



# Board of City Commissioners

**December 16, 2025**

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<b>Tom Baker Meeting Room</b>	<b>City/County Office Building</b>	<b>5:15 PM</b>
	<b>221 N. 5th St.</b>	
	<b>Bismarck, ND 58501</b>	

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The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov) by 3:30 PM on the day of the meeting. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [DakotaMediaAccess.org](http://DakotaMediaAccess.org) and [Facebook LIVE](https://www.facebook.com/BismarckCityCommission).

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

## **CALL TO ORDER**

## **FUTURE COMMISSION MEETINGS**

January 13, 2026 & January 27, 2026  
February 10, 2026 & February 24, 2026  
March 10, 2026 & March 24, 2026

## **MISSION STATEMENT**

To provide high-quality public services in partnership with our community to enhance our quality of life.

## **MEETING OF THE BOARD OF CITY COMMISSION**

### **1. PUBLIC COMMENT**

Restricted to items on the Consent Agenda, Regular Agenda, or the Prior City Commission Agenda excluding public hearing items.

### **2. CONSENT AGENDA**

- A. Consider approval of minutes
- B. Consider approval of personnel actions
- C. Consider approval of expenditures

- D. Consider the request for approval from the Administration Department for the following:
1. Selection committee recommendation on the third party management and operations company for the Bismarck Event Center.
  2. Renewal of taxicab license for Dakota Transportation Services, LLC.
  3. Introduction of and call for a public hearing on an application for a Class F-1 alcohol license by TJGalpin Enterprises, LLC (dba) Tiff's Pub & Grub at 512 East Main Avenue.
  4. Introduction of and call for a public hearing on an application for a Class B-5 alcohol license by Dirty Bean, LLC (dba) Classic Rock Coffee & Kitchen at 725 Riverwood Drive.
  5. Application for Bismarck Youth Baseball, Incorporated for site authorization to conduct gaming at Sixteen03 Main Events, LLC (dba) 5th Underground at 102 N 5th St and Sixteen03 Main Events, LLC (dba) Sixteen03 Main Events at 1603 E Main Ave.
  6. Application for Furry Friends Rockin Rescue for site authorization to conduct gaming at Tiff's Pub & Grub at 512 East Main Avenue.
- E. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:
1. Appoint Dr. Jeffrey Hostetter as the local health officer for Bismarck-Burleigh Public Health.
  2. Permission to apply for ND250 Grant administered by the State Historical Society of North Dakota.
- F. Consider the request for approval from the Engineering Department for the following:
1. Right of way plats, warranty deeds, temporary construction easements and related documents associated with Tyler Parkway Extension HC 173, and an Encroachment & Crossing Agreement with NuStar Pipeline Operating Partnership L.P.
  2. Amendment to existing agreement for professional services with AE2S for Tyler Coulee Stormwater Ponds, Sewer Improvement District SE 576.
  3. Resolutions declaring petitions have been received, creating the district and ordering the preparation of the preliminary report for Street Improvement District No. SI 581.
  4. Resolution creating Street Improvement District SI 594 and Ordering Preparation of Preliminary Report.

5. Sewer assumption agreement with DS-Devx Central Dakotas, LLC.
- G. Consider the request for approval from the Finance Department for the following:
  1. Applications for abatement.
- H. Consider the request for approval from the Fire Department for the following:
  1. Requesting permission to accept a \$1000 donation from Jeff and Leta Stewart.
  2. Time extension with Purvis Systems until March 1, 2026, for the Station Alerting contract.
- I. Consider the request for approval from the Legal Department for the following:
  1. Introduction of and call for a public hearing on Ordinance 6652 to amend Sections 9-01-01, 9-01-02, 9-02-10, 9-03-10, 9-04-02, 9-05-02 and 9-06-06 of the City of Bismarck Code of Ordinances relating to definition of terms, employees covered; exceptions, administrative officer and duties, employment list, updating of plan, annual leave and grievance procedures.
- J. Consider the request for approval from the Bismarck Veterans Memorial Public Library for the following:
  1. Permission to approve change orders/amendments to contracts for the Library Restroom Renovation.
- K. Consider the request for approval from the Planning Department for the following:
  1. Permission for Bis-Man Transit to submit Section 5339 SFY2027 Grant Application.
  2. Permission for Bis-Man Transit to submit a Section 5310 SFY2027 Grant Application.
  3. Introduction of and call for a public hearing on Ordinance 6651, a zoning ordinance text amendment to revise Sections 14-03-06, 14-04-01, 14-04-01.1, and 14-04-17 of the City Code of Ordinances related to rural accessory structure size, where the Planning and Zoning Commission recommends approval.
  4. Permission to apply for the ND250 Community Initiatives grant.
  5. Appoint Al Wangler, Kendra Taylor, and Conner Swanson to serve on the Bismarck Planning and Zoning Commission.
  6. Appoint Chris Siefert to the Board of Adjustment and continue to solicit for applications for the Board of Adjustment.

7. Reappoint Kirsten Dvorak and appoint Bernice Duletski to the Renaissance Zone Authority.
  8. Appoint Trevor Vannett to the Bismarck Parking Authority.
  9. Appoint Karen Wolfer, Holly Triska-Dally, Thomasine Iron, Joan Trygg, Lane Hoffer, Kate Herzog, Tricia Brown, and Joel Kostecky to the Community Development Advisory Committee.
  10. Reappoint Amy Sakariassen and appoint Kane Perrin to the Historic Preservation Commission.
- L. Consider the request for approval from the Public Works - Service Operations Department for the following:
1. Award the bid for Concrete Street Light Poles to Graybar Electric Company, Inc. for Public Works Service Operations Street Lights and Traffic Signals Division.
  2. Permission to apply and accept the Public Assistance Subgrant for FEMA-4888-DR from the North Dakota Department of Emergency Services (NDDDES) for the windstorm event on June 20, 2025.
  3. Permission to sell or dispose of City Assets at Public Sale.
  4. Permission to apply for the Energy Conservation Grant for Public Works Lighting Upgrade.
- M. Consider the request for approval from the Public Works - Utility Operations Department for the following:
1. Receive bids and award contract for Water Utility Project WU 149.
  2. Award the 2026 chemical bids for the Water and Wastewater Treatment Plants.
  3. Permission to apply for funding from the North Dakota State Water Commission for Watermain Extension projects WU 149 and WU 150.
  4. Revised Utility Capital Charges (UCC) Policy.
  5. Task Order 28 with Advanced Engineering and Environmental Services (AE2S) to upgrade the Supervisory Controls and Data Acquisition (SCADA) platform.

### 3. **REGULAR AGENDA**

- A. Consider the recommendation by the Bis-Man Transit Board for approval of the sales tax allocation of \$649,392.15 to offset the projected 2025 Bis-Man Transit deficit.

- B. Consider the request to receive an end of year update from the Bismarck-Mandan Chamber EDC relating to the economic development services provided and a request for support of the Business Pitch Challenge Program.
- C. Public hearing on the request to have the new Class D Sale At Retail of Alcoholic Beverages license transferred from Sixteen03 Main Events to Eclipse Venue, LLC, and application for a class D license for Eclipse Venue, LLC (dba) Eclipse Venue at 118 South 3rd Street.
- D. Public hearing on an application for a Class F-1 alcohol license by Los Mariachis Bar & Grill, LLC (dba) Los Mariachis Bar & Grill at 210 East Main Avenue.
- E. Public hearing on Ordinance 6648 to amend Chapter 9-07 of the City of Bismarck Code of Ordinances relating to the City Employee Pension Plan.
- F. Public hearing on Ordinance 6649 to amend Chapter 9-08 of the City of Bismarck Code of Ordinances relating to the Police Pension Plan.
- G. Public hearing on Ordinance 6650, to create a Bismarck Event Center Authority Board.
- H. Hearing of appeal for denial of a zoning map amendment by the Planning and Zoning Commission for Lot 33, Block 9, Pebble Creek Addition.
- I. Consider to request for approval of a public health service agreement with Burleigh County.
- J. Consider the request to receive an update on the public engagement process for the city-initiated street utility fee and half-cent sales tax for roadways home rule charter amendments.
- K. Consider the request from the Finance Department for consideration of an Application for Abatement for 2023 at 840 South Washington Street.
- L. Consider the request by Municipal Court to receive, consider, and award bids for indigent defensive contracts for 2026 and 2027, with options to renew for additional two years.
- M. Accept an award from the Commission on Accreditation for Law Enforcement Agencies (CALEA) to Bismarck Police Department for its 11th re-accreditation.
- N. Consider the request to receive bids and award contract for Water Utility Project 150.
- O. Approve the inaugural membership appointments for the Bismarck Event Center Authority Board

#### **4. OTHER BUSINESS**

#### **ADJOURN**