

TO: Bismarck-Mandan Metropolitan Planning Organization Policy Board

FROM: Rachel Lukaszewski, MPO Executive Director

DATE: June 10, 2024

RE: Policy Board Meeting

There will be a meeting of the Bismarck-Mandan MPO Policy Board on **Tuesday, June 18, 2024, at 1:30 PM**. The meeting will be held in the Tom Baker Meeting Room of the City/County Building at 221 N 5th St, Bismarck, ND. The agenda is outlined below.

The City of Bismarck and Policy Board members are encouraging citizens to provide their comments for public hearing items on the Bismarck-Mandan MPO Policy Board agenda via email to mpo@bismarcknd.gov. Please include which item number your comment references. It will be sent to the members, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 5:00 pm 1 business day prior to the meeting. If you would like to participate via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your name, agenda item and e-mail address to the above e-mail at least 3 days before the meeting.

Any of the 5 (five) Policy Board members can attend this meeting remotely. **Policy Board members and those presenting at the meeting will receive ZOOM invites approximately 1 business day prior to the meeting. Individuals wishing to participate via ZOOM should email contact information to mpo@bismarcknd.gov at least 3 days in advance of the meeting to receive a meeting invite tailored uniquely to them.**

As always, live meeting coverage is available on Government Access Channels 2 & 602HD or streaming live and archived online at FreeTv.org. Agenda items can be found online at [MPO Policy Board](#).

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER
3. MINUTES
Review and Possible Approval of Minutes from May 21, 2024 Meeting 3
4. MPO DRAFT 2024 FUNCTIONAL CLASS UPDATE – Rachel Lukaszewski, MPO
2024 Functional Class Map (<https://tinyurl.com/jy9ary8f>)
2024 Functional Class Changes (Exhibit A) 7
ACTION ITEM: Draft 2024 Functional Class Update Approval
5. MPO BICYCLE FRIENDLY COMMUNITY DESIGNATION RENEWAL – Kim Riepl, MPO
ACTION ITEM: Approval to Submit Bicycle Friendly Community Renewal Application
6. ARRIVE 2050 MTP – Jason Carbee, HDR
Progress Report (Exhibit B) 9
7. SAFE ROUTES TO SERVICES/COMPLETE STREETS STUDY – Blue Weber, Bolton & Menk
Progress Report (Exhibit C) 13
8. 2023-2024 UNIFIED PLANNING WORK PROGRAM MODIFICATION – Rachel Lukaszewski, MPO
2023-2024 UPWP Modification (Exhibit D) 15

9. TIM HELBLING SERVICE RECOGNITION

10. OTHER BUSINESS

From July through December, TAC and Policy Board meetings will be held in Mandan.

11. ADJOURNMENT

Next scheduled Policy Board meeting is on 7/16/2024. Please call 701-355-1852 with questions. Any individual requiring special accommodations to allow access or participation at the meeting is asked to notify ADA Coordinator, Bismarck-Mandan MPO, PO Box 5503, Bismarck, ND 58506-5503 or complete and submit the Request for Reasonable Accommodations form at <http://www.bismarcknd.gov/DocumentCenter/View/23201> at least five (5) days prior to the meeting.

PROJECTS UPDATE

<u>Project</u>	<u>% Complete</u>	<u>Contracted Completion Date</u>
Arrive 2050 Forecast/Arrive 2050 MTP (MPO wide)	66	03/31/2025
Safe Routes to Services Study (Bismarck/Mandan)	40	12/31/2024

Common MPO Acronyms

ATAC: Advanced Traffic Analysis Center	NDDOT: North Dakota Department of Transportation
CPG: Consolidated Planning Grant	TAZ: Traffic Analysis Zone
FHWA: Federal Highway Administration	TDMSE: Travel Demand Model & Socioeconomic Data
FTA: Federal Transit Administration	TIP: Transportation Improvement Plan
MTP: Metropolitan Transportation Plan	UPWP: Unified Planning Work Program

A full list of common MPO acronyms may be accessed online <https://www.bismarcknd.gov/DocumentCenter/View/37890/MPO-acronyms>