



Board of City Commissioners

REGULAR MEETING AGENDA August 27, 2024

Tom Baker Meeting Room	City/County Office Building	5:15 PM
	221 N. 5th St.	
	Bismarck, ND 58501	

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. Please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, RadioAccess 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.free-tv.org) and [Facebook LIVE](https://www.facebook.com/bismarcknd). Agenda items can be found online at <https://bismarcknd.portal.civicclerk.com>

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

MEETING OF THE BOARD OF HEALTH

CALL TO ORDER

BOARD OF HEALTH AGENDA

- A. Public Health Director Update
- B. Community Health Needs Assessment
 - 1. Priorities Identified
- C. Housing & Homelessness Forum
 - 1. Priorities Identified
- D. Homelessness Update
 - 1. Point in Time Count/Statistics
 - 2. Impacts on Bismarck Police Department
 - 3. Presentation of Potential Solutions

ADJOURN

MEETING OF THE BOARD OF CITY COMMISSION

CALL TO ORDER

FUTURE COMMISSION MEETINGS

September 10, 2024 & September 24, 2024
October 8, 2024 & October 22, 2024
November 12, 2024 & November 22, 2024

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

1. PUBLIC COMMENT

Restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items

2. CONSENT AGENDA

- A. Consider approval of minutes
- B. Consider approval of personnel actions
- C. Consider approval of expenditures
- D. Consider the request for approval from the Administration Department for the following:
 - 1. Approval of liquor license renewal application.
 - 2. Appoint Kalen Ost, City Communication Strategist, as an ex officio, non-voting advisor to the Dakota Media Access (DMA) Board of Directors.
- E. Consider the request for approval from the Community Development Department for the following:
 - 1. Revised plat for West Region Medical Second Addition.
 - 2. Request by Sattler Homes, Inc. to release a portion of the non-access line adjacent to the east line of Lot 6, Block 1, Apple Meadows Third Subdivision.
 - 3. 2023 Consolidated Annual Performance Evaluation Report (CAPER), which serves as a detailed report of the prior year's performance of the Community Development Block Grant (CDBG) program.
- F. Consider the request for approval from the Engineering Department for the following:

1. Acceptance of the North Dakota Department of Transportation (NDDOT) Flexible Transportation Fund Grant for E Century Avenue Reconstruction and Extension HC 165.
 2. Acceptance of warranty deed for a lot in South Meadows Addition for the storm water lift station.
 3. Revised Preliminary Engineer's Report and a Revised Resolution of Necessity for Street Improvement District No. SI 583.
 4. Contract for pavement condition data collection with Quality Engineering Services, Inc.
 5. Permission to close Avenue A between 24th Street and 25th Street on Friday, September 6, 2024, from 1:00 PM - 9:00 PM for Grace Lutheran Brethren Church block party.
- G. Consider the request for approval from the Finance Department for the following:
1. Resolution directing special assessments to be levied.
- H. Consider the request for approval from the Police Department for the following:
1. Memorandum of Understanding (MOU) between Light of Christ Catholic Schools and the Bismarck Police Department for School Resource Officers.
 2. Permission to accept the donation of a small kitchen appliance from Terri Tober.
- I. Consider the request for approval from the Public Works - Service Operations Department for the following:
1. An emergency purchase per City ordinance 07-01-04.2 that created an exception to the normal competitive bidding requirements for the emergency and permanent repairs of the Electrical BUS Bar in the City County Building.
 2. An emergency purchase per City ordinance 07-01-04.2 that created an exception to the normal competitive bidding requirements for the emergency water cleanup, drying of the carpet, sheetrock, insulation, repair damaged pipe, and make repairs necessary to allow employees to return to their workspace at Fire Station #1 (1020 E Central Ave, Bismarck).
 3. Permission to enter into agreement for Uniform Rental Services with Vestis for the rental and laundering of uniforms, janitorial products, and floor mats/rugs for City employees and buildings managed by the Building Maintenance Division of Public Works Service Operations.

3. **REGULAR AGENDA**

- A. Public hearing on Ordinance 6588, a zoning map amendment from the A – Agriculture and RR – Residential zoning district to the A – Agriculture zoning district, on Auditor's Lot S-3, Section 25, 138N-R81W/Hay Creek Township.

- B. Consider Bismarck Manufactured Housing Park (MPH) LLC's request for approval for the resale of water from Bismarck MHP, LLC Water Service Contract.
- C. Consider the request for resolution to receive bids, ordering preparation of the engineer's statement and awarding the contract for Street Improvement District SI 581.
- D. Consider acceptance of Flood Mitigation Assistance grant from Federal Emergency Management Agency (FEMA) through ND Department of Emergency Services (NDDDES)
- E. Consider the request to review, discuss, and adopt the proposed Leadership Code for Elected Officials.
- F. **Consider the request for approval of Work Authorization 4 with PKG Contracting for potholing related to the Water Treatment Plant Expansion Project.**

4. OTHER BUSINESS

ADJOURN