



# Board of City Commissioners

## AGENDA May 13, 2025

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|                        |                             |         |
|------------------------|-----------------------------|---------|
| Tom Baker Meeting Room | City/County Office Building | 5:15 PM |
|                        | 221 N. 5th St.              |         |
|                        | Bismarck, ND 58501          |         |

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The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov) by 3:30 PM on the day of the meeting. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

Live meeting coverage is available on Government Access Channels 2 & 602HD, RadioAccess 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.free-tv.org) and [Facebook LIVE](https://www.facebook.com/bismarcknd).

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

### CALL TO ORDER

### FUTURE COMMISSION MEETINGS

May 27, 2025  
June 10, 2025 & June 24, 2025  
July 9, 2025 & July 23, 2025

### MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

### MEETING OF THE BOARD OF CITY COMMISSION

#### 1. PROCLAMATION

- A. 2025 National Public Works Week
- B. 2025 National Bike Month

#### 2. PUBLIC COMMENT

Restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items

#### 3. CONSENT AGENDA

- A. Consider approval of minutes
- B. Consider approval of personnel actions
- C. Consider approval of expenditures
- D. Consider the request for approval from the Administration Department for the following:
  - 1. Gaming site authorization renewals.
  - 2. Introduction of and call for a public hearing on a request for a new Class I-2: Complementary Alcohol license for All Star Nails & Spa, Inc. (dba) All Star Nails & Spa at 1415 East Lasalle Drive.
  - 3. Introduction of and call for a public hearing on a request for a new Class I-2: Complementary Alcohol license for Stay Gold Studio LLC (dba) Stay Gold Studio LLC at 413 East Broadway Avenue.
  - 4. Consider the request for approval of the contract with Patrick Ibarra, (dba) Mejorando Group, for professional strategic planning services for the Strategic Plan 2025 Project.
  - 5. Partnership with the University of Mary for scholarships for City of Bismarck employees looking to pursue a degree in a field supporting their professional development.
  - 6. Permission for the City of Bismarck to be a co-recipient to Fort Abraham Lincoln Foundation (FALF) on a federal grant.
- E. Consider the request for approval from the Bismarck Event Center for the following:
  - 1. Permission to sell a 1983 Schaeff Namo (SD2024) 2K Electric Fork Lift at an online auction.
- F. Consider the request for approval from the Community Development Department for the following:
  - 1. A call for a public hearing on Ordinance 6619, a zoning map amendment from the R10 – Residential to Conditional RT – Residential zoning district on Lots 25-34, Block 1, Boden Addition and revisions to the conditions of this entire conditional district, including Lots 1-23, Block 1, Boden Addition. The request also includes an amendment of a portion of this area in the Future Land Use Plan from Urban Neighborhood (UN) to Neighborhood Mixed Use (NMU), where the Planning and Zoning Commission recommends approval.
  - 2. **~~A minor subdivision final plat for Southland Third Addition, and call for a public hearing on Ordinance 6620, a zoning map amendment from the RM15 – Residential district to a PUD – Planned Unit Development and a~~**

**~~minor subdivision final plat for Southland Third Addition, where the Planning and Zoning Commission recommends a conditional approval.~~**

3. A call for a public hearing on Ordinance 6621, a zoning map amendment that would add temporary fireworks sales as an administrative special use to the existing Conditional MA – Industrial zoning district for Blocks 1, 2, and 3, Northstar Commercial Park Third Subdivision, where the Planning and Zoning Commission recommends approval.
  4. Approve contract and scope of work for the Historic Preservation Commission's South Capitol Survey.
  5. Final consideration for approval of the minor subdivision final plat for Sykes Second Addition, where the Planning and Zoning Commission recommends approval.
  6. Final consideration for approval of the minor subdivision final plat for Midwest Business Park Second Addition, where the Planning and Zoning Commission recommends approval.
- G. Consider the request for approval from the Engineering Department for the following:
1. Receive information regarding Change Order 1 for Street Improvement District 585 - Part B.
  2. Accept donation from North Dakota Society of Professional Land Surveyors (NDSPLS) Missouri River Chapter
  3. To receive bids and award contract for Street Light and Traffic Signal Project SV 81.
  4. The ND Dept of Transportation Agreement and companion Bismarck Parks and Recreation District Agreement relating to mural installation on Bismarck Expressway pedestrian underpass tunnel.
  5. Amendment No 1. to existing professional services with Apex Engineering Group for Tyler Parkway Extension - HC 173
  6. Acceptance of Edge Drain Easement
  7. To use \$20,000 from CIP item ENG 25-9 (Commission Special Roads Projects) to replace the existing traffic signal emergency vehicle pre-emption equipment at Fire Station #2, which is located in the southwest corner of the Bismarck Expressway and 9th St intersection.
  8. Approve Change Order 1 for SI 586 - 2025 Scrub Seal
- H. Consider the request for approval from the Finance Department for the following:
1. Applitcations for abatement.

- I. Consider the request for approval from the Police Department for the following:
  - 1. Permission to sell 9 decommissioned police vehicles at the City Police Auction on May 17, 2025
  - 2. The annual deer and turkey archery hunting program.
- J. Consider the request for approval from the Public Works - Service Operations Department for the following:
  - 1. Award bid for the Roof Replacement Project for the City County Building to Capital City Exteriors.
  - 2. Amendment 1 of Task Order 2 for Greenfield Investigation with HDR Engineering for Solid Waste Division.
- K. Consider the request for approval from the Public Works - Utility Operations Department for the following:
  - 1. The Agreement for Cost-Share Reimbursement with the North Dakota State Water Commission for the Watermain Replacement WU146 Project.
  - 2. The Agreement for Cost-Share Reimbursement with the North Dakota State Water Commission for the Watermain Extension HC165 Project.
  - 3. The Agreement for Cost-Share Reimbursement with the North Dakota State Water Commission for the Watermain Cured In Place Pipe (CIPP) WU147 Project.
  - 4. The Agreement for Cost-Share Reimbursement with the North Dakota State Water Commission for construction of the Regional Carbon Injection for Drinking Equilibrium Regulation Storage (CIDERS) Facility Project at the Water Treatment Plant.
  - 5. Permission to grant the City of Lincoln sanitary sewer easements.

#### 4. **REGULAR AGENDA**

- A. Public hearing on Ordinance 6622, a zoning map amendment for Misty Waters, Misty Waters First Replat, and Misty Waters Second Replat.
- B. Public hearing to release the drainage easement on Lot 71, Block 1, Misty Waters.
- C. Public hearing to release the drainage easement on Lot 62, Block 1, Misty Waters.
- D. Consider the request to receive a presentation and recommendations on the Ottawa Street Reconstruction project and provide direction to staff.

- E. Consider the request to receive bids and award contract for Street Light and Traffic Signal Project SV 83.
- F. Discuss and give staff direction on the recommendation from the Transportation Steering Committee.
- G. Consider the request to enter into a contract with Terreva Renewables, LLC, for a Biogas Gas Utilization Project.
- H. Discuss fire station location analysis and to request Commission Approval to initiate the Architect Selection Process.
- I. Discuss the retirement of Police Chief Dave Draovitch and the recruiting process for the next Bismarck Chief of Police
- J. Consider the request for approval of the Indefinite-Delivery, Indefinite-Quantity (IDIQ) Architectural Services Request for Proposals (RFP).
- K. Consider the request to receive a Legislative update and provide direction to staff.
- L. Receive Presentation and have discussion with Strategic Planning Consultant, Patrick Ibarra
- M. **Consider the recommendation from the Vision Fund Committee to support a Flex PACE program interest buy-down for Simply Golden Properties, LLC.**

5. **OTHER BUSINESS**

6. **EXECUTIVE SESSION**

- A. Consider the request from the Administration Department to enter an Executive Session under North Dakota Century Code Section 44-04-19.2 regarding contract negotiation/negotiation strategy under NDCC Section 44-04-19.1(9).

**ADJOURN**