



# Board of City Commissioners

## AGENDA January 14, 2025

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<b>Tom Baker Meeting Room</b>	<b>City/County Office Building</b>	<b>5:15 PM</b>
	<b>221 N. 5th St.</b>	
	<b>Bismarck, ND 58501</b>	

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The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov) by 3:30 PM on the day of the meeting. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

Live meeting coverage is available on Government Access Channels 2 & 602HD, RadioAccess 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freeTV.org) and [Facebook LIVE](https://www.facebook.com/bismarcklive).

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

### CALL TO ORDER

### FUTURE COMMISSION MEETINGS

January 28, 2024 February 11, 2024 & February 25, 2024 March 11, 2024 & March 25, 2024

January 28, 2025  
February 11, 2025 & February 25, 2025  
March 11, 2025 & March 25, 2025

### MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

### MEETING OF THE BOARD OF CITY COMMISSION

#### 1. PUBLIC COMMENT

Restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items

#### 2. CONSENT AGENDA

- A. Consider approval of minutes
- B. Consider approval of personnel actions
- C. Consider approval of expenditures

- D. Consider the request for approval from the Administration Department for the following:
1. Application for Bismarck Youth Baseball, Incorporated to conduct a raffle at 303 West Front Ave.
  2. Application for Dakota Pheasants Forever to conduct a raffle at 800 South 3rd Street.
  3. Appoint Katherine Kinsella-Greff, Lilliann Johnston, and Trevor Vannett to the Bismarck-Mandan Mayors' Committee for People with Disabilities.
  4. Appoint Micah Olson to the newly formed Bismarck Transportation Steering Committee.
  5. Accept relinquishment request of Class H-2 License from Jordan Everaert, owner of Final Gravity LLC dba Bismarck Brewing.
- E. Consider the request for approval from the Bismarck Airport for the following:
1. Engineering Contract with KLJ Inc. for Aircraft Rescue Fire Fighting Building Parking Lot Reconstruction.
  2. Change Order #1 to the Edling Electric contract for the Gate 2 & 3 Passenger Boarding Bridge Replacement Project.
- F. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:
1. Permission for Bismarck-Burleigh Public Health to accept monetary donations for the Women's Way Program in 2025.
- G. Consider the request for approval from the Community Development Department for the following:
1. Introduction of and call for a public hearing on Ordinance 6603, a zoning map amendment from the CA – Commercial zoning district to the CG – Commercial zoning district on Part of Lot 27, Block 1, Boulder Ridge First Addition, where the Planning and Zoning Commission recommends approval.
  2. Introduction of and call for a public hearing on Ordinance 6604, a zoning map amendment from the R5 – Residential to the Conditional R10 – Residential zoning district on Lots 2-13, Block 25, Steins Fourth Addition and Lots 1-8, Block 1, Hay Creek Park Addition, where the Planning and Zoning Commission recommends approval.
  3. Introduction of and call for a public hearing on Ordinance 6605, a zoning map amendment from the R5 – Residential district to the RM30 – Residential district on Part of Lot 3, Block 4, Northern Pacific Addition. The request is located in central Bismarck, on the north side of East Avenue C between North 1st Street

and North 2nd Street, where the Planning and Zoning Commission recommends approval.

4. Approval of an Authorizing Resolution between the City of Bismarck and Bis-Man Transit authorizing Bis-Man Transit to apply for Section 5310 and Section 5339 capital assistance grants through the North Dakota Department of Transportation.
- H. Consider the request for approval from the Engineering Department for the following:
1. Development Agreement with API, Inc.
  2. Resolutions approving the preliminary report, directing the preparation of the plans and specifications, and approval of the resolution of necessity for Street Improvement District 585.
  3. Resolutions creating district, ordering the preparation of the preliminary report, approving the preliminary report and directing the preparation of the plans and specifications for Street Improvement District SI 586.
  4. Resolutions creating district, ordering the preparation of the preliminary report, approving the preliminary report and directing the preparation of the plans and specifications for Street Improvement District SI 587.
  5. Right of way plats, warranty deeds, drainage easements, temporary construction easements and utility relocation agreements for E Century Avenue reconstruction and extension project HC 165.
  6. Amendment to existing agreement for professional services with AE2S for Tyler Coulee Stormwater Ponds - SE 576.
- I. Consider the request for approval from the Finance Department for the following:
1. Applications for abatement.
- J. Consider the request for approval from the Fire Department for the following:
1. Donation of Demo Light from Nightstick.
- K. Consider the request for approval from the Human Resources Department for the following:
1. Salary increases to current Public Works Service Operations employees and increase the hiring salary range.
- L. Consider the request for approval from the Legal Department for the following:
1. Introduction of and call for a public hearing on Ordinance 6606 to amend Section 12-03-14, Visible License Plate Ordinance of the City of Bismarck Code of Ordinances.

- M. Consider the request for approval from the Public Works - Service Operations Department for the following:
  - 1. Permission to adjust the residential rate for the Single Sort Curbside Recycling program to reflect the 2025 rate increase with Waste Management.
  - 2. Correct the fee for purchase of compost at the landfill to be of no cost to the public.
  - 3. Award bid for LED Luminaires to Graybar Electric, Inc.
  
- N. Consider the request for approval from the Public Works Utility Operations Department for the following:
  - 1. Joint powers agreement for the Carbon-Injection for Drinking Equilibrium Regulation Storage (CIDERS) facility, previously known as the Western ND pH Stabilizer Storage Facility.
  - 2. Amendment No. 5 with HDR Engineering, Inc for the Water Treatment Plant Expansion Project.
  - 3. Water Treatment Plant Expansion Project GMP3B construction agreements.
  
- O. Consider the request for approval from the Bismarck Event Center for the following:
  - 1. **Permission to move forward with the Change Order for \$255,698 with Hussey Seating for the telescopic retractable seating which was approved in the 2024 budget.**

### 3. **REGULAR AGENDA**

- A. Public hearing on Ordinance 6589 to amend thresholds related to emergency procurement thresholds.
- B. Consider receiving bids and awarding contract for Highway Construction Project HC 165.
- C. Consider the request to receive an update on the Industrial Pretreatment Program Ordinance Revision.
- D. Consider the request to receive a Legislative update and provide direction to staff.

### 4. **OTHER BUSINESS**

### **ADJOURN**