

November 14, 2025

TO: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman

FROM: Kevin Klipfel, Executive Director (KK)

SUBJECT: December 18, 2025 Park Board Meeting Agenda

Commissioners:

The Board of Park Commissioners will convene for their regular meeting on December 18, 2025 at 5:15 pm at the Tom Baker Meeting Room at 221 North 5th Street, Bismarck, ND 58501. The agenda is as follows:

- Item 1.** Call Meeting to Order and Roll Call
- Item 2.** Pledge of Allegiance
- Item 3.** Approve Agenda
- Item 4.** Featured Partners and Programs – Nishu Bowmen
- Item 5.** Disposition of Bids
 - Administrative Office Lobby Renovation Project
 - 2026 Equipment Bids
 - 2026 Fertilizer Bids
- Item 6.** Consideration of Year End Transfers
- Item 7.** Consent Agenda
 - Consideration of November 20, 2025 Board Meeting Minutes
 - Consideration of Memorandum Acknowledging Termination of the Agreement for the Joint Exercise of Government Powers
 - Request Board Authorization to Call for Bids on 2026 Projects
 - Request Board Approval to Donate Park Board Minute Books to the State Historical Society
 - Consider Request from Burleigh County Regarding Missouri Valley Complex Garden Plots
 - Consideration of Consultant Agreements for 2026 Projects and Approval to Call for Bids on the Projects
 - Park Shop Concrete
 - Municipal Ballpark Safety Netting
 - BSC Aquatic and Wellness Center Timing System

A nationally accredited park and recreation agency.

- Schaumburg Arena Refrigeration System Replacement
- Schaumburg Arena Bleachers
- VFW Sports Center Boilers
- Tom O’Leary Golf Course Cart Paths, Phase II
- Consideration of Consultant Agreement with KLJ and Approval to Call for Bids for Various Parking Lot Projects, Pending Approval of the Bank of ND Loan

Item 8. Executive Director Annual Review

Item 9. Personnel Action

Item 10. Approval of Bills

Individuals or organizations who wish to appear before the Board on an existing agenda item will also make the request in writing or emailed, delivered to the Bismarck Parks and Recreation District office by 12:00 noon, 2 days prior to the regular monthly meeting of the Board of Park Commissioners.

Next Regular Board Meeting: January 15, 2026 at 5:15 pm in the Tom Baker Meeting Room