



Bismarck Public Schools

School Board Meeting Agenda

Tom Baker Room
City/County Building
221 N Fifth Street
5:15 p.m.

January 8, 2018

- I. Call to Order
- II. Roll Call
- III. The Board focuses on the mission of and vision for Bismarck Public Schools:
BPS Mission: *"All students will have the academic, social, and personal skills to be college, career, and community ready."*

BPS Vision: *"Together, we inspire a passion for learning, discovery, and excellence."*
- IV. Additions to Agenda/Removal of Items from the Consent Agenda
It is at this time that items may be added to or deleted from the agenda. Also, items may be removed from the Consent Agenda and placed elsewhere on the agenda. Action on the remaining items on the Consent Agenda will be handled at the time when it appears on the agenda (Item #VI).
- V. Reports
 - A. Superintendent's Report
 - 1. Focus on Success
Background Information: District Parent Sexting Informational Meetings ([Attachment](#))
Becky LaBella, Safety Coordinator, and Misti Werle, Library Media Director, will present information on the parent meetings on sexting that were held earlier this fall.
 - 2. Major Project Updates (Attachments [#1](#), [#2](#))
Background Information: Darin Scherr, Business and Operations Manager, will provide an update on major projects in the district.
 - 3. Financial Report ([Attachment](#))
Background Information: Darin Scherr will present the monthly financial report.

4. Enrollment Update (Attachments [#1](#), [#2](#))

Background Information: The first attachment shows the elementary enrollment for the current school year as of January 4, 2018. The second attachment shows the secondary enrollment for the current school year as of January 4, 2018.

B. Board Response to Presentations

Background Information: Ann Richardson, Jennifer Nairn, and David Witham of the Bismarck Alliance for Neighborhood Schools spoke about their concerns with the elementary facilities planning. Germain Krueger, Liberty Elementary parent group, shared the group's concerns about safe learning environments. Milt Rue, parent and member of the Elementary Facilities Planning Committee, clarified the work of the planning committee and the information utilized to make decisions.

VI. Consent Agenda

The Consent Agenda has been developed for our use in order to speed up the process of conducting our meetings. Many items of a routine nature can be handled as one item rather than spending additional time on each individual item. Therefore, there are a series of items that are listed on the Consent Agenda. Any board member may remove an item from the Consent Agenda simply by asking that it be removed for further discussion. However, once all board members have agreed to leave the item on the Consent Agenda, there should be no discussion concerning each individual item; any discussion should concern the motion to approve all items on the Consent Agenda. Items appearing on the Consent Agenda, along with their recommendations, are as follows.

A. [December 11, 2017 School Board Minutes](#), [December 20, 2017 Special Meeting Minutes](#), and [January 4, 2018 Special Meeting Minutes](#)

Background Information: The minutes of the December 11, 2017 school board meeting, December 20, 2017 special meeting, and January 4, 2018 special meeting are included for the review of the Board.

Recommendation: It is recommended that the minutes of the December 11, 2017 board meeting, December 20, 2017 special meeting, and January 4, 2018 special meeting be approved as presented.

B. New Contracts

Background Information: New contracts have been issued to:
Kristen Hahne, Physical Education, Wachter Middle School, \$27,339
Riley Riehl, Special Education, Wachter Middle School, \$24,927

Recommendation: It is recommended that new contracts for the above-listed persons be approved.

C. Retirements ([Attachment](#))

Background Information: Letters of retirement have been received from Gerald Ziemann, Physical Education, Horizon Middle School; Denise Schuh, Social Studies, Bismarck High School; and Beth Urlacher, Grade 4, Dorothy Moses Elementary School, effective with the end of the

2017/2018 school year.

Recommendation: It is recommended that the Board accept the retirements as stated above.

D. Resignation ([Attachment](#))

Background Information: We have a resignation from Deb Steffeck, Grade 6 Social Studies, Horizon Middle School.

Recommendation: It is recommended that the resignation of Deb Steffeck be accepted.

VII. Public Appearances (Maximum 30 Minutes) ([BCBA](#))

(Citizens may bring their educational concerns regarding the Board's conduct of the schools to the Board at this time or at a later time on request as governed by Policy BCBA *Public Participation at Board Meetings*. Individuals will generally be limited to 5 minutes. Groups should select one representative to express their views. The Board will not debate issues as presented, but will take such matters under advisement.)

A. Nick Simonson ([Attachment](#))

Background Information: Nick Simonson will present information on the Clay Target League.

VIII. Unfinished Business

A. Policy FFK Suspension and Expulsion ([FFK](#))

Background Information: Policy FFK *Suspension and Expulsion* has been changed to correspond with other North Dakota large school districts and assign the Superintendent or Assistant Superintendent to serve as the hearing officer for expulsions. The policy was approved for first reading on November 27, 2017.

Recommendation: It is recommended that Policy FFK *Suspension and Expulsion* be approved for second reading and final adoption, effective January 8, 2018.

B. Administrative Rule FFK-AR Suspension and Expulsion ([FFK-AR](#))

Background Information: The Board is in the process of adopting a new policy for suspension and expulsion. This administrative rule supports the policy by explaining steps Administration will use to carry out the Board's policy.

Recommendation: It is recommended that the Board review Administrative Rule FFK-AR *Suspension and Expulsion* and offer recommendations for revision to Administration.

C. Exhibit FFK-E1 Suggested Expulsion Hearing Process for Students in General Education ([FFK-E1](#))

Background Information: Exhibit FFK-E1 outlines the process used to conduct an expulsion hearing for a student in general education.

Recommendation: It is recommended that the Board review Exhibit FFK-E1 and offer recommendations for revision to Administration.

D. Exhibit FFK-E2 Suggested Expulsion Hearing Process for Students Receiving Special Education Services ([FFK-E2](#))

Background Information: Exhibit FFK-E2 outlines the process used to conduct an expulsion

hearing for a student receiving special education services.

Recommendation: It is recommended that the Board review Exhibit FFK-E2 and offer recommendations for revision to Administration.

IX. New Business

A. New Course Approvals ([Attachment](#))

Background Information: Brittany Upton, Director of Professional Learning, Dale Hoerauf, Career Academy Director, and Lisa Kudelka, Human Resources Manager, will present three new courses for the Board's review and approval.

Recommendation: It is recommended that the Board approve the proposed new courses beginning the 2018-2019 school year.

B. Century High School Bids

Background Information: The District recently solicited bids for Century High School Family and Consumer Science casework. This is part of the CHS renovation that is being completed by district personnel. We received one bid from TMI Systems.

Recommendation: It is recommended that the Board award TMI Systems the bid for CHS FACS lab casework in the amount of \$32,907.

C. Policy Purchasing Authority ([HCAA](#))

Background Information: Bismarck Public Schools business office would like to change the bidding threshold on small purchases from \$4,000 to \$3,500 to align with the Uniform Guidance. The Uniform Guidance is the Federal Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Recommendations: It is recommended that the Board should adopt the changes to HCAA in one reading as per Policy BDA, effective January 9, 2018. To waive two readings, a 2/3 majority is needed, as per BDA.

X. Discussion Item

XI. General Information

A. 2018 Election Deadlines ([Attachment](#))

Background Information: A timeline for 2018 school board candidates is attached.

B. Kindergarten Registration

Background Information: Kindergarten registration for the 2018/2019 school year begins January 9. Registration information can be found at bismarckschools.org, under Registration in the black bar.

XII. Executive Session

A. Executive Session for the Purpose of Attorney Consultation

Background Information: Executive Session pursuant to North Dakota Century Code Section 44-

04-19.1(9) for the purpose of attorney consultation related to threatened legal action regarding compliance with the negotiated agreement.

B. Executive Session for the Purpose of Negotiation

Background Information: Executive Session pursuant to North Dakota Century Code Section 44-04-19.1(9) for the purpose of discussing negotiating strategy and to provide negotiating instructions regarding the sale of the Saxvik property.

XIII. Adjournment Subject to Call