



# Board of City Commissioners

## AGENDA September 10, 2024

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<b>Tom Baker Meeting Room</b>	<b>City/County Office Building</b>	<b>5:15 PM</b>
	<b>221 N. 5th St.</b>	
	<b>Bismarck, ND 58501</b>	

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The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov). Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. Please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, RadioAccess 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.free-tv.org) and [Facebook LIVE](https://www.facebook.com/bismarcknd). Agenda items can be found online at <https://bismarcknd.portal.civicclerk.com>

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

### CALL TO ORDER

### FUTURE COMMISSION MEETINGS

September 24, 2024  
October 8, 2024 & October 22, 2024  
November 12, 2024 & November 22, 2024

### MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

### MEETING OF THE BOARD OF CITY COMMISSION

1. **PUBLIC COMMENT**  
Restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items
2. **CONSENT AGENDA**
  - A. Consider approval of minutes

- B. Consider approval of personnel actions
- C. Consider approval of expenditures
- D. Consider the request for approval from the Administration Department for the following:
  - 1. Assignment between Venture Building Company, LLC (dba Epic Homes) and Venture Holdings, LLC.
  - 2. Introduction of and call for a public hearing on a request for a new Class I-2: Complementary Alcohol license for White Lace Bridal, Inc. (dba) White Lace Bridal at 202 East Broadway Avenue.
  - 3. Letter of Support for TNT Kennels, LLP.
- E. Consider the request for approval from the Bismarck Airport for the following:
  - 1. Asphalt Surface Technologies Corporation Change Order No. 7 to August 11, 2023, Agreement.
  - 2. Receive Report of Change Order No. 7 to Weisz and Sons Wetland Phase 5 Completion Contract.
  - 3. Receive and consider bids for Runway De-icer Fluid
  - 4. Consider Change Order No. 7 - Final to Strata Corporation April 12, 2023, Agreement for GA Apron Expansion Phase 4 Project.
  - 5. Consider Change Order No. 13 to the April 27, 2022 Weisz & Sons agreement for Wetland Phase 7 project.
- F. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:
  - 1. Permission to seek donations to support Bismarck-Burleigh Public Health Wellness Pantry.
- G. Consider the request for approval from the Community Development Department for the following:
  - 1. Correction to the zoning map amendment ordinance for Auditor's Lot S-3, Section 25, T139N-R81W/Hay Creek Township, as outlined in Ordinance 6586.
- H. Consider the request for approval from the Engineering Department for the following:
  - 1. Encroachment Agreement & Waivers in Clear Sky Addition
  - 2. Resolutions approving plans and specifications and directing the advertisement for bids for Street Improvement District No. SI 583.

3. Apply for North Dakota Department of Transportation (NDDOT) Special Roads Funds (SRF).
  4. Amendment 3 with Apex Engineering Group, Inc. for design engineering services related to FEMA South Bismarck Flood Control Project.
- I. Consider the request for approval from the Finance Department for the following:
1. Call for a public hearing for the approval of the concrete sidewalk, curb and gutter, and private driveway assessments as part of SW2023 assessments.
  2. Consider the introduction and call for public hearing on Ordinance 6589 for the 2025 City budget.
- J. Consider the request for approval from the Human Resources Department for the following:
1. Plan changes to the current 457 plan through MissionSquare and addition of a new 457 Roth plan effective January 1, 2024.
  2. City of Bismarck policy manual.
  3. Receive, consider, and accept the reclassifications of the following positions as recommended by Condrey and Associates.
  4. Receive an update regarding the Civil Service Commission appointments.
- K. Consider the request for approval from the Legal Department for the following:
1. Introduction of and call for a public hearing on Ordinance 6588 to create the Resisting Arrest ordinance.
- L. Consider the request for approval from the Public Works - Service Operations Department for the following:
1. Permission to award Fire Station 1 Concrete Driveway Replacement to Buffalo Concrete, LLP.
  2. Permission to enter into an agreement with EAPC for the City County Building Roof Replacement Project.
- M. Consider the request for approval from the Public Works - Utility Operations Department for the following:
1. Change Order No. 3 with PKG Contracting Inc. for the Water Treatment Plant High Lift #5 Project.
  2. Notification of emergency replacement of two Variable Frequency Drives (VFDs) at the Wastewater Treatment Plant.

### **3. REGULAR AGENDA**

- A. Public Hearing to release the landscape buffer easement on Lots 1-20, Block 1 and Lot 17, Block 2, Meadow Village Addition First Replat.
- B. Consider and discuss the draft Request for Proposal (RFP) for the development of supporting amenities at the Bismarck Event Center
- C. Consider the request for approval to enter into an agreement with U.S. Site Work for the purchase of borrow dirt from the Landfill for the price of \$1.00 per Cubic Yard.
- D. Consider the request from the Bismarck Airport to receive and award bids, approve grant funds from the Federal Aviation Administration (FAA), and approve the project budget for the Taxiway C North Project.

### **4. OTHER BUSINESS**

**ADJOURN**