nomad located at 514 East Main Avenue.

Documents:

[\(R\) ADMIN - Terra Nomad.pdf](#)

6. Public Hearing on Ordinance 6332, a zoning ordinance text amendment relating to design standards for the DC- Downtown Core Zoning District and the DF- Downtown Fringe Zoning District.

Documents:

[\(R\) CD - DC AND DF DESIGN REVIEW.pdf](#)

7. Public Hearing on Ordinance 6333, an ordinance text amendment relating to specific provisions for downtown.

Documents:

[\(R\) CD - TITLE 4 CHANGES.pdf](#)

8. Public Hearing on Ordinance 6334, relating to standards for a cable television franchise.

Documents:

[\(R\) ATTY - Ord 6334 Cable TV.pdf](#)

9. Consider the request for approval from the Administration Department for the Midco Franchise Agreement Renewal.

Documents:

[\(R\) ADMIN - Midco Franchise.pdf](#)

10. Consider the request for approval from the Community Development Department for the Minor Subdivision Final Plat for Northern Plains Commerce Centre Second Addition

Documents:

[\(R\) CD - Northern Plains Commerce Centre Second.pdf](#)

11. Consider the request from the Director of Public Works Service Operations Department to enter Executive Session under North Dakota Century Code Section 44-04-19.2 regarding contract negotiation/negotiation strategy under NDCC Section 44-04-19.1 (9).

Documents:

[\(R\) PWS - Executive Session.pdf](#)

Other Business

Adjourn

