



Board of City Commissioners

The Board of City Commissioners is scheduled to meet on Tuesday, May 28, 2024, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freeTV.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

CALL TO ORDER

FUTURE COMMISSION MEETINGS

- June 11, 2024 & June 25, 2024
- July 9, 2024 & July 23, 2024
- August 13, 2024 & August 27, 2024

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. PUBLIC COMMENT

Restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items.

2. CONSENT AGENDA

A. Consider approval of minutes

Documents:

[May 14, 2024 - Minutes.pdf](#)

B. Consider approval of personnel actions

Documents:

[HR - Personnel Actions.pdf](#)

C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Gaming Site Authorization Renewals.
2. Liquor License Renewals.

Documents:

[C\) ADMIN - Gaming Site Authorizations.pdf](#)
[C\) ADMIN - Liquor License Renewals.pdf](#)

E. Consider the request for approval from Bismarck Burleigh Public Health for the following:

1. Permission to apply for Bismarck Parks and Recreation District's Matching Grant funds.

Documents:

[C\) BBPH - Grant Funds Application.pdf](#)

F. Consider the request for approval from the Community Development Department for the following:

1. Permission to apply for a FY24 Section 5307 grant.
2. Receive information relating to a special meeting to amend section 14-04-19 of the City Code of Ordinances relating to the Flood Insurance Rate Map (FIRM) effective date and requirements for manufactured home parks, enclosures, and substantial improvements – Zoning Ordinance Text Amendment.

Documents:

- C) CD - Section 530 Grant Application.pdf
- C) CD - Zoning Ordinance Text Amendment.pdf

G. Consider the request for approval from the Engineering Department for the following:

1. Receive bids and award contract for Project HC 168.
2. Resolution approving the engineers' report, approving the plans and specifications, and directing the advertisement of bids and receiving bids for Sewer Improvement District SE 582.
3. Dedication and acceptance of an access easement in Silver Ranch Third Addition.

Documents:

- C) ENG - HC 168.pdf
- C) ENG - SE 582.pdf
- C) ENG - Silver Ranch Third Access Easement.pdf

H. Consider the request for approval from the Finance Department for the following:

1. Applications for Abatement.

Documents:

- C) FIN - Abatements.pdf

I. Consider the request for approval from the Human Resources Department for the following:

1. Receive, consider, and approve the updated Community Participation Plan.
2. Receive, consider, and approve the City of Bismarck Title VI Plan updated changes from the Federal Aviation Administration.

Documents:

- C) HR - Community Participation Plan.pdf
- C) HR - Title VI Plan Approval.pdf

J. Consider the request for approval from the Police Department:

1. Dispose of a bomb squad trailer that is obsolete and serves no

purpose for the City of Bismarck.

Documents:

[C\) PD - Dispose of Bomb Squad Trailer.pdf](#)

K. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Permission to award the bid for design and construction administration services for the Fire Station 2 generator replacement project to Apex Engineering Group, Inc.
2. Permission from the Weeds Division to assist the Bismarck Parks and Recreation District, as a subrecipient, for two (2) noxious weeds management grant awards.
3. Permission to accept the Targeted Assistance Grant (TAG) Award from the North Dakota Department of Agriculture.
4. Permission for Fleet Services to sell Bismarck Parking Authority's 2012 Chevrolet Silverado 4x4 Pickup at public online auction.
5. Permission for the Solid Waste Division to sell/dispose of items at public online auction.
6. Permission for the Fleet Services Division to sell truck boxes at public auction.

Documents:

[C\) PW SO - Fire St 2 Generator Replacement Project.pdf](#)
[C\) PW SO - Grant Awards for Noxious Weeds Management.pdf](#)
[C\) PW SO - Noxious Weed Control Grant Award.pdf](#)
[C\) PW SO - Sale of Bismarck Parking Authority Pickup.pdf](#)
[C\) PW SO - Sale of Fleet Division Items at Public Auction.pdf](#)
[C\) PW SO - Sale of Solid Waste Items at Public Auction.pdf](#)

L. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Change Order No. 1 to BEK Consulting Inc. contract for the Hay Creek Interceptor Project (SU90), Century Ave to Calgary Ave.

Documents:

[C\) PW UO - Change Order No. 1 to BEK Consulting.pdf](#)

3. REGULAR AGENDA

A. Public hearing on a request for a new Class C-2: Hotel or Motel Alcohol license for Merlin Hotel Group, LLC. dba Days Inn Bismarck, ND at 1300 E Capitol Ave.

Documents:

R) ADMIN - Days Inn Application.pdf

- B. Public hearing on a request for a new Class E - Sale at Retail of Beer Only Liquor License for Tri-Energy Cooperative (dba) Tri-Energy Cenex - Expressway at 3801 East Rosser Avenue.

Documents:

R) ADMIN - Tri-Energy Cenex Application.pdf

- C. Public hearing on a request for a new Class I-2: Complementary Alcohol license for Rainbow Nails & Spa, LLC. at 722 South 26th Street, Units A & B.

Documents:

R) ADMIN - Rainbow Nails and Spa Application.pdf

- D. Consider request to receive update on half cent sales tax and assign Tyler Parkway Extension as the next half-cent sales tax funded project and begin preliminary engineering.

Documents:

R) ENG - Tyler Parkway Half Cent Sales Tax.pdf

- E. Consider the request to receive an update regarding the Bismarck Event Center.

Documents:

R) BEC - Bismarck Event Center Update.pdf

- F. Consider the request by Executive Air Taxi Corporation (EATC) to amend its Development Agreement Hangar size from 260' x 120' to 280' x 120'.

Documents:

R) AIR - Executive Air Taxi Corporation Request.pdf

- G. Consider the request to enter into executive session under NDCC 44-04-19.2 to receive attorney consultation regarding an imminent lawsuit.**

Documents:

R) AIR - Executive Session for Attorney Consultation.pdf

4. OTHER BUSINESS

ADJOURN

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